



Town of Westlake

1500 Solana Blvd
Building 7, Suite 7100
Westlake, TX 76262



Town Council/Board of Trustees Agenda

Monday, April 22, 2024

4:00 PM

Council Chamber

The Town Council of the Town of Westlake serves as the governing Board for Westlake Academy. This agenda may contain both municipal and Westlake Academy items, which will be clearly identified. In an effort of transparency, this meeting will be viewable to the public via Live Stream and also available for viewing after the meeting. In an effort of meeting efficiency, any residents wishing to speak on action items must submit a speaker request form to the Town Secretary prior to the start of the meeting. (Speaker request forms are available online)

A. CLOSED EXECUTIVE SESSION (4 P.M.)

- A.1. [24-062](#)** The Town Council will conduct a closed session pursuant to Texas Government Code, annotated, Chapter 551, Subchapter D for the following:
- (a) Section 551.074 (a)(1) Deliberation regarding personnel matters: Town Manager Evaluation (Mayor Kilbride); and
 - (b) Section 551.076 Deliberation of Summary of Findings of an Intruder Detection Audit presented by Carolyn Anderson, Interim Head of School; and
 - (c) Section 551.072(2) Consultation with Attorney to seek advice regarding agreement between the Town and Westlake Academy Foundation (Mayor Kilbride); and Town Council Code of Conduct (Mayor Kilbride); and
 - (d) Section 551.074(a)(2) Consideration of employee grievance related to selection of athletic director (Attorney Janet Bubert)

B. TAKE ANY ACTION, IF NEEDED, FROM EXECUTIVE SESSION ITEMS

C. WORK SESSION – Call to Order (5:00 P.M.)

- C.1. [24-085](#)** Discussion Regarding the Westlake Academy Fiscal Year 2024-2025 Budget (Director of Finance Cayce Lay Lamas)

D. REGULAR MEETING – Call to Order (6:00 P.M.)

E. PLEDGE OF ALLEGIANCE

F. ITEMS OF COMMUNITY INTEREST:

Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the Town Council may report on the following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming Town Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety

G. CITIZEN/PARENT COMMENTS:

This is an opportunity for citizens to address the Town Council or Board of Trustees on any matter, whether or not it is posted on the agenda. Any residents wishing to speak on action items must submit a speaker request form to the Town Secretary. (Best practice is to submit the speaker form prior to the start of the meeting.) If your questions are satisfied, you may choose not to speak. Individual citizen comments are normally limited to three (3) minutes with a maximum of (15) minutes on the same topic item; however, time limits can be adjusted by the presiding officer. The presiding officer may ask the citizen to hold their comment on an agenda item if the item is posted as a Public Hearing. The Town Council and Board of Trustees cannot by law take action nor have any discussion or deliberations on any presentation made at this time concerning an item not listed on the agenda. The Town Council and Board of Trustees will receive the information, ask staff to review the matter, or an item may be noticed on a future agenda for deliberation or action.

H. REPORTS:

Reports are prepared for informational purposes and will be accepted as presented. (There will be no presentations associated with the report items.) There will be no separate discussion unless a Town Council Member requests that report be removed and considered separately.

H.1. [24-087](#) Receive a Development Update for Westlake Entrada Development

I. CEREMONIAL ITEM(S)

I.1. [24-084](#) Presentation of a Proclamation recognizing Town Secretary Amy Piukana for her service to the Town of Westlake (Mayor Kilbride)

I.2. [24-091](#) Presentation of Westlake Academy Honorary Diplomas recognizing the DAWGS (Dads Assisting Westlake's Great Students) for their services (Mayor Sean Kilbride)

I.3. [24-092](#) Presentation of Westlake Academy Honorary Diplomas recognizing the HOC (House of Commons) for their services (Mayor Kilbride)

J. CONSENT AGENDA:

All items listed below are considered routine by the Town Council and/or Board of Trustees and will be enacted with one motion. There will be no separate discussion of items unless a Council/Board Member or citizen so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

[24-093](#) Consider approving Town Council Board of Trustees and Planning and

Zoning Commission Meeting Minutes from the following meeting(s): April 1, 2024 (Joint Special Meeting); and take appropriate action (Amy Piukana, Town Secretary)

- J.1. 24-082** Consider action to hire Rod Harding as Principal for the Westlake Academy Primary Years Program.
- J.2. [24-089](#)** Discuss and consider an Economic Development and Landscape Maintenance Agreement between the Town of Westlake and the Granada Home Owners Association; and take appropriate action (Wade Carroll, Town Manager)
- J.3. [24-090](#)** Discuss and consider an Economic Development and Landscape Maintenance Agreement between the Town of Westlake and the Vaquero and Quail Hollow Home Owner Associations; and take appropriate action (Wade Carroll, Town Manager)

K. REGULAR AGENDA ITEM(S)

- K.1. 24-083** Consider action to hire Dr. Kelly Ritchie as the new Head of School for Westlake Academy and approve the Head of School's employment contract; and take appropriate action (Mayor Kilbride)

L. COUNCIL RECAP/STAFF DIRECTION

M. FUTURE AGENDA ITEMS:

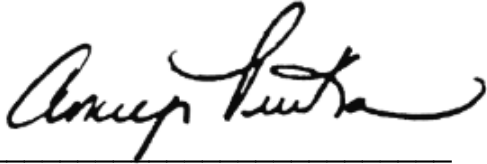
These items have been discussed by Town Council and scheduled to be placed on future Council Agendas allowing for adequate time for staff preparation on the agenda item.

N. ADJOURNMENT

ANY ITEM ON THIS POSTED AGENDA COULD BE DISCUSSED IN EXECUTIVE SESSION AS LONG AS IT IS WITHIN ONE OF THE PERMITTED CATEGORIES UNDER TEXAS GOVERNMENT CODE.

CERTIFICATION

I certify that the above notice was posted on the bulletin board at Town of Westlake, Town Hall, located at 1500 Solana Blvd., Building 7, Suite 7100, Westlake, TX 76262, in compliance with the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.

A handwritten signature in black ink, appearing to read "Amy Piukana", written in a cursive style.

Amy M. Piukana, Town Secretary

Disabilities Notice: If you plan to attend the meeting and have a disability that requires special needs, please contact the Town Secretary's Office 48 hours in advance at Ph. 817-490-5711 and reasonable accommodations will be made to assist you.