

Report of Westlake Academy PYP Enrollment and Expansion 2023-2027

The instructional leadership team (ILT) and the campus management team (CMT) attended summit meetings on February 17/18, 2023, to make decisions on the structure of the Westlake Academy's organization. The Instructional leadership team comprised the head of school, principals, assistant principals, IB coordinators, counselors, special education, athletic director, WAF executive director and other leaders of departments. The campus management team CMT consisted of the head of school, principals, lead counselor, special needs coordinator, athletic director, WAF executive director, registrar, and IT coordinator. The CMT acts as the decision-making level of curriculum, events, committees, and projects for PYP, MYP and DP, based on input from the ILT.

The purpose of this report asks the Board of Trustees to consider approval of the following:

- An increase in enrolment at the PYP level to reduce the attrition rates in the grade 9 and 10 areas of the MYP and ensure the adequate number of student graduates in the IB programme.
- An enrollment expansion that would build to a four-class structure beginning Kindergarten through grade 2, a fourth section each year in grade 3, 4 and 5. A total student enrolment of approximately 496 students compared to 338 in 2022-23. A total increase of 158 students by 2027.
- A commitment to an early childhood facility that would alleviate overcrowding of dining, playgrounds, traffic flow and free up 4 classrooms as a result of the proposed expansion.

I have attached two models for the expansion. The first is the layout of the classroom expansion in buildings 1 and 2 from 2023-2024 to 2026-2027 with classroom usage and the facility changes needed over the phased in 4 class entry from kindergarten to grade 5. The second layout provides a gradual phased enrolment increase beginning with kindergarten, grade 1 and 2. Each academic year after that is the phased in fourth section in grade 3, 4, and 5 to enable a planned growth to consider a purpose built off campus 3 to 5-year-old early childhood facility. The new facility would encompass an open central area as a mini gymnasium/dining area, kitchen, restrooms, office space with a combinations of three-year-olds, four-year-olds and five-year-old classes. The number of classes in each section is dependent upon the financial commitment to the early childhood facility. The facility would also have outside play space. The pre-school approach would prepare students over time for the rigorous nature of the IB programme, preparing the early years students with the IB philosophy earlier in their development rather than coming into the 5-year-old classes with no background knowledge of the IB framework. The early childhood facility would accommodate a perceptual motor program to better establish fine and gross motor skills. The proposed early childhood facility would also provide parents with a pre-school option for 3 to 5 year-olds with a quality pre-PYP.

Another important factor to consider in a phased-in three-year approach from grade 3 to 5 is a critical classroom shortage beginning in the 2025-2026 SY with no classrooms available for Spanish and in 2026-2027 SY no classroom for Art. Hence the need for art and Spanish to be mobile in these years. Again the PYP leadership stresses the need for the early childhood facility to create four classrooms for Art, Spanish, Special Education, and dyslexia therapy/reading specialist.

As part of the 'One School Together' approach of a K-12 continuum school the PYP leadership took the initiative to increase the enrolment in the PYP section to offset and improve student withdrawals in sections of the grade 6-10 MYP program.

To further support students continuing their education from IB PYP to IB Diploma program the PYP teachers along with the PYP leadership will develop grade level profiles (expectations) in Mathematics, English Language Arts, and Science at each culminating PYP grade section. These expectations will be discussed with parents during and before final enrollment. While these expectation discussions will not

prevent a parent enrolling at Westlake Academy it will serve to highlight for parents and students what an IB education is like at Westlake Academy.

In 2023-2024 SY the expansion plan will also require support for the kindergarten to grade 2 classes with an additional hire of two paraprofessionals to support early learners. A total of four support personnel and the additional hire of three teachers (kindergarten, grades 1 and 2). Each year after 2023-2024 a hire of 3 general education teachers until 2026-2027.

There will be challenges as well as opportunities. The following areas have been discussed within the PYP leadership and teachers:

Drop off and pick up: There will be 92 additional students in 2023-24 and there is a need to review the traffic flow. There may be the possibility of a neighborhood that would entertain the use of a coach or two mini coaches for drop-off/pick-up and park in an alternative location on campus and reduce approximately 70 students from the carline. Another option would be through the use of the half circle drive area for grade 4 parents, a total of 66 students and thereby alleviating the congestion in the main carline at the front of the PYP. This one option and discussed with the Town of Westlake facilities director and Westlake Fire Marshal.

MPH Dining Hall with additional students: This year PYP students have two 30 min dining times. Kinderagrtren, grade 4 and 5 and grades 1, 2 and 3. 170 students on average are accommodated at each dining time and the PYP leadership has calculated an average of an additional 40 students for each dining times in 2023-24.

As we further refine the plans the PYP leadership will provide the Board of Trustees with regular updates. If we begin the phased approach in 2023-2024 it will necessitate a full commitment from the Board of Trustees to support a facility development of a early years center (3-5 yo) if the four-class entry is to become a reality and create the optimal learning environment for students.

A handwritten signature in cursive script that reads "Rod J. Harding".

Rod J Harding for the PYP leadership

PYP PHASED FCILITY EXPANSION 2023-2027

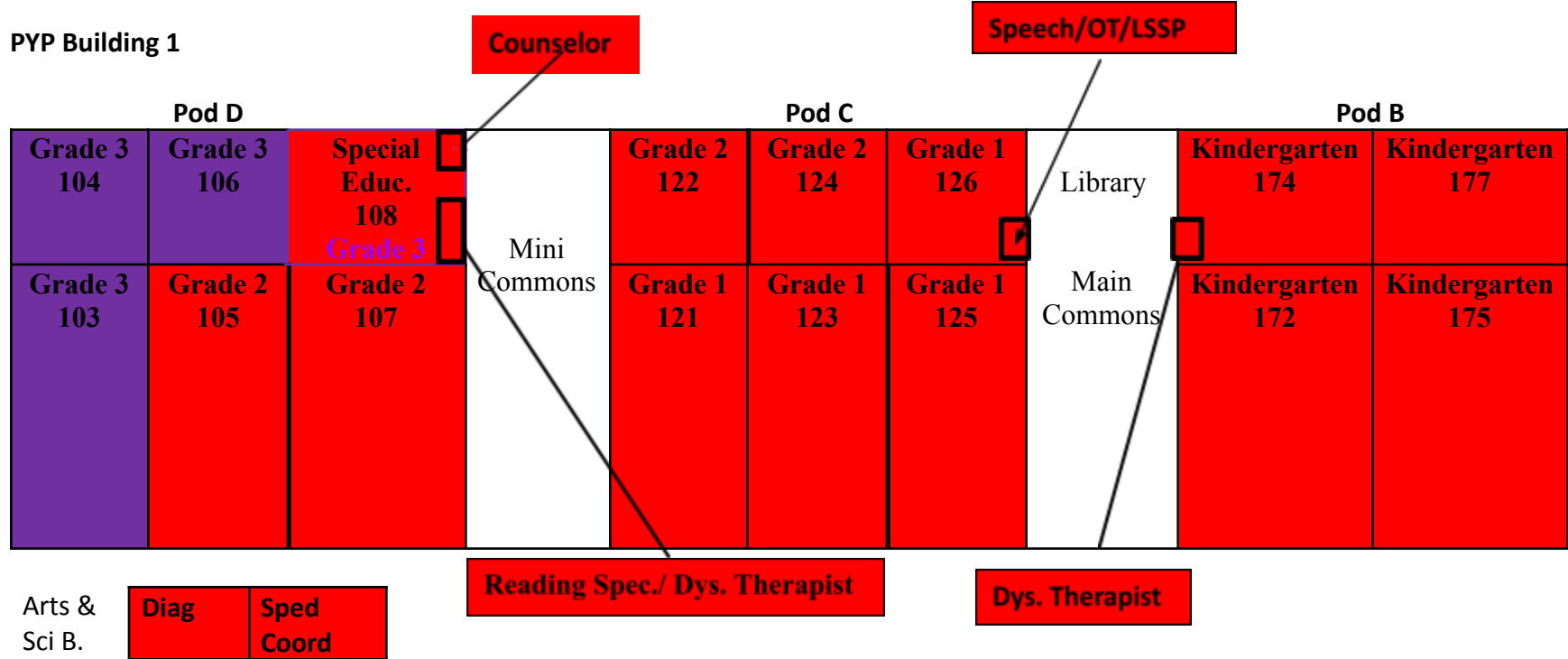
Key Colors: 2023-24 2024-25 2025-26 2026-27

PYP Building 2

Pod E				Pod F		
Art 200 Grade 5	Special Education 202	STEM Lab 204	Mini Commons	Spanish 206 Grade 4	Grade 4 208	Music 210
Grade 5 201	Grade 5 203	Grade 5 205		PYP Office and Conference Room	Grade 4 207	Grade 4 209

Foldable
Wall for
Team
Teaching

PYP Building 1



PYP PHASED PLAN 2023-2027 FOUR CLASSES/GRADE AREA

Grade Level	Kindergarten	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Total Enrolment/ Hiring
Enrolment as of 3/10/23	48	53	55	56	63	63	338

Phase 1 (New Students) 2023-2024 Hiring	total-72 (+72) 18 per class 4 classes 1 Teacher	total-80 (48+32) 20 per class 4 classes 1 Teacher	total-80 (53+27) 20 per class 4 classes 1 Teacher	total-66 (55+11) 22 per class	total-66 (56 +10) 22 per class	total-66 (63 +3) per class	430 3 teachers + 2 Paras
Phase 2 (New Students) 2024-2025 Hiring	total-72 (+72) 18 per class 4 classes	total-80 (72+8) 18 per class 4 classes	total-80 18 per class 4 classes	total-88 (80 +8) 22 per class 4 classes 1 Teacher	total-66 (+0) 22 per class 3 classes	total-66 (+0) 22 per class 3 classes	452 1 Teacher
Phase 3 (New Students) 2025-2026 Hiring	total-72 (+72) 18 per class 4 classes	total-80 (72+8) 20 per class 4 classes	total-80 (+0) 18 per class 4 classes	total-88 (80+8) 22 per class 4 classes	total-88 (+0) 22 per class 4 classes 1 Teacher	total-66 (+0) 22 per class 3 classes	474 1 Teacher
Phase 4 (New Students) 2026-2027 Hiring	total- 72 (+72) 18 per class 4 classes	total- 80 (72+8) 20 per class 4 classes	total-80 20 per class 4 classes	total-88 (80+8) 22 per class 4 classes	total-88 (80+8) 22 per class 4 classes	total-88 (+0) 22 per class 4 classes 1 Teacher	496 1 Teacher
Students in Class	18	20	20	22	22	22	496

