

TOWN OF WESTLAKE

RESOLUTION 24-26

A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF WESTLAKE, TEXAS, RATIFYING AN INDEPENDENT EMPLOYMENT CONTRACT WITH DIANNA BUCHANAN AND NAMING DIANNA BUCHANAN AS THE INTERIM TOWN SECRETARY.

WHEREAS, the Town Secretary position for the Town of Westlake, Texas is currently vacant; and

WHEREAS, the Town entered into an Independent Employment Contract with Dianna Buchanan to serve in the vacant Town Secretary role until a permanent Town Secretary can be appointed; and

WHEREAS, the Town Council desires to appoint an Interim Town Secretary for the Town of Westlake.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WESTLAKE, TEXAS:

SECTION 1: The Independent Employment Contract with Dianna Buchanan is approved.

SECTION 2: Dianna Buchanan is hereby named as the Interim Town Secretary for the Town of Westlake, Texas, effective April 24, 2024, and shall serve in that capacity until a permanent Town Secretary is hired or until August 31, 2024, whichever occurs first.

SECTION 2: That this resolution shall become effective from and after its date of passage.

PASSED AND APPROVED ON THIS 15TH DAY OF MAY 2024.

ATTEST:

Kim Greaves, Mayor

Dianna Buchanan, Interim Town Secretary

Wade Carroll, Town Manager

APPROVED AS TO FORM:

L. Stanton Lowry, Town Attorney