



## Town of Westlake

1500 Solana Blvd  
Building 7, Suite 7100  
Westlake, TX 76262



### Town Council/Board of Trustees Agenda - Final

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**Monday, December 9, 2024**

**4:00 PM**

**Council Chamber**

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The Town Council of the Town of Westlake serves as the governing Board for Westlake Academy. This agenda may contain both municipal and Westlake Academy items, which will be clearly identified. In an effort of transparency, this meeting will be viewable to the public via Live Stream and also available for viewing after the meeting. In an effort of meeting efficiency, any residents wishing to speak on action items must submit a speaker request form to the Town Secretary prior to the start of the meeting.

**A. CALL REGULAR MEETING TO ORDER AND ANNOUNCE A QUORUM PRESENT**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

**C. CITIZEN/PARENT COMMENTS**

This is an opportunity for citizens to address the Town Council or Board of Trustees on any matter, whether or not it is posted on the agenda. Any residents wishing to speak on action items must submit a speaker request form to the Town Secretary prior to the start of the meeting. Individual citizen comments are normally limited to three (3) minutes. The presiding officer may ask the citizen to hold their comment on an agenda item if the item is posted as a Public Hearing. The Town Council and Board of Trustees cannot by law take action nor have any discussion or deliberations on any presentation made at this time concerning an item not listed on the agenda. The Town Council and Board of Trustees will receive the information, ask staff to review the matter, or an item may be noticed on a future agenda for deliberation or action.

**D. ITEMS OF COMMUNITY INTEREST**

**D.1. [24-388](#)** Items of Community Interest (Communications Director Jon Sasser)

**E. PRESENTATION**

**E.1. [24-370](#)** Exploring the International Baccalaureate (IB): Approaches to Teaching and Learning at Westlake Academy (Michelle Briggs, Westlake Academy Director of Innovation and Development)

**F. CONSENT AGENDA**

All items listed below are considered routine by the Town Council and/or Board of Trustees and will be enacted with one motion. There will be no separate discussion of items unless a Council/Board Member or citizen so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

- F.1.** [24-371](#) Discuss, consider and act to approve the Town Council/Board of Trustees Minutes for the November 7, 2024 Special Called Strategic Planning Work Session and the November 11, 2024 Regular Meeting (Dianna Buchanan, Town Secretary)
- F.2.** [WA RES 24-41](#) Discuss, consider and act to approve WA Resolution 24-41 authorizing payment of International Baccalaureate (IB) Exam Fees for the May 2025 Exam Session (DP Coordinator Brandon Llewellyn)

**G. REGULAR AGENDA ITEMS**

- G.1.** [RES 24-78 C](#) (TABLED 11/11/2024) Discuss, consider and act to cast the Town of Westlake's allocated votes for appointment to the Tarrant Appraisal District Board of Directors (Wade Carroll, Town Manager)
- G.2.** [RES 24-79 C](#) (TABLED 11/11/2024) Discuss, consider and act to cast the Town of Westlake's allocated vote for appointment to the Denton Central Appraisal District Board of Directors (Wade Carroll, Town Manager)
- G.3.** [RES 24-84](#) Discuss, consider and act to approve Resolution 24-84 approving a Development Agreement between the Town of Westlake, Texas and Fenway Development, Inc., for subdivision improvements for Solana Hills, a residential development to be designed and built in adjacency to Sam School Road. (Jason Alexander, AICP, CEcD, Deputy Town Manager)
- G.4.** [WA RES 24-42](#) Discuss, consider and act regarding WA Resolution 24-42 approving amendments to the Westlake Academy Admissions Policy to eliminate the Notice of Intent to Return form currently sent to enrolled students each year and setting a defined closing date for accepting waitlist applications from secondary boundary students applying to grades Kindergarten through Grade 8. (Darcy McFarlane, Director of Accountability)
- G.5.** [WA RES 24-43](#) Discuss, consider and act regarding WA Resolution 24-43 to approve amendments to the terms of the Charter issued by the Texas Education Agency for the Operation of Westlake Academy as an open-enrollment charter school to include changes to the limit on class size and changes to the secondary boundary from which applications for admission are accepted (Dr. Kelly Ritchie, Head of School)

- G.6.** [WA RES 24-44](#) Discuss, consider and act regarding Resolution 24-44 to approve the terms of a Memorandum of Understanding between Westlake Academy and the House of Commons (Dr. Kelly Ritchie, Head of School)
- G.7.** [WA RES 24-45](#) Discuss, consider and act regarding WA Resolution 24-45 to approve the terms of a Memorandum of Understanding between Westlake Academy and the Westlake Academy Booster Club (Dr. Kelly Ritchie, Head of School)

## **H. EXECUTIVE SESSION**

The Town Council/Board of Trustees reserves the right to adjourn into Executive Session during the course of the meeting to seek legal advice from its attorney regarding any agenda item listed herein as authorized by Section 551.071 of the Locals Government Code. Additionally, pursuant to the provisions of Chapter 551 of the Texas Government Code, the Town Council/Board of Trustees may adjourn into Executive Session, in accordance with the authority contained in:

- H.1.** [24-379](#) Section 551.071: Consultation with and legal advice from Academy Attorney regarding Westlake Academy Affiliate Groups.
- H.2.** [24-391](#) Section 551.071: Consultation with and legal advice from Academy Attorney regarding compliance with donor restricted gifts related to Westlake Academy facilities
- H.3.** [24-392](#) Section 551.073: Deliberation regarding prospective gifts related to Westlake Academy facilities.
- H.4.** [24-373](#) Section 551.087: Deliberation regarding Economic Development Negotiations to deliberate the offer of a financial or other incentive to a business prospect.
- H.5.** [24-380](#) Section 551.074(1): Deliberation Regarding Personnel Matters - to deliberate the appointment, employment, evaluation, reassignment, duties, of a public officer or employee: Westlake Development Corporation, Inc. Board (EDC Type 4B)
- H.6.** [24-389](#) Section 551.071: Consultation with and legal advice from the Town Attorney regarding pending litigation - Vertical Bridge v. Town of Westlake

## **I. TAKE ANY ACTION, IF NEEDED, FROM EXECUTIVE SESSION ITEMS**

## **J. FUTURE AGENDA ITEMS**

## **K. STAFF RECAP OF COUNCIL DIRECTION**

## **L. ADJOURNMENT**

I certify that the above notice was posted on the bulletin board at Town of Westlake, Town Hall, located at 1500 Solana Blvd., Building 7, Suite 7100, Westlake, TX 76262, in compliance with the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.



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Town Secretary

Disabilities Notice: If you plan to attend the meeting and have a disability that requires special needs, please contact the Town Secretary's Office 48 hours in advance at Ph. 817-490-5711 and reasonable accommodations will be made to assist you.