



Town of Westlake

1500 Solana Blvd
Building 7, Suite 7100
Westlake, TX 76262



Town Council/Board of Trustees Meeting Minutes - Draft

Monday, October 7, 2024

4:00 PM

Council Chamber

A. CALL REGULAR MEETING TO ORDER AND ANNOUNCE A QUORUM PRESENT

Mayor Greaves called the meeting to order at 4:00 pm and announced a quorum present.

PRESENT:

Mayor Kim Greaves
Mayor Pro Tem Tammy Reeves
Council Member Todd Gautier
Council Member Michael Yackira

ABSENT:

Council Member Anna White
Council Member Mike Asselta

STAFF PRESENT:

Town Manager Wade Carroll
Deputy Town Manager Jason Alexander
Town Attorney Stan Lowry
Fire Chief John Ard
Human Resources Director Sandy Garza
Academic Finance Manager Marlene Rutledge
WA Innovation & Dev. Director Michelle Briggs

Head of School Dr. Kelly Ritchie
Communications Director Jon Sasser
Town Secretary Dianna Buchanan
WA Director of Accountability Darcy McFarlane
IT Director Jason Power
Finance Director Cayce Lay Lamas
Comm. Specialist Alexa Guadian

B. INVOCATION AND PLEDGES OF ALLEGIANCE

Reverend Alan Bentrup, St. Martin's Episcopal Church, Southlake, provided the invocation. Mayor Greaves and Westlake Academy Head of School Dr. Kelly Ritchie introduced Westlake Academy students Kambrie Barnard-Mata (4th grade) and Makaela Briseno (11th grade), to assist with leading the pledges to the U.S. Flag and the Texas Flag.

C. CEREMONIAL ITEM

C.1. Administer the Oath of Office to the newly appointed Council Member Place 2 Michael Yackira (Mayor Kim Greaves)

Mayor Greaves administered the ceremonial Oath of Office to Council Member Place 2 Michael Yackira, appointed to serve through May 2025.

D. CITIZEN/PARENT COMMENTS

There was no one to speak at this time.

E. ITEMS OF COMMUNITY INTEREST**E.1. Items of Community Interest (Communications Director Jon Sasser)**

Communications Director Jon Sasser provided an overview of upcoming events and items of community interest.

F. CONSENT AGENDA

F.1. Consider and act to approve the Town Council/Board of Trustees Minutes for the September 16, 2024 Regular Meeting (Dianna Buchanan, Town Secretary)

F.2. Consider and act regarding WA Resolution 24-34 to approve a contract with Dickson Educational Services for a Public Education Information Management System (PEIMS) and PowerSchool support for the 2024-2025 and 2025-2026 school years (Darcy McFarlane, Accountability Director)

Motion by Council Member Gautier and Motion Second by Mayor Pro Tem Reeves to approve the Consent Agenda. Mayor Greaves called for the vote.

MOTION TO APPROVE THE CONSENT AGENDA APPROVED UNANIMOUSLY BY ALL PRESENT. COUNCIL MEMBERS WHITE AND ASSELTA WERE ABSENT.

G. ORDINANCE

G.1. Discuss, consider and act regarding adoption of Ordinance 1009 Delegating Temporary Plat Approval Authority and Extension Approval Authority Pursuant to the Provisions in Chapter 212 of The Texas Local Government Code, as Amended, and Chapter 82 of the Town of Westlake Code of Ordinances, as Amended, to the Town Planner (Jason Alexander, AICP, CEcD, Deputy Town Manager)

Item presented by Deputy Town Manager Jason Alexander. This ordinance provides temporary authority for employees to approve plats, approve plats with conditions, or deny plats in accordance with House Bill 3699 and will allow time to prepare the complete permanent amendment to the Town's ordinances. Adoption of the ordinance will ensure an expedited development review and approval process and platting regulations that are in alignment with State law. Mayor Greaves asked if there was anyone to speak regarding this item. There was no one. Motion by Council Member Gautier and Motion Second by Mayor Pro Tem Reeves to adopt Ordinance 1009 as presented. Mayor Greaves called for the vote.

MOTION TO ADOPT ORDINANCE 1009 DELEGATING TEMPORARY PLAT APPROVAL AUTHORITY AND EXTENSION APPROVAL AUTHORITY TO THE TOWN PLANNER APPROVED UNANIMOUSLY BY ALL PRESENT. COUNCIL MEMBERS WHITE AND ASSELTA WERE ABSENT.

H. EXECUTIVE SESSION

H.1. Section 551.087: Deliberation regarding Economic Development Negotiations to deliberate the offer of a financial or other incentive to a business prospect.

Mayor Greaves called the items to be considered in Executive Session as shown on the agenda and then recessed the Regular Meeting to Executive Session at 4:15 p.m.

I. TAKE ANY ACTION, IF NEEDED, FROM EXECUTIVE SESSION ITEMS

Mayor Greaves reconvened the Regular Meeting from Executive Session at 5:23 p.m. No action was taken as a result of Executive Session.

J. FUTURE AGENDA ITEMS

There were none.

K. STAFF RECAP OF COUNCIL DIRECTION

Town Manager Wade Carroll reported no new council direction other than that received by staff in Executive Session.

L. ADJOURNMENT

Mayor Greaves adjourned the meeting at 5:23:30 p.m.

TOWN COUNCIL SOCIAL SESSION

Town Council Social Session was held immediately after the Regular Meeting.

Kim Greaves, Mayor

ATTEST:

Town Secretary Dianna Buchanan