



Town of Westlake

1500 Solana Blvd
Building 7, Suite 7100
Westlake, TX 76262



Town Council/Board of Trustees Agenda

Monday, August 5, 2024

4:00 PM

Council Chamber

The Town Council of the Town of Westlake serves as the governing Board for Westlake Academy. This agenda may contain both municipal and Westlake Academy items, which will be clearly identified. In an effort of transparency, this meeting will be viewable to the public via Live Stream and also available for viewing after the meeting. In an effort of meeting efficiency, any residents wishing to speak on action items must submit a speaker request form to the Town Secretary prior to the start of the meeting.

A. CALL TO ORDER AND ANNOUNCE QUORUM PRESENT

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. CEREMONIAL ITEMS

- C.1. [24-253](#)** Badge Pinning Ceremony for Westlake Fire-EMS Department Deputy Chief/Fire Marshal Kelly Clements (Fire Chief John Ard)
- C.2. [24-254](#)** Proclamation to Recognize Public Works Department Employees for providing emergency life-saving assistance (Mayor Greaves)

D. WORK SESSION

- D.1. [24-250](#)** Town of Westlake FY 24-25 Budget Work Session (Cayce Lay Lamas, Finance Director)

E. REGULAR MEETING

F. CITIZEN/PARENT COMMENTS

This is an opportunity for citizens to address the Town Council or Board of Trustees on any matter, whether or not it is posted on the agenda. Any resident wishing to speak on action items must submit a speaker request form to the Town Secretary prior to the start of the meeting. Individual citizen comments are normally limited to three (3) minutes. The presiding officer may ask the citizen to hold their comment on an agenda item if the item is posted as a Public Hearing. The Town Council and Board of Trustees cannot by law take action nor have any discussion or deliberations on any presentation made at this time concerning an item not listed on the agenda. The Town Council and Board of Trustees will receive the information, ask staff to review the matter, or an item may be noticed on a future agenda for deliberation or

action.

G. ITEMS OF COMMUNITY INTEREST

Pursuant to Section 551.0415 the Town Council may report on the following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming Town Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety. (Jon Sasser, Director of Communications)

H. PRESENTATION

Update from Tarrant Appraisal District Chief Appraiser Joe Don Bobbitt

I. CONSENT AGENDA

All items listed below are considered routine by the Town Council and/or Board of Trustees and will be enacted with one motion. There will be no separate discussion of items unless a Council/Board Member or citizen so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

- I.1. [24-229](#) Act to approve the Town Council/Board of Trustees Minutes for the July 13, 2024 Special Called Training Workshop Meeting and the July 15, 2024 Regular Meeting. (Dianna Buchanan, Interim Town Secretary)
- I.2. [RES 24-50](#) Act to approve Resolution 24-50 ratifying the Interlocal Agreement between the Town of Westlake and Region 8 Education Service Center for cooperative purchasing services through The Interlocal Purchasing System (TIPS) Program (Cayce Lay Lamas, Finance Director)
- I.3. [24-227](#) Act to approve an Electronic Recording Memorandum of Understanding with the Tarrant County Clerk for recording documents by electronic means (Dianna Buchanan, Interim Town Secretary)
- I.4. [WA RES 24-27](#) Act to approve WA Resolution 24-27 accepting the Westlake Academy Fiscal Year 2022-2023 Annual Audit Report from BrooksWatson & Co., PLLC (Cayce Lay Lamas, Finance Director)
- I.5. [RES 24-48](#) Act to approve Resolution 24-48 approving the agreement with Floyd Smith Concrete, Inc. for the replacement of culverts and driveway approaches on Thornton Street through a Master Interlocal Agreement with the City of Denton in an amount not to exceed \$35,000. (Cheryl Taylor, P.E., Public Works Director).
- I.6. [WA RES 24-31](#) Act to approve WA Resolution 24-31 awarding the contract for Westlake Academy Building Property Casualty Insurance Products and Services to Box Insurance Agency (Sandy Garza, Director of Human Resources)
- I.7. [RES 24-47](#) Act to approve Resolution 24-47 approving the agreement with Weatherproofing Services, LLC for roofing replacement and weatherproofing repairs for the Public Works Maintenance Building

through a Master Interlocal Agreement with the City of Denton in an amount not to exceed \$35,000. (Cheryl Taylor, P.E., Public Works Director)

- I.8. [RES 24-54](#) Act to approve Resolution 24-54 re-establishing the Town Secretary Position as a full-time employee of the Town reporting to the Town Manager (Wade Carroll, Town Manager).

J. REGULAR ACTION ITEMS

- J.1. [24-258](#) Discuss, consider and act to accept the resignation of Council Member David Quint from the Westlake Town Council (Town Manager Wade Carroll)
- J.2. [24-256](#) Discuss, consider and act to approve a Maximum Tax Rate to consider and advertise (Cayce Lay Lamas, Finance Director)
- J.3. [RES 24-52](#) Discuss, consider and act regarding Resolution 24-52 to approve the expenditure and award a contract to Geo Surfaces for the Westlake Academy Field Renovation project in an amount not to exceed \$2,140,000 of which \$1,640,000 will be reimbursed to the Town by donations. (Wade Carroll).
- J.4. [WA RES 24-28](#) Discuss, consider and act regarding WA Resolution 24-28 approving repairs and improvements to the Westlake Academy Football and Soccer Fields and ratifying the award of a contract to Geo Surfaces in an amount not to exceed \$30,750 (Town Manager Wade Carroll).
- J.5. [WA RES 24-26](#) Discuss, consider and act regarding WA Resolution 24-26 authorizing improvements to Westlake Academy Football Field Lighting and ratifying an agreement with NEMA 3 Electric, Inc. for installation of permanent lighting and associated electrical work at the Westlake Academy Football field for a price not to exceed \$65,602 (Town Manager Wade Carroll)
- J.6. [WA RES 24-25](#) Discuss, consider and act regarding WA Resolution 24-25 to approve the commissioning of improvements to the Westlake Academy playgrounds by Playground Solution of Texas in an amount not to exceed \$141,212.00 (Wade Carroll, Town Manager)
- J.7. [WA RES 24-29](#) Discuss, consider and act regarding WA Resolution 24-29 approving the purchase and installation of new camera system and access controls for Westlake Academy utilizing security systems grants from the State of Texas in an amount not to exceed \$284,500.00 (Town Manager Wade Carroll).
- J.8. [WA RES 24-30](#) Discuss, consider and act regarding WA Resolution 24-30 approving the Second Amended and Restated Bylaws of the Westlake Academy Foundation (Town Manager Wade Carroll)

J.9. ORD-1000 Discuss, consider and act to approve Ordinance No. 1000 designating Town Council Places as Place Numbers 1 through 5; requiring each Town Council Candidate to designate place number at time of ballot application; providing no person shall be a candidate for more than one place; providing procedures to fill Town Council vacancies for unexpired terms; and providing procedures for the official canvass of elections (Dianna Buchanan, Interim Town Secretary)

J.10. RES 24-53 Discuss, consider and act regarding Resolution 24-53 approving the addition of “Section V, Violations of This Policy” to the Town of Westlake Town Council Member (Board of Trustee), Governance and Ethics Policy (Mayor Kim Greaves)

J.11. 24-242 Discuss, consider and act to excuse Mayor and Council absence(s), if any.

K. FUTURE AGENDA ITEMS

L. STAFF RECAP OF COUNCIL DIRECTION

M. ADJOURNMENT

NOTE: As authorized by Section 551.071 (2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the Town Attorney on any agenda item listed therein.

CERTIFICATION

I certify that the above notice was posted on the bulletin board at Town of Westlake, Town Hall, located at 1500 Solana Blvd., Building 7, Suite 7100, Westlake, TX 76262, in compliance with the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.

Town Secretary

Disabilities Notice: If you plan to attend the meeting and have a disability that requires special needs, please contact the Town Secretary's Office 48 hours in advance at Ph. 817-490-5711 and reasonable accommodations will be made to assist you.