



## Town of Westlake

1500 Solana Blvd  
Building 7, Suite 7100  
Westlake, TX 76262



# Town Council/Board of Trustees Agenda

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**Monday, March 20, 2023**

**4:00 PM**

**Council Chamber**

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### **Special Called Meeting**

The Town Council of the Town of Westlake serves as the governing Board for Westlake Academy. This agenda may contain both municipal and Westlake Academy items, which will be clearly identified. In an effort of transparency, this meeting will be viewable to the public via Live Stream and also available for viewing after the meeting. In an effort of meeting efficiency, any residents wishing to speak on action items must submit a speaker request form to the Town Secretary prior to the start of the meeting. (Speaker request forms are available online)

#### **A. CALL TO ORDER (4:00 P.M.)**

- A.1. [RES 23-22](#)** Consider approving Resolution 23-22 authorizing the signers of the Town of Westlake and Westlake Academy Depository Accounts with First Financial Bank; and take appropriate action

#### **B. CLOSED EXECUTIVE SESSION**

- B.1. [23-102](#)** The Town Council will conduct a closed session pursuant to Texas Government Code, annotated, Chapter 551, Subchapter D for the following:

a) Section 551.074(a)(1): Deliberation Regarding Personnel Matters

To deliberate the appointment, employment, evaluation, reassignment, duties, of a public officer or employee: (Town Manager)

#### **C. TAKE ANY ACTION, IF NEEDED, FROM EXECUTIVE SESSION ITEMS**

#### **D. ADJOURNMENT**

**ANY ITEM ON THIS POSTED AGENDA COULD BE DISCUSSED IN EXECUTIVE SESSION AS LONG AS IT IS WITHIN ONE OF THE PERMITTED CATEGORIES UNDER TEXAS GOVERNMENT CODE.**

### **CERTIFICATION**

**Agenda Posted: 3/17/23 @ 2 p.m.**

I certify that the above notice was posted on the bulletin board at Town of Westlake, Town Hall, located at 1500 Solana Blvd., Building 7, Suite 7100, Westlake, TX 76262, in compliance with the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.



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Amy M. Piukana, Town Secretary

Disabilities Notice: If you plan to attend the meeting and have a disability that requires special needs, please contact the Town Secretary's Office 48 hours in advance at Ph. 817-490-5711 and reasonable accommodations will be made to assist you.



# Town of Westlake

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## Staff Report

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**File #:** RES 23-22

**Agenda Date:** 3/20/2023

**Agenda #:** A.1.

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### **TOWN STAFF REPORT RECCOMENDATIONS**

Consider approving Resolution 23-22 authorizing the signers of the Town of Westlake and Westlake Academy Depository Accounts with First Financial Bank; and take appropriate action

**STAFF: Troy Meyer, former Assistant Town Manager**

#### **BACKGROUND:**

Due to staffing changes, it is necessary to update the authorized signers on the Town's and Academy's First Financial Bank accounts and TexPool.

Current signers on these accounts include: Troy Meyer, former Assistant Town Manager; Sean Kilbride, Mayor; David Quint, Mayor Pro-Tem; and Cayce Lay Lamas, Director of Finance. Troy Meyer will be removed from all accounts.

The Director of Finance's signature will appear on all checks, with the Mayor or Mayor Pro-Tem, signing all checks over \$10,000. The Mayor and Mayor Pro-Tem sign checks in emergency situations when two signatures are required, and the primary signer is unavailable.

#### **STAFF RECOMMENDATION:**

**Staff recommends approval of Resolution 23-22 amending the authorized on the Town of Westlake and Westlake Academy depository accounts with First Financial Bank and TexPool; and take appropriate action**

#### **TOWN COUNCIL ACTION/OPTIONS:**

- 1) Motion to approve Resolution 23-22
- 2) Motion to amend Resolution 23-22, with the following stipulations (please state stipulations in motion)
- 3) Motion to table
- 4) Motion to deny

**TOWN OF WESTLAKE**

**RESOLUTION NO. 23-22**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WESTLAKE, TEXAS, AMENDING THE AUTHORIZED SIGNERS ON THE TOWN OF WESTLAKE AND WESTLAKE ACADEMY DEPOSITORY ACCOUNTS WITH FIRST FINANCIAL BANK AND TEXPOOL.**

**WHEREAS**, authorized signers of the Town of Westlake and Westlake Academy's depository accounts may require amendments at certain times due to changes in structure and/or personnel; and

**WHEREAS**, due to staffing changes, it is necessary to change the authorized signers on the Town of Westlake and Westlake Academy's bank accounts with First Financial and TexPool; and

**WHEREAS**, signers on the Town and Academy accounts have included the Town Manager or designee, Assistant Town Manager, Director of Finance, Mayor, and the Mayor Pro Tem. The Director of Finance's signature appears on all checks, with the Mayor or Mayor Pro Tem signing all checks exceeding \$10,000; and

**WHEREAS**, the Town Council finds that the passage of this Resolution is in the best interest of the citizens of Westlake.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WESTLAKE, TEXAS:**

**SECTION 1:** That, all matters stated in the Recitals hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

**SECTION 2:** That the Town of Westlake Council hereby designates Cayce Lay Lamas, Sean Kilbride, and David Quint as authorized signers of the Town of Westlake and Westlake Academy's depository accounts with First Financial Bank and TexPool.

**SECTION 3:** If any portion of this Resolution shall, for any reason, be declared invalid by any court of competent jurisdiction, such invalidity shall not affect the remaining provisions hereof and the Council hereby determines that it would have adopted this Resolution without the invalid provision.

**SECTION 4:** That this Resolution shall become effective from and after its date of passage.

**PASSED AND APPROVED ON THIS 27<sup>TH</sup> DAY OF MARCH 2023.**

ATTEST:

\_\_\_\_\_  
Sean Kilbride, Mayor

\_\_\_\_\_  
Amy M. Piukana, Town Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
L. Stanton Lowry, Town Attorney



# Town of Westlake

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## Staff Report

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**File #:** 23-102

**Agenda Date:** 3/20/2023

**Agenda #:** B.1.

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### TOWN STAFF REPORT RECCOMENDATIONS

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- a) Section 551.074(a)(1): Deliberation Regarding Personnel Matters

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