

**WESTLAKE ACADEMY**

**RESOLUTION NO. 24-37**

**A RESOLUTION OF THE WESTLAKE ACADEMY BOARD OF TRUSTEES AMENDING PERSONNEL POLICIES AND ADOPTING THE 2024-2025 WESTLAKE ACADEMY PERSONNEL MANUAL.**

**WHEREAS**, Westlake Academy recognizes that ongoing updates to the Academy's personnel manual are necessary to ensure best practices; and,

**WHEREAS**, the leaders of Westlake Academy desire to promote professionalism, safety, security, and high standards of performance in the workplace; and,

**WHEREAS**, Westlake Academy desires is to provide employees with a personnel manual that reflects the goals and vision of the Academy's leaders; and,

**WHEREAS**, the Board of Trustees finds that the passage of this Resolution is in the best interest of the citizens of Westlake as well as the students, their parents, and faculty of Westlake Academy.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF WESTLAKE ACADEMY:**

**SECTION 1:** that, all matters stated in the Recitals hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

**SECTION 2:** That the Westlake Academy Board of Trustees does hereby adopt the 2024-2025 Westlake Academy Personnel Manual as presented.

**SECTION 3:** That the Westlake Academy Board of Trustees authorize the Head of School to revise and/or supplement the Manual as may be necessary throughout the year in response to changes in law or to clarify policies and procedures adopted herein.

**SECTION 4:** If any portion of this Resolution shall, for any reason, be declared invalid by any court of competent jurisdiction, such invalidity shall not affect the remaining provisions hereof and the Council hereby determines that it would have adopted this Resolution without the invalid provision.

**SECTION 5:** That this resolution shall become effective from and after its date of passage.

**PASSED AND APPROVED ON THIS 11<sup>TH</sup> DAY OF NOVEMBER 2024.**

ATTEST:

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Kim Greaves, Board President

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Dianna Buchanan, Board Secretary

APPROVED AS TO FORM:

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Janet S. Bubert, School Attorney