



Town of Westlake

1500 Solana Blvd
Building 7, Suite 7100
Westlake, TX 76262



Town Council/Board of Trustees Agenda - Final

Tuesday, April 15, 2025

4:00 PM

Council Chamber

The Town Council of the Town of Westlake also serves as the governing Board of Trustees for Westlake Academy. This agenda may contain both municipal and Westlake Academy items, which will be clearly identified. Town Council/Board of Trustees meetings are available for viewing online via live-stream or on-demand at <https://www.westlake-tx.org/787/Watch-Meetings-Live>. In an effort of meeting efficiency, any residents wishing to speak must submit a speaker request form to the Town Secretary prior to the start of the meeting.

Pursuant to Texas Government Code Section 551.127, one or more members of the Town Council may participate in this meeting by videoconference call. A quorum of the Town Council and the presiding officer will be present at the physical location of the meeting.

NOTE: As authorized by Section 551.071 of the Texas Government Code, Town Council may enter into closed Executive Session for the purpose of seeking confidential legal advice from the Town/School Attorney on any agenda item listed herein.

- A. CALL REGULAR MEETING TO ORDER AND ANNOUNCE A QUORUM PRESENT**
- B. INVOCATION AND PLEDGES OF ALLEGIANCE**
- C. CITIZEN/PARENT COMMENTS**

This is an opportunity for citizens to address the Town Council/Board of Trustees on any matter, whether or not it is posted on the agenda. Any residents wishing to speak on action items must submit a speaker request form to the Town Secretary prior to the start of the meeting. Individual citizen comments are normally limited to three (3) minutes. The presiding officer may ask the citizen to hold their comment on an agenda item if the item is posted as a Public Hearing. The Town Council/Board of Trustees cannot by law take action nor have any discussion or deliberations on any presentation made at this time concerning an item not listed on the agenda. The Town Council/Board of Trustees will receive the information, ask staff to review the matter, or an item may be noticed on a future agenda for deliberation or action.

D. ITEMS OF COMMUNITY INTEREST

Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the Town Council may report on the following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming Town Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety

- D.1. [25-75](#)** Items of Community Interest (Communications Director Jon Sasser)

E. PROCLAMATION AND PRESENTATION

- E.1. [25-88](#)** National Day of Prayer May 1, 2025 Proclamation (Mayor Kim Greaves)
- E.2. [WA 25-105](#)** Westlake Academy International Baccalaureate (IB): How to get the IB Diploma? (Michelle Briggs, Westlake Academy Director of Innovation and Development)

F. WORK SESSION

- F.1. [25-96](#)** Impact Fee 101 and Growth Rates (Cheryl Taylor, P.E , Director of Public Works)

G. CONSENT AGENDA

All items listed below are considered routine by the Town Council and/or Board of Trustees and will be enacted with one motion. There will be no separate discussion of items unless a Council/Board Member or citizen so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

- G.1. [25-87](#)** Discuss, consider and act to approve the March 24, 2025 Town Council/Board of Trustees Regular Meeting Minutes (Town Secretary Dianna Buchanan)

H. REGULAR AGENDA ITEMS

- H.1. [WA RES 25-07](#)** Discuss, consider and act regarding WA Resolution 25-07 approving and adopting a policy requiring submittal of returning student registration forms within the designated time frame set by the school to guarantee continued enrollment at Westlake Academy (Director of Accountability Darcy McFarlane)
- H.2. [WA RES 25-09](#)** Discuss, consider and act to approve WA Resolution 25-09 ratifying the Certification of Provision of Instructional Materials Allotment Survey 2025-2026 (Dr. Kelly Ritchie, Head of School)

- H.3. [25-103](#) Discuss, consider and act regarding Town Council/Board of Trustees meeting schedule for installation of new members, orientation, and mandatory training (Town Manager Wade Carroll)
- H.4. [25-102](#) Consider and act to excuse Mayor and Council absence(s), if any.

I. EXECUTIVE SESSION

The Town Council/Board of Trustees will conduct a closed session pursuant to Section 551.071 (2) of the Texas Government Code, for the purpose of seeking confidential legal advice from the Town Attorney/Westlake Academy Attorney for the following:

- I.1. [25-98](#) Section 551.071: Consultation with and legal advice from Academy Attorney regarding Westlake Academy Affiliate Group: Westlake Academy Athletic Club (WAAC).
- I.2. [25-101](#) Section 551.071: Consultation with and legal advice from the Town Attorney regarding pending litigation - Vertical Bridge v. Town of Westlake
- I.3. [25-97](#) Section 551.074(1): Deliberation regarding Personnel Matters - to deliberate the appointment, employment, evaluation, reassignment, duties, of a public officer or employee:
Town Manager Annual Evaluation

J. TAKE ANY ACTION, IF NEEDED, FROM EXECUTIVE SESSION ITEMS

K. FUTURE AGENDA ITEMS

L. STAFF RECAP OF COUNCIL DIRECTION

M. ADJOURNMENT

I certify that the above notice was posted on the bulletin board at Town of Westlake, Town Hall, located at 1500 Solana Blvd., Building 7, Suite 7100, Westlake, TX 76262, in compliance with the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.



Town Secretary

Disabilities Notice: If you plan to attend the meeting and have a disability that requires special needs, please contact the Town Secretary's Office 48 hours in advance at Ph. 817-490-5711 and reasonable accommodations will be made to assist you.



Town of Westlake

1500 Solana Blvd
Building 7, Suite 7100
Westlake, TX 76262

Staff Report

File #: 25-75

Agenda Date: 4/15/2025

Agenda #: D.1.

TOWN STAFF REPORT RECOMMENDATIONS

Items of Community Interest (Communications Director Jon Sasser)

STAFF: Communications Director Jon Sasser

BACKGROUND:

Pursuant to Texas Government Code Section 551.0415 the Town Council (and or designee) may report on the following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming Town Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

NOTABLE ITEMS AND UPCOMING EVENTS:

Town Hall/Municipal Court Closed

In observance of Good Friday
April 18, 2025

Spring Concert #1

Thursday, April 24, 2025: 5:30-7:30
1500 Solana Blvd, Westlake

Junior High Athletic Banquet

Tuesday, April 29, 2025; 6 pm
MPH Building

National Day of Prayer

Thursday, May 1, 2025; 12 pm
Church at Trophy Lake, 800 Trophy Club Dr

Fire Station Open House

Saturday, May 3, 2025: 10-2
2000 Dove Road

Bandana Bonanza

Saturday, May 3, 2025; 5-7 pm
WA Campus

Planning & Zoning Meeting

Tuesday, May 6, 2025; 5 pm

1500 Solana Blvd, Westlake, TX

Junior Varsity/Varsity Athletic Banquet

Tuesday, May 6, 2025; 6 pm

The Bowden, Keller

Gala 2025 (Night at the Improv theme)

Friday, May 9, 2025; 6:30-10:30

Marriott Westlake

Spring Concert #2

Thursday, May 15, 2025: 5:30-7:30

1500 Solana Blvd, Westlake

Town Council Meeting

Monday, May 20, 2025; 4 pm

1500 Solana Blvd, Westlake, TX

Town Hall/Municipal Court Closed

In observance of Memorial Day

May 26, 2025

ADDITIONAL ITEMS

*Westlake Academy end of year events including:

- Middle School and High School Awards ceremonies May 21st at 9 am and 1 pm Gym
- Senior Banquet on May 21st at 6 pm Bowden in Keller
- Baccalaureate on May 22nd at 8 am Gym
- Senior Clap Out on May 22nd at 9 am
- Senior Awards on May 22nd at 9:30 am Gym
- Brick Laying on May 22nd after senior awards
- Graduation on May 24th at 2 pm Hurst Conference Center

Finally, if you are a Westlake resident who would like to send your child to WA for the first time, you'll need to contact the school's registrar to let them know you'll be coming for the 2025-2026 school year. There's still plenty of time, but we'll be posting information on our website and social media channels with more information soon.



Town of Westlake

Staff Report

1500 Solana Blvd
Building 7, Suite 7100
Westlake, TX 76262

File #: 25-88

Agenda Date: 4/15/2025

Agenda #: E.1.

TOWN STAFF REPORT RECOMMENDATIONS

National Day of Prayer May 1, 2025 Proclamation (Mayor Kim Greaves)

STAFF: Mayor Kim Greaves

BACKGROUND:

Proclaiming A Day of Prayer in Westlake on May 1, 2025 in conjunction with the National Day of Prayer



Town of Westlake Proclamation

NATIONAL DAY OF PRAYER

May 1, 2025

WHEREAS, from our nation's humble beginnings, public prayer and national days of prayer have played a vital role in the life and history of America dating back to the first call to prayer in 1775 when the Continental Congress asked the colonies to pray for wisdom in forming a nation, and the call to prayer has continued throughout our history both in times of conflict and peace, including President Lincoln's proclamation of a day of "humiliation, fasting, and prayer" in 1863; and

WHEREAS, these times of national supplication were made official in 1952 when President Harry Truman signed a joint resolution of the U.S. Congress which enacted legislation setting aside an annual day of prayer for the nation, and in 1988 this Public Law was amended by Congress and President Reagan, permanently proclaiming the first Thursday of May annually as The National Day of Prayer; and

WHEREAS, the National Day of Prayer is thus acknowledged as a vital part of our nation's heritage as it enables us to recall and teach the way in which our forefathers sought the wisdom of God when faced with critical decisions, thereby reaffirming the spiritual principles upon which this nation was founded; and

WHEREAS, the National Day of Prayer belongs to all Americans and is a day that transcends differences, bringing together citizens from all backgrounds to seek God for the area and country where we live, learn, work, worship, and serve and to honor God and give Him thanks for the many liberties and blessings we have received, among them the freedom to gather, worship and pray; and

WHEREAS, Thursday, May 1, 2025, is the 74th Observance of the National Day of Prayer in our nation and simultaneously the 33rd consecutive observance for the citizens in this 76262 community, having as its theme for this year: **Pour Out to the God of Hope and Be Filled**, based upon Romans 15:13, "*Now may the God of hope fill you with all joy and peace in believing, so that you will abound in hope by the power of the Holy Spirit*"; and

WHEREAS, , on this National Day of Prayer we come together as leaders and citizens to unite our hearts and voices together in prayer as one nation under God acknowledging our dependency upon Him and to seek His divine guidance, protection, and strength to meet the challenges that we face both present and future, and to pray for peace throughout our nation and the world.

NOW THEREFORE, I, Kim Greaves, Mayor of the Town of Westlake, Texas, with the Town Council do hereby proclaim May 1, 2025, as

A DAY OF PRAYER IN WESTLAKE

And invite all in our Town to observe this day in ways appropriate to its importance and significance as a time for united prayer.

ISSUED: April 15, 2025

Kim Greaves, Mayor





Town of Westlake

Staff Report

1500 Solana Blvd
Building 7, Suite 7100
Westlake, TX 76262

File #: WA 25-105

Agenda Date: 4/15/2025

Agenda #: E.2.

WESTLAKE ACADEMY STAFF REPORT RECOMMENDATIONS

Westlake Academy International Baccalaureate (IB): How to get the IB Diploma? (Michelle Briggs, WA Director of Innovation & Development)

STAFF:

(Michelle Briggs, Westlake Academy Director of Innovation & Development)

Presentation of one in a series of videos:

Westlake Academy International Baccalaureate (IB): How to get the IB Diploma?



Town of Westlake

Staff Report

1500 Solana Blvd
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File #: 25-96

Agenda Date: 4/15/2025

Agenda #: F.1.

TOWN STAFF REPORT RECOMMENDATIONS

Impact Fee 101 and Growth Rates (Cheryl Taylor, P.E , Director of Public Works)

STAFF: Cheryl Taylor, P.E., Director of Public Works

BACKGROUND:

Presentation from Public Works Director Cheryl Taylor and Freese and Nichols

“Impact Fee 101 and Growth Rates” with discussion.



Town of Westlake

1500 Solana Blvd
Building 7, Suite 7100
Westlake, TX 76262

Staff Report

File #: 25-87

Agenda Date: 4/15/2025

Agenda #: G.1.

TOWN STAFF REPORT RECOMMENDATIONS

Discuss, consider and act to approve the March 24, 2025 Town Council/Board of Trustees Regular Meeting Minutes (Town Secretary Dianna Buchanan)

STAFF: Dianna Buchanan, Town Secretary

BACKGROUND:

The March 24, 2025 Town Council Regular Meeting Minutes are attached for review and consideration of approval.

Once approved, all meeting minutes will be executed and uploaded to the Town of Westlake website for transparency and Laserfiche software for state retention compliance.

RECOMMENDATION:

Staff recommends approval of the minutes.

ATTACHMENT(S):

03.24.2025 TC/BOT Regular Meeting Minutes

TOWN COUNCIL ACTION/OPTIONS:

1. Motion to approve minutes, as presented.
2. Motion to approve the minutes with the following corrections/changes (please state corrections/changes in motion)
3. Motion to table
4. Motion to deny



Town of Westlake

1500 Solana Blvd
Building 7, Suite 7100
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Town Council/Board of Trustees Meeting Minutes - Draft

Monday, March 24, 2025

4:00 PM

Council Chamber

The Town Council of the Town of Westlake also serves as the governing Board of Trustees for Westlake Academy. This agenda may contain both municipal and Westlake Academy items, which will be clearly identified. Town Council/Board of Trustees meetings are available for viewing online via live-stream or on-demand at <https://www.westlake-tx.org/787/Watch-Meetings-Live>. In an effort of meeting efficiency, any residents wishing to speak must submit a speaker request form to the Town Secretary prior to the start of the meeting.

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NOTE: As authorized by Section 551.071 of the Texas Government Code, Town Council may enter into closed Executive Session for the purpose of seeking confidential legal advice from the Town/School Attorney on any agenda item listed herein.

A. CALL REGULAR MEETING TO ORDER AND ANNOUNCE A QUORUM PRESENT

Mayor Greaves called the meeting to order at 4 p.m. and announced a quorum present.

PRESENT:

Mayor Kim Greaves
Mayor Pro Tem Tammy Reeves
Council Member Todd Gautier
Council Member Michael Yackira
Council Member Mike Asselta (virtually present)

ABSENT:

Council Member Anna White

STAFF PRESENT:

Town Manager Wade Carroll
Deputy Town Manager Jason Alexander
Town Secretary Dianna Buchanan
Finance Director Cayce Lay Lamas
Communications Director Jon Sasser
Town Attorney Stan Lowry
Academy Finance Manager Marlene Rutledge
Dir of Accountability Darcy McFarlane

Head of School Dr. Kelly Ritchie
Dir Innovation & Dev. Michelle Briggs
IT Director Jason Power
Human Resources Director Sandy Garza
Public Works Director Cheryl Taylor
School Attorney Janet Bubert
Fire Chief John Ard
Keller Police Chief Brad Fortune

B. INVOCATION AND PLEDGES OF ALLEGIANCE

Pastor Ricky Franklin from New Day Church in Southlake provided the invocation. Mayor Greaves

and Westlake Academy Head of School Dr. Kelly Ritchie introduced Westlake Academy students Anikaa Sankaranarayanan-4th grade, Nico Morales-2nd grade, and Leo Morales-2nd grade, to assist with leading the pledges to the U.S. Flag and the Texas Flag. Pledges recited.

C. CITIZEN/PARENT COMMENTS

There was no one to speak at this time.

D. ITEMS OF COMMUNITY INTEREST

D.1. 25-59 Items of Community Interest (Communications Director Jon Sasser)

Director of Communications Jon Sasser provided an overview of items of community interest and upcoming events.

E. PROCLAMATION AND PRESENTATIONS

E.1. 25-58 Proclamation and Commendations Recognizing Actions Taken Saving the Life of Another (Mayor Greaves and Fire Chief John Ard)

Mayor Greaves read the proclamation into the record, honoring Dr. Matthew Evans and Keller Police Officer Davis for lifesaving efforts when Mr. Bill Parmelee suffered a cardiac arrest during a bike ride through Westlake. Chief Ard then presented Hometown Hero Life Saving Certificates of Recognition to Dr. Evans and Officer Davis. Commendations were awarded to Fire Captain Tommy Villines, FF/P Matthew McAdoo, FF/P Breck Thurston and FF/P Colin Carter for their contributions to assist Mr. Parmelee. Dr. Evans addressed Council and stressed the importance of providing first responders to the community. Mr. Parmelee addressed Council to express his gratitude.

E.2. WA 25-104 Westlake Academy International Baccalaureate (IB): Exploring Westlake Academy Through Our Podcast (Michelle Briggs, Westlake Academy Director of Innovation and Development)

Mayor Greaves announced that this item has been tabled at the request of staff and will be presented at a later date.

Mayor Greaves then announced that the Town Council would now recess to Executive Session as provided by Section 551.071 to seek legal advice from the Town Attorney regarding H.6., "Discuss, consider and act regarding Resolution 25-12 to approve and adopt a written decision regarding the application by Vertical Bridge for a Specific Use Permit to construct a cellular tower at 2000 Dove Road". Mayor Greaves recessed the regular meeting to Executive Session at 4:18 p.m.

Mayor Greaves reconvened the Regular Meeting from Executive Session at 4:51 p.m.

As a result of Executive Session, regarding Item H.6., Motion by Council Member Yackira and Motion Second by Mayor Pro Tem Reeves to approve and adopt Resolution 25-12 Denying a Specific Use Permit sought by Vertical Bridge Development, LLC, to construct, install and operate a 130-foot tower at 2000 Dove Road, Westlake, Texas 76262 (Parcel No. 42447729), in a Governmental Use (GU) District to support one or more

new wireless communication facility(ies) and for all the reasons contained in the resolution. Mayor Greaves called for the vote. MOTION TO APPROVE AND ADOPT RESOLUTION 25-12 APPROVED UNANIMOUSLY. COUNCIL MEMBER WHITE WAS ABSENT.

E.3. [25-79](#)

Development Review Presentation (Deputy Town Manager Jason Alexander)

Presentation received from Deputy Town Manager Jason Alexander updating on development projects including Pinstack, 49 Arta Drive, B1 Bank Building, Hilton Garden Inn, La Cima de Entrada, Solana Hills, and Westlake Ventanas.

E.4. [25-45](#)

Presentation of Annual Report from the Keller Police Department relative to Police Services and the Racial Profiling Report for the Town of Westlake (Keller Police Chief Brad Fortune)

Presentation of Annual Report for Policing Services and Racial Profiling received from Keller Police Chief Bradley Fortune.

Regarding Item E.2., Dr. Ritchie advised that the item will be on the April 15th meeting agenda. Motion by Mayor Pro Tem Reeves and Motion Second by Council Member Yackira to Table "Westlake Academy International Baccalaureate (IB): Exploring Westlake Academy Through Our Podcast" to the April 15, 2025 Meeting. Mayor Greaves called for the vote. MOTION APPROVED UNANIMOUSLY. COUNCIL MEMBER WHITE WAS ABSENT.

F. CONSENT AGENDA

F.1. [25-57](#)

Discuss, consider and act to approve the February 18, 2025 Town Council/Board of Trustees Regular Meeting Minutes (Town Secretary Dianna Buchanan)

F.2. [ORD-1021](#)

Discuss, consider and act to adopt Ordinance 1021 to reappoint Presiding Judge Brad Bradley and Alternate Judge Alan Wayland for the Town of Westlake Municipal Court of Record No. 1 (Martha Solis, Court Administrator)

F.3. [WA Res 24-45](#)

Discuss, consider and act to approve WA Resolution 25-06 approving the Interlocal Agreement with Educational Services Center Region 11 for the Employee Benefits Cooperative Program for Academic Staff and authorizing the Superintendent to Execute the Interlocal Agreement (Sandy Garza, Director of Human Resources)

Motion by Mayor Pro Tem Reeves and Motion Second by Council Member Gautier to approve the Consent Agenda. Mayor Greaves called for the vote. MOTION TO APPROVE THE CONSENT AGENDA APPROVED UNANIMOUSLY. COUNCIL MEMBER WHITE WAS ABSENT.

G. PUBLIC HEARING AND CORRESPONDING ACTION ITEM

G.1. [WA RES 25-05](#)

Conduct a Public Hearing and consider approving WA Resolution 25-05 accepting the Texas Academic Performance Report (TAPR) for 2023-2024; and take appropriate action (Dr. Kelly Ritchie, Head of School)

Dr. Kelly Ritchie, Head of School, presented the 2023-2024 Texas Academic Performance Report to the Board. Mayor Greaves opened the public hearing.

There was no one to speak regarding the report. Mayor Greaves closed the public hearing. Motion by Council Member Yackira and Motion Second by Council Member Gautier to approve WA Resolution 25-05 accepting the Texas Academic Performance Report (TAPR) for 2023-2024. Mayor Greaves called for the vote. MOTION TO APPROVE WA RESOLUTION 25-05 APPROVED UNANIMOUSLY. COUNCIL MEMBER WHITE WAS ABSENT.

H. REGULAR AGENDA ITEMS

- H.1. ORD-1019** Discuss, consider and act to accept the Certification of Unopposed Candidates for the May 3, 2025 General and Special Election; to act regarding Ordinance 1019 Declaring Unopposed Candidates in the May 3, 2025 General and Special Municipal Election for the Offices of Council Member Places 1, 2, 3 and 5, Declaring Each Unopposed Candidate Elected to Office; and to approve the Order of Cancellation canceling the May 3, 2025 General and Special Election (Town Secretary Dianna Buchanan)

Town Secretary Dianna Buchanan commented the item will complete several items required to cancel the May 3, 2025 election and declare the unopposed candidates elected. Mayor Greaves reviewed that there are no opposed candidates for the May 3, 2025 General and Special Election and the item officially cancels the election. He announced and congratulated the Council Members to begin (or continue) service after the May 3, 2025 election date-- Council Member Place 1 T.J. Duane, Council Member Place 2 Michael Yackira, Council Member Place 3 Kevin Smith and Council Member Place 5 Todd Gautier. Motion by Mayor Pro Tem Reeves and Motion Second by Council Member Gautier to accept the Certification of Unopposed Candidates for the May 3, 2025 General and Special Election; adopt Ordinance 1019 to declare unopposed candidates for the May 3, 2025 General and Special Election and to declare them elected to office for Places 1, 2, 3 and 5; and approve the Order of Cancellation for the May 3, 2025 General and Special Election. Mayor Greaves called for the vote. MOTION APPROVED UNANIMOUSLY. COUNCIL MEMBER WHITE WAS ABSENT.

- H.2. ORD-1020** Discuss, consider and act to adopt Ordinance 1020 approving text amendments to PD, Planned Development District No. 3-5A generally located at the intersection of and along State Highway 114 and State Highway 170 (Jason Alexander, AICP, CECD, Deputy Town Manager)

Deputy Town Manager Jason Alexander provided an overview of the item. Motion by Council Member Yackira and Motion Second by Mayor Pro Tem Reeves to adopt Ordinance 1020 approving text amendments to PD, Planned Development District No. 3-5A generally located at the intersection of and along State Highway 114 and State Highway 170. Mayor Greaves called for the vote. MOTION TO ADOPT ORDINANCE 1020 APPROVED UNANIMOUSLY. COUNCIL MEMBER WHITE WAS ABSENT.

- H.3. RES 25-11** Discuss, consider and act regarding Resolution 25-11 appointing a Capital Improvement Advisory Committee for the purposes of advising the Town Council on the adoption of Impact Fees for Water, Wastewater and Roadway Facilities under Chapter 395 of the Texas Local Government Code and declaring an effective date (Cheryl Taylor, P.E., Director of Public Works)

Public Works Director Cheryl Taylor provided an overview of the item. Motion by Council Member Gautier and Motion Second by Mayor Pro Tem

Reeves to approve Resolution 25-11 appointing a Capital Improvement Advisory Committee for the purpose of advising the Town Council on the adoption of Impact Fees for Water, Wastewater and Roadway Facilities under Chapter 395 of the Texas Local Government Code. Mayor Greaves called for a vote. MOTION TO APPROVE RESOLUTION 25-11 APPROVED UNANIMOUSLY. COUNCIL MEMBER WHITE WAS ABSENT.

H.4. WA RES 25-04

Discuss, consider and act regarding WA Resolution 25-04 approving and adopting a policy that allows for staff to be paid during emergency school closures. (Dr. Kelly Ritchie, Head of School)

Dr. Kelly Ritchie, Head of School, provided an overview of the item. Motion by Council Member Yackira and Motion Second by Mayor Pro Tem Reeves to approve WA Resolution 25-04 approving and adopting a policy that allows for staff to be paid during emergency school closures. Mayor Greaves called for the vote. MOTION TO APPROVE WA RESOLUTION 25-04 APPROVED UNANIMOUSLY. COUNCIL MEMBER WHITE WAS ABSENT.

H.5. RES 25-07

Discuss, consider and act regarding Resolution 25-07 approving the Investment Policy (Cayce Lay Lamas, Finance Director)

Finance Director Cayce Lay Lamas presented the item and detailed that an approved Broker List will be added to the policy with the approval. Motion by Council Member Yackira and Motion Second by Mayor Pro Tem Reeves to approve Resolution 25-07 approving the Investment Policy. Mayor Greaves called the vote. MOTION TO APPROVE RESOLUTION 25-07 APPROVED UNANIMOUSLY. COUNCIL MEMBER WHITE WAS ABSENT.

H.6. RES 25-12

Discuss, consider and act regarding Resolution 25-12 to approve and adopt a written decision regarding the application by Vertical Bridge for a Specific Use Permit to construct a cellular tower at 2000 Dove Road (Town Attorney Stan Lowry)

NOTE: This item was considered earlier in the meeting, immediately following an Executive Session and the action is documented in the minutes after Item E.2. but repeated here for convenience.

Motion by Council Member Yackira and Motion Second by Mayor Pro Tem Reeves to approve and adopt Resolution 25-12 Denying a Specific Use Permit sought by Vertical Bridge Development, LLC, to construct, install and operate a 130-foot tower at 2000 Dove Road, Westlake, Texas 76262 (Parcel No. 42447729), in a Governmental Use (GU) District to support one or more new wireless communication facility(ies) and for all reasons contained in the resolution. Mayor Greaves called for the vote.

MOTION TO APPROVE AND ADOPT RESOLUTION 25-12 APPROVED UNANIMOUSLY. COUNCIL MEMBER WHITE WAS ABSENT.

I. EXECUTIVE SESSION

Mayor Greaves announced Items I.2. and I.3. to be considered and discussed during Executive Session and recessed the Regular Meeting to the second Executive Session at 6:11 p.m.

I.1. 25-52

Section 551.071: Consultation with and legal advice from the Town Attorney regarding pending litigation - Vertical Bridge v. Town of Westlake

I.2. 25-54

Section 551.087: Deliberation regarding Economic Development Negotiations to deliberate the offer of a financial or other incentive to a business prospect: Project ED 25-02.

- I.3. 25-35** Section 551.074(1): Deliberation regarding Personnel Matters - to deliberate the appointment, employment, evaluation, reassignment, duties, of a public officer or employee:
Town Manager Annual Evaluation

Mayor Greaves reconvened the Regular Meeting from Executive Session at 7 p.m. Council Member Asselta did not rejoin the Regular Meeting via remote connection.

J. TAKE ANY ACTION, IF NEEDED, FROM EXECUTIVE SESSION ITEMS

There was no action taken as a result of Executive Session.

K. FUTURE AGENDA ITEMS

There were no items mentioned at this time.

L. STAFF RECAP OF COUNCIL DIRECTION

Staff noted that during the meeting Mayor Greaves asked the Communications Department to get out a message to public about the "Hide, Lock and Take" initiative to reduce thefts from unattended parked vehicles at parks and other public parking area that was mentioned by Police Chief Fortune during his presentation.

M. ADJOURNMENT

Mayor Greaves adjourned the Regular Meeting at 7:01 p.m.

Kim Greaves, Mayor

ATTEST:

Town Secretary Dianna Buchanan



Town of Westlake

1500 Solana Blvd
Building 7, Suite 7100
Westlake, TX 76262

Staff Report

File #: WA RES 25-07

Agenda Date: 4/15/2025

Agenda #: H.1.

ACADEMY STAFF REPORT RECOMMENDATION

Discuss, consider and act regarding WA Resolution 25-07 approving and adopting a policy requiring submittal of returning student registration forms within the designated time frame set by the school to guarantee continued enrollment at Westlake Academy (Director of Accountability Darcy McFarlane)

STAFF: Darcy McFarlane, Director of Accountability

BACKGROUND:

Parents of current students are required to complete and submit a school registration form each spring to confirm their child's re-enrollment at Westlake Academy for the following school year. Westlake Academy relies on the information gathered during this enrollment period to anticipate student numbers, plan the budget, hire teachers and staff and determine and offer available spots for new students

DISCUSSION:

Parents are given a minimum of one month to complete the registration process, with multiple reminders sent via email and the Communiqué. Despite these efforts, the Registrar's Office must continue outreach throughout the summer to collect outstanding student registrations and verify enrollment numbers.

Accurate registration data at the end of the school year is critical for Westlake Academy's operational planning. Delays in receiving this information impact our ability to offer spaces to new students from the lottery, finalize the Master Schedule, balance class sizes, and confirm the budget for the upcoming school year. Additionally, postponements in offering enrollment to new students-due to holding spaces for students with uncertain re-enrollment-place unnecessary strain on our administration and counseling teams. Last-minute enrollments limit incoming families' ability to make informed decisions about whether Westlake Academy is the right fit for their student.

The Administration and Counseling Team have found that student turnover, particularly in the MYP & DP Programmes, is often linked to a lack of understanding about the requirements and expectations of an International Baccalaureate education at Westlake Academy. Providing prospective students with as much time as possible to engage with school leadership, meet with counselors, and participate in onboarding sessions and Back-to-School activities enables families to make well-informed enrollment decisions. This proactive approach helps ensure students are prepared for success at Westlake Academy, reducing short-term enrollments and withdrawals.

FISCAL IMPACT:

There would be no fiscal impact.

STAFF RECOMMENDATION:

Staff recommends approving WA Resolution 25-07 approving and adopting the policy to set a deadline to submit returning student registration forms for the upcoming school year to guarantee continued enrollment at Westlake Academy.

ATTACHMENT(S):

WA Resolution 25-07

Exhibit A Proposed Policy

BOARD OF TRUSTEES ACTION/OPTIONS:

- 1) Motion to approve
- 2) Motion to amend with the following stipulations (please state stipulations in motion)
- 3) Motion to table
- 4) Motion to deny

WESTLAKE ACADEMY

WA RESOLUTION 25-07

A RESOLUTION OF THE WESTLAKE ACADEMY BOARD OF TRUSTEES ADOPTING A DEADLINE FOR PARENTS OF RETURNING STUDENTS TO SUBMIT THEIR CHILD'S REGISTRATION FORM TO GUARANTEE CONTINUED ENROLLMENT AT WESTLAKE ACADEMY.

WHEREAS, Westlake Academy's mission is to support students as they become compassionate, life-long learners through an internationally-minded, balanced education that empowers students to contribute to our interconnected world; and

WHEREAS, returning student enrollment numbers are essential to the Westlake Administration to plan for the upcoming school year; and

WHEREAS, timely return of registration form allows for ample time for new families to make informed decisions regarding student enrollment at Westlake Academy; and

WHEREAS, informed enrollment decisions helps ensure new students are better prepared for success at Westlake Academy, reducing short-term enrollments and withdrawals; and

WHEREAS, the Board of Trustees finds that the passage of this Resolution is in the best interest of the citizens of Westlake as well as the students, their parents, and faculty of Westlake Academy.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF WESTLAKE ACADEMY:

SECTION 1: That, all matters stated in the recitals herein above are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

SECTION 2: That, the Board of Trustees of Westlake Academy, hereby approves the Policy attached as "Exhibit A" establishing a deadline for parents of returning students to submit their child's registration form to guarantee continued enrollment at Westlake Academy.

SECTION 3: If any portion of this resolution shall, for any reason, be declared invalid by any court of competent jurisdiction, such invalidity shall not affect the remaining provisions hereof and the Council hereby determines that it would have adopted this Resolution without the invalid provision.

SECTION 4: That this resolution shall become effective from and after its date of passage.

PASSED AND APPROVED ON THIS 15th DAY OF APRIL 2025.

Kim Greaves, President

ATTEST:

Dianna Buchanan, Board Secretary

Dr. Kelly Ritchie, Head of School

APPROVED AS TO FORM:

Janet S. Bubert, School Attorney

"EXHIBIT A"

<p style="text-align: center;">TOWN OF WESTLAKE WESTLAKE ACADEMY BOARD OF TRUSTEES POLICY</p>
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Policy No. : TBD

Date Board Adopted: April 15, 2025

Date Board Amended:

Effective Date: April 15, 2025

Policy Category: Admissions

Policy Name: Deadline for Returning Student Registration Forms

Policy Goal:

This policy establishes a deadline for parents of returning students to submit annual registration forms, confirming their child's continued enrollment at Westlake Academy for the upcoming school year. Timely submission of these forms is essential to support the school's planning and operational processes.

Policy Description:

All Westlake Academy students are required to complete annual registration, which provides the Administration with essential information regarding the number of students returning for the upcoming school year. Accurate enrollment data is critical to effectively manage new student admissions from the lottery, finalize the Master Schedule, balance class sizes, and confirm the school's operating budget.

Establishing a registration deadline prior to the conclusion of the current academic year enables the Registrar's Office to gather reliable enrollment figures. This allows the Administration to make informed planning decisions during the summer in preparation for the new school year.

Please note that returning students who do not submit their registration forms by the stated deadline will be considered withdrawn for the upcoming school year.



Town of Westlake

1500 Solana Blvd
Building 7, Suite 7100
Westlake, TX 76262

Staff Report

File #: WA RES 25-09

Agenda Date: 4/15/2025

Agenda #: H.2.

ACADEMY STAFF REPORT RECOMMENDATION

Discuss, consider and act to approve WA Resolution 25-09 ratifying the Certification of Provision of Instructional Materials Allotment Survey 2025-2026 (Dr. Kelly Ritchie, Head of School)

STAFF: Dr. Kelly Ritchie, Head of School

BACKGROUND:

The purpose of this proposal is to formally certify the appropriate and effective use of the Instructional Materials Allotment (IMA) provided by the Texas Education Agency (TEA), in accordance with the requirements outlined in the Texas Education Code and the State Board of Education (SBOE) rules. This certification ensures that our district remains in compliance with state laws and continues to receive necessary funding for instructional materials and educational technology.

DISCUSSION:

The Instructional Materials and Technology Allotment (IMTA) was established to assist Texas school districts in the purchase of instructional materials, technological equipment, and services that support student instruction. Per **Texas Education Code §31.0211**, each district is entitled to an annual allotment determined by the Commissioner of Education, which may be used for:

- Adoption of instructional materials (state-adopted or locally selected),
- Technological equipment and services,
- Training related to instructional materials and technology,
- Access to and use of instructional materials in digital formats.

To access and expend these funds, each school board must certify annually that the district will provide students with instructional materials that cover the essential knowledge and skills of the required curriculum for each grade level.

FISCAL IMPACT:

Approval allows Westlake Academy to be eligible for specific funding from TEA for instructionally aligned materials. Without approval, Westlake Academy would need to find additional funds to replace this lost revenue.

STAFF RECOMMENDATION:

Staff recommends approving WA Resolution 25-09 certifying the provision of IMA Survey for 2025-2026.

ATTACHMENT:

WA Resolution 25-09

PYP-MYP Completed IM Survey

BOARD OF TRUSTEES ACTION/OPTIONS:

- 1) Motion to approve
- 2) Motion to amend with the following stipulations (please state the stipulations in motion)
- 3) Motion to table
- 4) Motion to deny

WESTLAKE ACADEMY

WA RESOLUTION 25-09

A RESOLUTION OF THE WESTLAKE ACADEMY BOARD OF TRUSTEES RATIFYING THE CERTIFICATION OF THE PROVISION OF INSTRUCTIONAL MATERIALS SURVEY FOR THE 2025-2026 SCHOOL YEAR, IN COMPLIANCE WITH THE TEXAS EDUCATION CODE AND STATE BOARD OF EDUCATION RULES..

WHEREAS, , the Texas Education Code §31.0211 establishes an Instructional Materials and Technology Allotment (IMTA) to assist school districts in the acquisition of instructional materials, technology, and services necessary for the delivery of instruction to students; and

WHEREAS, , to remain in compliance with the Texas Education Code and the State Board of Education (SBOE) rules, school districts must annually certify that instructional materials provided to students cover the essential knowledge and skills of the required curriculum for each grade level; and

WHEREAS, Westlake Academy utilizes the Instructional Materials Allotment (IMA) to purchase state-adopted and locally selected instructional materials, technological equipment and services, training related to instructional materials and technology, and access to digital instructional materials; and

WHEREAS, the certification of the Provision of Instructional Materials Survey for the 2025-2026 school year is required for Westlake Academy to continue receiving funding from the Texas Education Agency (TEA) under the IMTA program; and

WHEREAS, failure to certify this provision would result in a loss of revenue critical to the procurement of instructional materials and the integration of educational technology; and

WHEREAS, the Board of Trustees finds that the passage of this Resolution is in the best interest of the citizens of Westlake as well as the students, their parents, and faculty of Westlake Academy.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF WESTLAKE ACADEMY:

SECTION 1: That, all matters stated in the recitals herein above are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

SECTION 2: That, the Board of Trustees of Westlake Academy hereby approves the ratification of the Certification of the Provision of Instructional Materials Survey for the 2025-

2026 academic year, in compliance with the Texas Education Code and State Board of Education rules.

SECTION 3: If any portion of this resolution shall, for any reason, be declared invalid by any court of competent jurisdiction, such invalidity shall not affect the remaining provisions hereof and the Council hereby determines that it would have adopted this Resolution without the invalid provision.

SECTION 4: That this resolution shall become effective from and after its date of passage.

PASSED AND APPROVED ON THIS 15th DAY OF APRIL 2025.

Kim Greaves, President

ATTEST:

Dianna Buchanan, Board Secretary

Dr. Kelly Ritchie, Head of School

APPROVED AS TO FORM:

Janet S. Bubert, School Attorney

Certification of Provision of Instructional Materials Survey 2025–26

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Survey Pre-Work

2025–26 Certification of Provision of Instructional Materials

In accordance with [Texas Education Code 31.1011](#), local educational agencies (LEAs) are required to certify annually to the State Board of Education (SBOE) and the commissioner that students have access to instructional materials covering all Texas Essential Knowledge and Skills (TEKS) for all required subjects, except physical education.

Additionally, LEAs are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under (i) the Children's Internet Protection Act (Pub. L. No. 106-554); (ii) Section [28.0022](#); (iii) Section [43.22](#), Penal Code; and (iv) any other law or regulation that protects students from obscene or harmful content. The TEKS Certification 2025–26 Survey includes a section to allow LEAs to certify they meet this requirement.

Like last year's process, the agency will utilize the following tools:

Certification 2025–26 Form:

Printable, hard copy of the survey to be completed offline and presented to the board of trustees or governing body for ratification and signatures.

Certification 2025–26 Survey:

Web-based application where LEAs will submit their responses collected on the TEKS Certification 2025–26 Form, and where LEAs will upload the signature page of the Form.

This year's Certification Process requires:

- The completion of the Certification 2025–26 Form;
- Ratification by the LEA's board of trustees or governing body in an open, public-noticed meeting; and
- Submission of the Certification 2025–26 Survey and upload of the ratified Certification 2025–26 Form.

TEA recommends that LEAs complete these steps by **May 1, 2025**. The Certification 2025–26 Form can be accessed at the following link on the [Certification of Provision of Instructional Materials webpage](#).

The state online instructional materials ordering system, EMAT, will close for annual maintenance on March 28, 2025, and is scheduled to reopen on May 15, 2025. **Completion of the Certification Process is required to regain access to allotment funds when EMAT reopens in May of 2025.**

Certification 2025–26 Survey submissions received after May 15, 2025, will typically be processed within five business days, then access to EMAT provided.

Instructions to Complete the Certification Process for 2025–26

1. **Review the Certification 2025–26 Form:** Print the fillable TEKS Certification 2025–26 Form found on the [Certification of Provision of Instructional Materials webpage](#).
2. **Gather information:** The form may require consultation with content area leads or other LEA staff.
3. **Complete Certification 2025–26 Form:** Complete the TEKS Certification 2025–26 Form by hand or digitally.
4. **Obtain needed signatures:** Ratify the **Certification 2025–26 Form** by the LEA's board of trustees or governing body in an upcoming, open board meeting.
5. **Submit Certification 2025–26 Survey:** Complete the online Certification 2025–26 Survey by answering the questions. Inside the survey you will upload the signed Allotment and Certification 2025–26 Form from Step 4. The survey will be open for submissions beginning Monday, March 17, 2025, and will be located on the [Certification of Provision of Instructional Materials webpage](#).

Additional Supports

- TEA will be hosting a webinar to review the Certification 2025–26 Process on *Monday, March 24th, at 2:00 p.m. CDT*. [Registration](#) is required.
- TEA will host office hours to support LEAs with the Certification of Provision of Instructional Materials process; registration is required.
 - Monday, March 31st at 11:00 a.m. CDT | [Register on Zoom](#)
 - Thursday, April 3rd, at 11:00 a.m. CDT. | [Register on Zoom](#)
- To facilitate completion of this year's submission, LEAs may request a copy of their previous year's submission by submitting a [Help Desk Ticket](#).
- For questions about the Certification 2025–26 Form, Survey, or Process, please submit a [Help Desk Ticket](#).

Review Terminology

Additional Supports

- **Scope and Sequence:** A document that provides a brief outline of the standards and a recommended teaching order for a particular course/grade-level over the course of a school year.
- **Full-subject materials** (often referred to as Tier 1 or core materials): instructional material designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.
- **Supplemental materials** (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional material designed to assist in the instruction of one or more of the essential knowledge and skills
- **SBOE-Approved Instructional Materials:** SBOE-approved instructional materials are any materials that go through the IMRA process and receive approval by the SBOE. In Texas, SBOE-approved instructional materials are considered HQIM and qualify for the SBOE-Approved Instructional Materials Entitlement as outlined in Section 48.307.
- **State-Adopted Instructional Materials:** state-adopted instructional materials were reviewed and adopted in the preceding Proclamation process. These materials have not been reviewed in the IMRA process, are not considered HQIM (per the Texas definition), and are not eligible for additional HB 1605 funding entitlements.

About the Qualtrics Survey

Within the Qualtrics survey you will be given a list of commonly known publishers and products. Should your LEA use a LEA-developed product, or the product is not listed, you will be asked to write in the name of the publisher and product.

You can find a list instructional materials on the [Certification of Provision of Instructional Materials webpage](#).

Certification 2025–26 Survey

Background Information

QUESTION 1.0: Name of person completing this form

Alison Schneider

QUESTION 1.1: Your email address

aschneider@westlakeacademy.org

QUESTION 1.2: Select the role that best describes your position at your district or charter: [Single Select]

- ☐ Instructional Materials Coordinator
- ☒ Curriculum Director
- ☐ Principal
- ☐ Administrative Assistant
- ☐ Superintendent
- ☐ Other

LEA Information

QUESTION 2.0: Region #

11

QUESTION 2.1: LEA name and number

Westlake Academy 220810

QUESTION 2.2: Superintendent's name

Dr. Kelly Ritchie

QUESTION 2.3: Superintendent's email address

kritchie@westlakeacademy.org

QUESTION 2.4: School board president's or governing body's name

Mayor Kim Greaves

QUESTION 2.5: School board president's or governing body's email address

kgreaves@westlaketx.gov

QUESTION 2.6: Date of the school board meeting at which the Certification Form was be presented and approved?

INSERT HERE

Reading Language Arts Certification

Scope and Sequence - All Grade Levels RLA

QUESTION 3.0:

Are instructional materials for English RLA and phonics managed at the LEA level and generally consistent across classrooms?

☒ Yes

☐ No

English Reading Language Arts K–5 TEKS Coverage Certification

QUESTION 4.0:

For school year 2025–26, will your LEA provide materials to cover 100% of the **English RLA TEKS grades K–5?** (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials). [Single Select]

☒ Yes

☐ No

English Reading Language Arts K–5 Instructional Materials

QUESTION 5.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your district will use regularly (once a week or more, on average) for **English RLA and/ or Phonics grades K–5** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

English RLA and/ or Phonics grades K–5 full-subject and/or supplemental publisher(s)/ product(s) used:

Full Subject Instructional Materials:

Lucy Calkins Units of Study- Writing K-5

Reading Horizons Phonics- K-3

Supplemental Materials:

Patterns of Power and Patterns of Wonder by Jeff Anderson

iReady Diagnostic and Teacher Toolbox (Curriculum Associates)

Learning A-Z LLC

QUESTION 5.1:

(If above answer includes SBOE-Approved Bluebonnet Learning instructional materials):

What is the estimated number of students in your LEA that are using *Bluebonnet Learning Reading Language Arts, Edition 1* (grades K–5) in their classroom on a regular basis?

Insert here

QUESTION 5.2:

(If above answer includes SBOE-Approved Bluebonnet Learning instructional materials):

What is the estimated number of students in your LEA that are using *Bluebonnet Learning Foundational Skills, Edition 1* (grades K–3) in their classroom on a regular basis?

Insert here

Spanish Reading Language Arts K–5 TEKS Coverage Certification

QUESTION 6.0:

For school year 2025–26, will your LEA provide materials to cover 100% of the **Spanish RLA TEKS grades K–5**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials) [Single select]

☐ Yes

☐ No

Spanish Reading Language Arts K–5 Instructional Materials

QUESTION 7.0:

Share the **full subject and/or supplemental** publisher(s)/product(s) that teachers in your district will use regularly (once a week or more, on average) for **Spanish RLA and/or Phonics grades K-5** instruction to ensure coverage of 100% of the TEKS. [Single select for each grade band]

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): Instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Spanish RLA and/or Phonics grades K-5 full-subject and/or supplemental publisher(s)/product(s) used:

Duolingo
Descubre el Espanol con Santillana

Colega G3-5
Antillana Antologia
Sonrisas

QUESTION 7.1:

(If above answer includes *Aprendizaje Bluebonnet* pilot instructional materials instructional materials):

What is the estimated number of students in your LEA that are using *Aprendizaje Bluebonnet artes del lenguaje y lectura, piloto* (grados K-5) in their classroom on a regular basis?

Insert here

QUESTION 7.2:

What is the estimated number of students in your LEA that are using *Aprendizaje Bluebonnet destrezas fundamentales, piloto* (grados K-2) in their classroom on a regular basis?

Insert here

English Reading Language Arts (RLA) 6-8 TEKS Coverage Certification

QUESTION 8.0:

For school year 2025–26, will your LEA provide materials to cover 100% of the **English RLA TEKS grades 6–8**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials) [Single select]

☒ Yes

☐ No

English Reading Language Arts (RLA) 6–8 Instructional Materials

QUESTION 9.0:

Share the **full subject and/or supplemental** publisher(s)/product(s) that teachers in your LEA will use regularly (once a week or more, on average) for **English RLA grades 6–8** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

English RLA grades 6–8 full-subject and/or supplemental publisher(s)/ product(s) used:

NEWSLA

Mirrors & Windows (EMC School)

Writing Coach (Prentice Hall)

Elements of Literature (Holt)

NoRedInk Corp; NoRedInk

English Reading Language Arts (RLA) 9–12 TEKS Coverage Certification

QUESTION 10.0:

For school year 2025–26, will your LEA provide materials to cover 100% of the **English RLA TEKS grades 9–12**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.

- ☒Yes
- ☐No

English Reading Language Arts (RLA) 9–12 Instructional Materials

QUESTION 11.0:

Are the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA will use regularly (once a week or more, on average) for **English RLA grades 9–12** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

English RLA grades 9–12 full-subject and/or supplemental publisher(s)/ product(s) used:

NEWSELA
Mirrors & Windows (EMC School)
Elements of Literature (Holt)
NoRedInk Corp; NoRedInk
Kognity
Bronte, Charlotte, *Jane Eyre*
Adichie, Chimamanda, *Purple Hibiscus*
James, Henry, *Turn of the Screw*
Conrad, Joseph, *Heart of Darkness*
Shakespeare, *Macbeth*
Euripides, *Medea*
Kraauer, Jon, *Into the Wild*
Szyborska, Wasla, *Poems New and Collected*
Orange, Tommy, *Wandering Stars*
Camus, Albert, *The Stranger*
Marquez, Garcia, *Chronicle of a Death Foretold*
Capote, Truman, *In Cold Blood*
Frost, Robert, *Robert Frost's Poetry*

Mathematics Certification

Scope and Sequence - All Grade Levels Mathematics

QUESTION 12.0:

Are instructional materials for mathematics managed at the LEA level and generally consistent across classrooms? ?

☒ Yes

☐ No

Mathematics K–5 TEKS Coverage Certification

QUESTION 13.0:

For school year 2025–26, will your LEA provide materials to cover 100% of the **mathematics TEKS grades K–5**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials). [Single Select]

☒ Yes

☐ No

Mathematics K–5 Instructional Materials

QUESTION 14.0:

Share the **full-subject and/or supplemental** publisher(s)/product(s) that teachers in your LEA will use regularly (once a week or more, on average) for **mathematics grades K–5** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Mathematics grades K–5 full-subject and/or supplemental publisher(s)/ product(s) used:

Full Subject Instructional Materials

STEMscopes Math (Accelerate Learning)

Supplemental Materials

iReady Diagnostic and Teacher Toolbox (Curriculum Associates)

Bridges Math

QUESTION 14.1:

(If above answers include *Bluebonnet Learning* instructional materials instructional materials):

What is the estimated number of students in your LEA that are using Bluebonnet Learning, Edition 1 (grades K–5) in their classroom on a regular basis?

Insert here

Mathematics 6–8 TEKS Coverage Certification

QUESTION 15.0

For school year 2025–26, will your LEA provide materials to cover 100% of the **mathematics TEKS grades 6–8**? (This includes teacher- or LEA-developed materials. You may select “yes” even if not all classrooms use the same materials). [Single Select]

☒ Yes

☐ No

Mathematics 6–8 Instructional Materials

QUESTION 16.0:

Share the **full-subject and/or supplemental** publisher(s)/product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **mathematics grades 6–8** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Mathematics grades 6–8 full-subject and/or supplemental publisher(s)/ product(s) used:

Maneuvering the Middle; Maneuvering the Middle Math Concepts Resources
Houghton Mifflin Harcourt; Houghton Mifflin Harcourt Algebra 1 Texas (Advanced Quantitative Reasoning); ISBN 9780544356894

QUESTION 16.0B:

(If above answers include Bluebonnet Learning instructional materials instructional materials):

What is the estimated number of students in your LEA that are using Bluebonnet Learning Secondary Mathematics, Edition 1 (grades 6–8, Algebra I) in their classroom on a regular basis?

Insert here

Mathematics 9–12 TEKS Coverage Certification

QUESTION 17.0:

For School Year 2025–26, will your LEA provide materials to cover 100% of the **mathematics TEKS grades 9–12**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials). [Single Select]

☒ Yes

☐ No

Mathematics 9–12 Instructional Materials

QUESTION 18.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **mathematics grades 9–12** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Mathematics grades 9–12 full-subject and/or supplemental publisher(s)/ product(s) used:

Insert here

Houghton Mifflin Harcourt; Houghton Mifflin Harcourt Algebra 1 Texas (Advanced Quantitative Reasoning); ISBN 9780544356894

Houghton Mifflin Harcourt; Houghton Mifflin Harcourt Algebra 2 Texas (Algebra II); ISBN 9780544356955

Houghton Mifflin Harcourt; Houghton Mifflin Harcourt Geometry Texas (Geometry); ISBN 9780544356948

Kognity

Oxford IB Mathematics: Analysis and Approaches

Oxford IB Mathematics: Applications and Interpretations

Social Studies Certification

Scope and Sequence - All Grade Levels Social Studies

QUESTION 19.0:

Are instructional materials for social studies managed at the LEA level and generally consistent across classrooms?

☒ Yes

☐ No

Social Studies K–5 TEKS Coverage Certification

QUESTION 20.0:

For school year 2025–26, will your LEA provide materials to cover 100% of the **social studies TEKS grades K–5**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials)

☒ Yes

☐ No

Social Studies K–5 Instructional Materials

QUESTION 21.0:

Share the **full-subject and/or supplemental** publisher(s)/product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **social studies grades K–5** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Social Studies grades K–5 full-subject and/or supplemental publisher(s)/ product(s) used:

Supplemental Products

CNN-10

Newsela

Epic!

Discovery Education

History Alive!

Social Studies 6–8 TEKS Coverage Certification

QUESTION 22.0:

For school year 2025–26, will your LEA provide materials to cover 100% of the **social studies TEKS grades 6–8**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials)

☒ Yes

☐ No

Social Studies 6–8 Instructional Materials

QUESTION 23.0:

Select **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **social studies grades 6–8** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Social Studies grades 6–8 full-subject and/or supplemental publisher(s)/ product(s) used:
Insert here

iCivics,
National Geographic
PBS Learning
Humanities Texas
Discovery Education.

Social Studies 9–12 TEKS Coverage Certification

QUESTION 24.0:

For school year 2025–26, will your LEA provide materials to cover 100% of the **social studies TEKS grades 9–12**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials)

☒Yes

☐No

Social Studies 9–12 Instructional Materials

QUESTION 25.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **social studies grades 9–12** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Social Studies grades 9–12 full-subject and/or supplemental publisher(s)/ product(s) used:

Insert here

AP World History - Perfection Learning

AP Human Geography - Wiley

Rogers and Thomas, *The Move to Global War* (2015)

Gray et al, *Authoritarian States* (2015)

Mamaux, *The Cold War: Superpower Tensions and Rivalries* (2015)

Foner, Eric, *Give me Liberty*, 7th edition

Kognity

InThinking: IB History of the Americas

InThinking: IB Economics

Science Certification

Scope and Sequence - All Grade Levels Science

QUESTION 26.0:
Are instructional materials for science managed at the LEA level and generally consistent across classrooms?
☒ Yes
☐ No

Science K–5 TEKS Coverage Certification

QUESTION 27.0:
For school year 2025–26, will your LEA provide materials to cover 100% of the **science TEKS grades K–5**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials)

☒ Yes
☐ No

Science K–5 Instructional Materials

QUESTION 28.0:
Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **science grades K–5** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Science grades K–5 full-subject and/or supplemental publisher(s)/ product(s) used:

Full Subject Instructional Materials STEMscopes Science (Accelerate Learning) Argumentative Driven Inquiry
Supplemental Discovery Education Newsela Epic!

Science 6–8 TEKS Coverage Certification

QUESTION 29.0:

For school year 2025–26, will your LEA provide materials to cover 100% of the **science TEKS grades 6–8**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials)

☒ Yes

☐ No

Science 6–8 Instructional Materials

QUESTION 30.0:

Share the **full-subject and/or supplemental** publisher(s)/product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **science grades 6–8** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Science grades 6–8 full-subject and/or supplemental publisher(s)/ product(s) used:

Insert here

Into Science - HMH

Science 9–12 TEKS Coverage Certification

QUESTION 31.0:

For school year 2025–26, will your LEA provide materials to cover 100% of the **science TEKS grades 9–12**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials)

☒ Yes

☐ No

Science 9–12 Instructional Materials

QUESTION 32.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your district or charter will regularly use (once a week or more, on average) for **science grades 9–12** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Science grades 9–12 full-subject and/or supplemental publisher(s)/ product(s) used:

Insert here

MYP Chemistry - OUP

Essential Physics - Pasco

Discovery Education

Kognity

Oxford University Press IB Chemistry

Children's Internet Protection Act

The Children's Internet Protection Act

The Children's internet protection Act (CIPA) was enacted by Congress in 2000 to address concerns about children's access to obscene or harmful content over the Internet. (You may find more information on the FCC website.)

In accordance with Texas Administrative Code 19 TAC §66.105, school districts or charter schools are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C, Section [28.0022](#), [Section 43.22](#), Penal Code, and any other law or regulation that protects students from obscene or harmful content.

QUESTION 33.0: Does your district or charter school protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C), Section 28.0022, Penal Code, and any other law or regulation that protects students from obscene or harmful content?

☒ Yes

☐ No

Additional Informational Questions (Optional)*

QUESTION 35.0:

Has your LEA used, or do you plan to use, Instructional Materials Review and Approval (IMRA) Cycle 2024 reports to inform local decisions related to instructional materials adoption?

(Note: IMRA replaced the State Board of Education's Proclamation process and the Texas Resource Review (TRR))

☒ Yes

☐ No

QUESTION 35.1:

If "Yes" is selected: In which subject area(s) have you used the TRR to obtain information about the quality of products? *

☐ English Reading Language Arts

☐ Spanish Reading Language Arts

☒ English Phonics

☐ Spanish Phonics

☐ Mathematics

QUESTION 35.2:

On a scale from 0 to 10, how effectively do you believe the IMRA reports support LEA adoption of high-quality instructional materials? 0 (Not at all) to 10 (Extremely effectively)*

0. ☐

1. ☐

2. ☐

3. ☐

4. ☐

5. ☐

6. ☐

7. ☒

8. ☐

9. ☐

10. ☐

QUESTION 36.0:

Assessment Platform: Select the assessment platform (if any) your LEA leverages for unit/module, diagnostic, or interim, and for which type of assessments.

Product	Interim	Diagnostic	Unit/Module Formatives
Eduphoria	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DMCA	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Texas Formative Assessment Resource	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
STAAR Interim	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<div>iReady</div>			
Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<div>Insert here</div>			
Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<div>Insert here</div>			

Certification 2025–26 Survey Ratification [Printed and uploaded PDF]

In accordance with [Texas Education Code §31.1011](#), school districts and open-enrollment charter schools are required to certify annually to the State Board of Education and the commissioner that, for each subject in the required curriculum other than physical education, students have access to instructional materials that cover all the Texas Essential Knowledge and Skills (TEKS) for the coming school year. Additionally, in accordance with Texas Administrative Code [19 TAC §66.105](#), school districts or charter schools are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C).

These certifications must be ratified by local school boards of trustees or governing bodies in public, noticed meetings. Districts and open-enrollment charter schools will be unable to order instructional materials through EMAT until the certifications have been received by the Texas Education Agency (TEA).

Other Certified Subject Areas

QUESTION 40.0:

Please select each subject in the required curriculum below for which your district provides each student with instructional materials that cover all elements of the essential knowledge and skills:
[multiple select]

- ☐ Career & Technical Education
- ☐ Fine Arts
- ☐ Health
- ☐ Technology Applications
- ☐ English Language Proficiency Standards
- ☐ Languages Other Than English
- ☒ None

District County Number (6-digit ID):

220810

District Name:

Westlake Academy

Date of Ratification by Local School Board of Trustees or Governing Body:

Insert here

Signature of the Board President and Secretary or Governing Board Officer

Board President

Date

Board Secretary

After ratification, please scan the last page of this form and submit to TEA through the electronic Certification of Provision of Instructional Materials Survey.



Town of Westlake

1500 Solana Blvd
Building 7, Suite 7100
Westlake, TX 76262

Staff Report

File #: 25-103

Agenda Date: 4/15/2025

Agenda #: H.3.

Discuss, consider and act regarding Town Council/Board of Trustees meeting schedule for installation of new members, orientation, and mandatory training (Town Manager Wade Carroll)

STAFF: Town Manager Wade Carroll

BACKGROUND:

There is a need to schedule several special meetings/workshops for the Town Council/Board of Trustees for the following:

- Installation of new members and recognition of outgoing members
- Orientation Workshop
- Charter School Governing Body Mandated Training

DISCUSSION:

Following the May 3, 2025 Election, the Town Council/Board of Trustees needs to schedule and hold a Special Meeting to install new members and to recognize outgoing members. Staff contacted the required attendees prior to tonight's meeting for availability, and as a result, recommend scheduling this meeting for Wednesday, May 7, 2025, at 4 p.m.

There is a need to schedule an Orientation Workshop that will include the Town Council/Board of Trustees and members of the Town and Academy staff. Staff need to discern the preference for the format of the workshop and date range to schedule this meeting from the discussion held today.

The last meeting to be discuss and to schedule is the mandated training for the Board of Trustees (Board). The Board is required to complete charter school governing body training according to the Texas Administrative Code, Title 19, Part 2, Chapter 100, Subchapter AA, Division 5 Charter School Governance, Rule §100.1102 Training for Members of Governing Bodies of Charter Holder and School. The training must consist of 12 instructional hours delivered by a registered course provider. The timeline to complete this training is within one calendar year of appointment or election to the governing body. The training requires instruction in basic school law, basic school finance, health and safety issues, accountability requirements related to the use of public funds, accountability to the public, open meeting requirements, and public records-public information act. For governing body members who have completed the 12-hour required training, continuing education is required thereafter to receive six hours of training.

STAFF RECOMMENDATION:

Discuss the upcoming meeting and training needs for the Town Council/Board of Trustees, direct staff accordingly, and approve meeting date(s).

ATTACHMENT(S):

Current Town Council/Board of Trustees Meeting Calendar

Westlake Academy Academic Calendars SY 24/25 and 25/26

TOWN COUNCIL ACTION/OPTIONS:

- 1) Motion to schedule meeting(s)
- 2) No action



TOWN COUNCIL | BOARD OF TRUSTEES

MEETING ON 3RD TUESDAY BEGINNING APRIL 2025

March 2025 thru September 2025

Holidays

Council/BOT Meeting

March 25

S	M	T	W	T	F	S
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30	31					

April 25

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(Good Friday April 18th)

May 25

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(Memorial Day 5/26)

June 25

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(Juneteenth 6/19)

July 25

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(Independence Day 7/4)

August 25

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September 25

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(Labor Day 9/1)

Town Council Meetings @ 4 pm

Monday March 24th
 Tuesday April 15th
 Tuesday May 20th
 Tuesday June 17th
 Tuesday July 15th
 Tuesday August 19th
 Tuesday September 16th

Approved by Resolution 25-01 February 18, 2025



WESTLAKE ACADEMY

2024-2025 ACADEMIC CALENDAR

Last edited January 28, 2025

AUGUST 2024						
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SEPTEMBER 2024						
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OCTOBER 2024						
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NOVEMBER 2024						
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DECEMBER 2024						
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JANUARY 2025						
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FEBRUARY 2025						
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MARCH 2025						
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APRIL 2025						
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MAY 2025						
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JUNE 2025						
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JULY 2025						
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August

New Teacher Orientation
All Teacher Orientation
First Day of School

September

Labor Day

October

Secondary End of Q1
Teacher PD Day (No School)
Columbus Day

November

Thanksgiving Break

December

1-2 Final Exams-Assessments
5-14 Secondary End of Q2
15 Teacher PD Day (No School)
Winter Break Begins

January

2 Teacher PD Day (No School)
Martin Luther King Jr. Day

February

10
11
14 President's Day

March

25-29 Secondary End of Q3
Teacher PD Day (No School)
Spring Break

April

16-19 Student/Teacher Holiday
19 Teachers PD Day (No School)*
20
23

May

Final Exams-Assessments 20-23
Last Day of School 23
6 Memorial Day 26
20 Teacher PD Day (No School) 27-28

	A-Day
	B-Day
	Holiday/School Closed
	Professional Development (No School)
	Late-Start Wednesday
	Exams
{ }	Beginning/End of Quarter
*	Bad Weather Make-Up Day

August 2025

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September 2025

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October 2025

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November 2025

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December 2025

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January 2026

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February 2026

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March 2026

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April 2026

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May 2026






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June 2026

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July 2026

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	First / Last Day of School
	No School
	Professional Day - Student Holiday
	Teacher Work Day
	TWD (Remote)

	Semester Exams / Assessments
	Senior Commencement TBC
	Late Start Wednesdays
	Student & Staff Half day

August

July 30-August 1- New Hire Days
August 4-7: Teachers PD
August 8: Teachers work day (Remote TWD)
August 8: Whole School Back to School Night
August 13: Teachers Work Day (TWD)
August 14: First Day of School/Start of Q1

September

September 1: Labor Day/No School

October

October 9: end of Q1
October 10: Teachers PD (no school)

October 13: Columbus day (No School)

October 31: Students & Staf Early release

November

November 24-28: Thanksgiving break

December

December 15-18: MOY exams / end of Q2
December 19: Teachers work day (Remote TWD)

January

January 5: Teachers PD (no school)
January 19: MLK day (No School)

February

February 13: Teachers PD / Bad weather make up
February 16: President's day (No School)

March

March 12: end of Q3
March 13: Teachers PD / Bad weather make up
March 16-20: Spring Break

April

April 3: Student / Teacher holiday (no school)
April 6: Teachers PD / Bad weather make up day

May

May 4-22: EOY Testing window
May 23: Senior Commencement TBC
May 25: Memorial Day (No School)
May 26-27: Teachers work day



Town of Westlake

Staff Report

1500 Solana Blvd
Building 7, Suite 7100
Westlake, TX 76262

File #: 25-102

Agenda Date: 4/15/2025

Agenda #: H.4.

TOWN STAFF REPORT RECOMMENDATIONS

Consider and act to excuse Mayor and Council absence(s), if any.



Town of Westlake

Staff Report

1500 Solana Blvd
Building 7, Suite 7100
Westlake, TX 76262

File #: 25-98

Agenda Date: 4/15/2025

Agenda #: I.1.

TOWN STAFF REPORT RECOMMENDATIONS

Section 551.071: Consultation with and legal advice from Academy Attorney regarding Westlake Academy Affiliate Group: Westlake Academy Athletic Club (WAAC).



Town of Westlake

Staff Report

1500 Solana Blvd
Building 7, Suite 7100
Westlake, TX 76262

File #: 25-101

Agenda Date: 4/15/2025

Agenda #: I.2.

TOWN STAFF REPORT RECOMMENDATIONS

Section 551.071: Consultation with and legal advice from the Town Attorney regarding pending litigation - Vertical Bridge v. Town of Westlake



Town of Westlake

Staff Report

1500 Solana Blvd
Building 7, Suite 7100
Westlake, TX 76262

File #: 25-97

Agenda Date: 4/15/2025

Agenda #: 1.3.

TOWN STAFF REPORT RECOMMENDATIONS

Section 551.074(1): Deliberation regarding Personnel Matters - to deliberate the appointment, employment, evaluation, reassignment, duties, of a public officer or employee:
Town Manager Annual Evaluation