



## Town of Westlake

1500 Solana Blvd  
Building 7, Suite 7100  
Westlake, TX 76262



### Town Council/Board of Trustees Agenda - Final

---

**Tuesday, July 15, 2025**

**3:30 PM**

**Council Chamber**

---

The Town Council of the Town of Westlake serves as the governing board for Westlake Academy. This agenda may contain both municipal and Westlake Academy items, which will be clearly identified. In an effort of transparency, this meeting will be viewable to the public via Live Stream and also available for viewing after the meeting. In an effort of meeting efficiency, any residents wishing to speak on action items must submit a speaker request form to the Town Secretary prior to the start of the meeting.

Pursuant to Texas Government Code Section 551.127, one or more members of the Town Council may participate in this meeting by videoconference call. A quorum of the Town Council and the presiding officer will be present at the physical location of the meeting.

NOTE: As authorized by Section 551.071 of the Texas Government Code, Town Council may enter into closed Executive Session for the purpose of seeking confidential legal advice from the Town/School Attorney on any agenda item listed herein.

- A. CALL REGULAR MEETING TO ORDER AND ANNOUNCE A QUORUM PRESENT**
- B. INVOCATION AND PLEDGES OF ALLEGIANCE**
- C. CITIZEN/PARENT COMMENTS**

This is an opportunity for citizens to address the Town Council/Board of Trustees on any matter, whether or not it is posted on the agenda. Any residents wishing to speak on action items must submit a speaker request form to the Town Secretary prior to the start of the meeting. Individual citizen comments are normally limited to three (3) minutes. The presiding officer may ask the citizen to hold their comment on an agenda item if the item is posted as a Public Hearing. The Town Council/Board of Trustees cannot by law take action nor have any discussion or deliberations on any presentation made at this time concerning an item not listed on the agenda. The Town Council/Board of Trustees will receive the information, ask staff to review the matter, or an item may be noticed on a future agenda for deliberation or action.

**D. ITEMS OF COMMUNITY INTEREST**

- D.1. [25-192](#) Items of Community Interest (Communications Director Jon Sasser)**

**E. PRESENTATION**

- E.1. [25-171](#)** Receive Metroport Chamber of Commerce Annual Update Presentation (Sally A. Aldridge, IOM, President & CEO)

**F. WORK SESSION**

- F.1. [25-195](#)** Town of Westlake FY 25-26 Budget Work Session (Cayce Lay Lamas, Finance Director)

**G. CONSENT AGENDA**

All items listed below are considered routine by the Town Council and/or Board of Trustees and will be enacted with one motion. There will be no separate discussion of items unless a Council/Board Member or citizen so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

- G.1. [25-170](#)** Approve the June 17, 2025 Town Council/Board of Trustees Regular Meeting Minutes (Town Secretary Dianna Buchanan)
- G.2. [RES 25-24](#)** Discuss, consider and act to approve Resolution 25-24 authorizing the expenditure of funds for a three-year agreement with Esri Small Municipal and County Government Enterprise for the total amount of \$61,800.00 and declaring an effective date
- G.3. [WA Res 25-19](#)** Consider and act to approve WA Resolution 25-19 authorizing the Head of School to enter into a contract with the Education Service Center (ESC) Region 11 for various business and student support services for the operation of Westlake Academy.
- G.4. [ORD-1023](#)** Discuss, consider and act regarding Ordinance 1023 amending Chapter 94 titled "Utilities", to establish Article VI. entitled "Industrial Wastewater" adopting and establishing uniform requirements for users of the Publicly Owned Treatment Works for the Town of Westlake and enabling the Town of Westlake to comply with all applicable State and Federal laws, including the Clean Water Act (33 United States Code § 1251 et seq.) and the General Pretreatment Regulations (40 Code of Federal Regulations Part 403). (Cheryl Taylor, P.E., Director of Public Works).
- G.5. [RES 25-22](#)** Discuss, Consider and Act regarding Resolution 25-22 Endorsing the Implementation of a Continuing Pretreatment Program as Required by 40 CFR 403 for the Denton Creek Regional Wastewater System (Cheryl Taylor, P.E., Director of Public Works)
- G.6. [RES 25-23](#)** Discuss, consider and act regarding Resolution 25-23 to adopt an Enforcement Response Plan (ERP) as part of the Town of Westlake Approved Pretreatment Program for the publicly owned treatment works to comply with and as required by the United States Environmental Protection Agency in Title 40 of the Code of Federal

Regulations (CFR) §403.8(f)(5) (Cheryl Taylor, P.E., Director of Public Works)

## **H. PUBLIC HEARING AND ASSOCIATED ACTION ITEM**

- H.1. [ORD-1026](#)** Hold a Public Hearing and Discuss, Consider and Act Regarding Ordinance 1026 to Adopt Land Use Assumptions and Capital Improvement Plans for the Potential Implementation of Impact Fees for Water, Wastewater, and Roadway Impact Fee Program (Cheryl Taylor, P.E., Director of Public Works)

## **I. REGULAR AGENDA ITEMS**

- I.1. [ORD-1027](#)** Discuss and take action to adopt Ordinance 1027 Authorizing the Issuance of up to \$9,540,000 Town of Westlake, Combination Tax and Revenue Certificates of Obligation, Series 2025, to fund water projects, including pump stations and a water tower, and the Sam & Margaret Lee Arts & Science Center; Levying an Annual Ad Valorem Tax and Providing for the Security for and Payment of said Certificates of Obligation; Approving an Official Statement; and Enacting other Provisions relating to the Subject (Cayce Lay Lamas, Finance Director)
- I.2. [WA RES 25-16](#)** Consider and act to approve WA Resolution 25-16 approving the Westlake Academy Amended Operating Budget for Fiscal Year Ending June 30, 2025 (Cayce Lay Lamas, Finance Director)
- I.3. [RES 25-25](#)** Discuss, consider and act to approve Resolution 25-25 calling for and setting a public hearing to discuss and receive public testimony on the adoption of an ordinance imposing roadway, water and wastewater impact fees in the Town of Westlake, Texas; and providing an effective date (Cheryl Taylor, P.E., Director of Public Works).
- I.4. [RES 25-26](#)** Discuss, consider and act regarding Resolution 25-26 to approve an economic incentive agreement with Pluralsight as recommended by the Westlake Development Corporation, Inc (EDC 4B).
- I.5. [RES 25-27](#)** Discuss, consider and act regarding Resolution 25-27 to award the bid for audit services and authorize the Director of Finance to execute the engagement letters under the terms (Cayce Lay Lamas, Director of Finance)
- I.6. [25-199](#)** Discuss and act to schedule any special meeting(s) as needed.

## **J. EXECUTIVE SESSION**

The Town Council/Board of Trustees will conduct a closed session pursuant to Section 551.071 (2) of the Texas Government Code, for the purpose of seeking confidential legal advice from the Town Attorney/Westlake Academy Attorney for the following:

- 
- J.1. 25-191** Section 551.087: Deliberation Regarding Economic Development Negotiations - to deliberate the offer of a financial or other incentive to business prospects:  
a. Project 2025-06
- J.2. 25-200** Section 551.072: Deliberation regarding the Purchase, Exchange, Lease or Value of Real Property:  
a) 48 and 52 Girona and 34 Cortez, Westlake Entrada
- K. TAKE ANY ACTION, IF NEEDED, FROM EXECUTIVE SESSION ITEMS**
- L. FUTURE AGENDA ITEMS**
- M. STAFF RECAP OF COUNCIL DIRECTION**
- N. ADJOURNMENT**

I certify that the above notice was posted on the bulletin board at Town of Westlake, Town Hall, located at 1500 Solana Blvd., Building 7, Suite 7100, Westlake, TX 76262, in compliance with the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.



---

Town Secretary

Disabilities Notice: If you plan to attend the meeting and have a disability that requires special needs, please contact the Town Secretary's Office 48 hours in advance at Ph. 817-490-5711 and reasonable accommodations will be made to assist you.