



## Town of Westlake

1500 Solana Blvd  
Building 7, Suite 7100  
Westlake, TX 76262



# Town Council/Board of Trustees Agenda

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Monday, June 3, 2024

4:00 PM

Council Chamber

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**A. CALL TO ORDER AND ANNOUNCE QUORUM**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

**C. WORK SESSION**

**[24-162](#)**

Discussion regarding the Westlake Academy Fiscal Year 2024-2025 Budget, FY 2024-2025 Service Level Adjustment (SLA) requests and Compensation for Westlake Academy and for Town of Westlake (Director of Finance Cayce Lay Lamas and Director of Human Resources Sandy Garza)

**D. REGULAR MEETING**

**E. CITIZEN/PARENT COMMENTS**

This is an opportunity for citizens to address the Town Council or Board of Trustees on any matter, whether or not it is posted on the agenda. Any residents wishing to speak on action items must submit a speaker request form to the Town Secretary. (Best practice is to submit the speaker form prior to the start of the meeting.) If your questions are satisfied, you may choose not to speak. Individual citizen comments are normally limited to three (3) minutes with a maximum of (15) minutes on the same topic item; however, time limits can be adjusted by the presiding officer. The presiding officer may ask the citizen to hold their comment on an agenda item if the item is posted as a Public Hearing. The Town Council and Board of Trustees cannot by law take action nor have any discussion or deliberations on any presentation made at this time concerning an item not listed on the agenda. The Town Council and Board of Trustees will receive the information, ask staff to review the matter, or an item may be noticed on a future agenda for deliberation or action.

**F. ITEMS OF COMMUNITY INTEREST**

Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the Town Council may report on the following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming Town Council events; (5) information about community events; and (6) announcements involving imminent threat to public health

and safety

## **G. CONSENT AGENDA**

All items listed below are considered routine by the Town Council and/or Board of Trustees and will be enacted with one motion. There will be no separate discussion of items unless a Council/Board Member or citizen so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

- G.1. [24-093](#)** Consider approving Town Council Board of Trustees Meeting Minutes from the following meeting(s): May 15, 2024 (Special Meeting-Canvass Election); and May 20, 2024 Regular Meeting; and take appropriate action (Dianna Buchanan, Interim Town Secretary)
- G.2. [24-112](#)** Consider approving Resolution 24-112 to support the nomination of Eules City Councilmember Jeremy Tompkins to continue to serve as the Regional Transportation Council (RTC) primary representative for the cities of Eules, Hurst, Bedford, Grapevine, Southlake, Roanoke, Colleyville, Trophy Club and Westlake (Wade Carroll, Town Manager)
- G.3. [RES 24-36](#)** Consider and take appropriate action regarding Resolution 24-36 to approve entering into an Interlocal Agreement (ILS) with Education Service Center Region 10 to utilize all purchasing cooperatives entered into by ESC Region 10 through lawful means. (Wade Carroll, Town Manager)
- G.4. [24-169](#)** Consider and act to ratify the appointment of Council Member Tammy Reeves as Mayor Pro Tem for the period of May 2024 thru May 2025 (Dianna Buchanan, Interim Town Secretary)

## **H. REGULAR AGENDA ITEMS**

- H.1. [WA RES 24-12](#)** (TABLED 05/20/2024) Consider approving WA Resolution 24-12 authorizing the expenditure of funds to Accelerate Learning Inc. in the amount of \$29,146.00 for Westlake Academy grades K-5 Science Resources (Rod Harding, PYP Principal - Grades KG-5 - Westlake Academy)
- H.2. [WA RES 24-14](#)** Consideration of Approval of Resolution WA 24-14 for Staff Development Waiver Days for the 2023-2024 & 2024-2025 school years.
- H.3. [24-168](#)** Discuss and consider approving deliberation of a Motion to Amend the previously adopted Ordinance 997 approving amendments to Ordinance 720, as amended (which includes the development plan for the PD1-2 [Westlake Entrada] zoning district) and take action (Wade Carroll, Town Manager)
- H.4. [ORD-997A](#)** Discuss and consider a Motion to Amend the previously adopted Ordinance 997, approving amendments to Ordinance 720, as amended (which includes the development plan for the PD1-2 [Westlake Entrada])

zoning district). The Westlake Entrada development includes 109.12 acres generally located east of Davis Blvd., south of State Highway 114, and north of Solana Blvd.; and take appropriate action (Wade Carroll, Town Manager)

- H.5.** [24-161](#) Discuss, Consider and Approve Ordinance No. 998, Establishing a Process for Non-Payment of Utility Bills for the Town of Westlake (Cayce Lay Lamas, Finance Director)

**I. EXECUTIVE SESSION**

The Town Council/Board of Trustees will conduct a closed session pursuant to the Texas Government Code, annotated, Chapter 551 for the purpose of seeking confidential legal advice from the Town Attorney/Westlake Academy Attorney for the following:

- I.1.** [24-164](#) Section 551.074 (a) (1) Deliberation regarding Personnel Matters-to deliberate the appointment, employment, evaluation, reassignment, duties, of a public officer or employee:
- a. Town Council Vacancy Term Expiring May 2025
  - b. Appointment to Finance Subcommittee
  - c. Appointment to Public Arts Advisory Board
  - d. Creation & Appointment of Economic Development Advisory Board

**J. RECONVENE THE OPEN MEETING AND TAKE ANY ACTION, IF NEEDED, FROM EXECUTIVE SESSION ITEMS**

**K. STAFF RECAP OF COUNCIL DIRECTION**

**L. FUTURE AGENDA ITEMS**

- L.1.** [24-165](#) Consider Items for Future Agenda Items List (Wade Carroll, Town Manager)  
Any Council Member may request an item to be considered for discussion at a future meeting. Items listed below require confirmation from two or more council members to be added to the Future Agenda Items List. Items that are not confirmed will be removed from this list.
1. Discussion and give direction to the Town Manager create a request for qualifications for attorney services (Council Member Dr. Anna White)

**M. ADJOURNMENT**

**NOTE: As authorized by Section 551.071 (2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the Town Attorney on any agenda item listed herein.**

**CERTIFICATION**

I certify that the above notice was posted on the bulletin board at Town of Westlake, Town Hall, located at 1500 Solana Blvd., Building 7, Suite 7100, Westlake, TX 76262, in compliance with the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.

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Town Secretary

Disabilities Notice: If you plan to attend the meeting and have a disability that requires special needs, please contact the Town Secretary's Office 48 hours in advance at Ph. 817-490-5711 and reasonable accommodations will be made to assist you.