



Town of Westlake

1500 Solana Blvd
Building 7, Suite 7100
Westlake, TX 76262



Town Council/Board of Trustees Agenda

Monday, June 3, 2024

4:00 PM

Council Chamber

A. CALL TO ORDER AND ANNOUNCE QUORUM

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. WORK SESSION

24-162

Discussion regarding the Westlake Academy Fiscal Year 2024-2025 Budget, FY 2024-2025 Service Level Adjustment (SLA) requests and Compensation for Westlake Academy and for Town of Westlake (Director of Finance Cayce Lay Lamas and Director of Human Resources Sandy Garza)

D. REGULAR MEETING

E. CITIZEN/PARENT COMMENTS

This is an opportunity for citizens to address the Town Council or Board of Trustees on any matter, whether or not it is posted on the agenda. Any residents wishing to speak on action items must submit a speaker request form to the Town Secretary. (Best practice is to submit the speaker form prior to the start of the meeting.) If your questions are satisfied, you may choose not to speak. Individual citizen comments are normally limited to three (3) minutes with a maximum of (15) minutes on the same topic item; however, time limits can be adjusted by the presiding officer. The presiding officer may ask the citizen to hold their comment on an agenda item if the item is posted as a Public Hearing. The Town Council and Board of Trustees cannot by law take action nor have any discussion or deliberations on any presentation made at this time concerning an item not listed on the agenda. The Town Council and Board of Trustees will receive the information, ask staff to review the matter, or an item may be noticed on a future agenda for deliberation or action.

F. ITEMS OF COMMUNITY INTEREST

Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the Town Council may report on the following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming Town Council events; (5) information about community events; and (6) announcements involving imminent threat to public health

and safety

G. CONSENT AGENDA

All items listed below are considered routine by the Town Council and/or Board of Trustees and will be enacted with one motion. There will be no separate discussion of items unless a Council/Board Member or citizen so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

- G.1. [24-093](#)** Consider approving Town Council Board of Trustees Meeting Minutes from the following meeting(s): May 15, 2024 (Special Meeting-Canvass Election); and May 20, 2024 Regular Meeting; and take appropriate action (Dianna Buchanan, Interim Town Secretary)
- G.2. [24-112](#)** Consider approving Resolution 24-112 to support the nomination of Euless City Councilmember Jeremy Tompkins to continue to serve as the Regional Transportation Council (RTC) primary representative for the cities of Euless, Hurst, Bedford, Grapevine, Southlake, Roanoke, Colleyville, Trophy Club and Westlake (Wade Carroll, Town Manager)
- G.3. [RES 24-36](#)** Consider and take appropriate action regarding Resolution 24-36 to approve entering into an Interlocal Agreement (ILS) with Education Service Center Region 10 to utilize all purchasing cooperatives entered into by ESC Region 10 through lawful means. (Wade Carroll, Town Manager)
- G.4. [24-169](#)** Consider and act to ratify the appointment of Council Member Tammy Reeves as Mayor Pro Tem for the period of May 2024 thru May 2025 (Dianna Buchanan, Interim Town Secretary)

H. REGULAR AGENDA ITEMS

- H.1. [WA RES 24-12](#)** (TABLED 05/20/2024) Consider approving WA Resolution 24-12 authorizing the expenditure of funds to Accelerate Learning Inc. in the amount of \$29,146.00 for Westlake Academy grades K-5 Science Resources (Rod Harding, PYP Principal - Grades KG-5 - Westlake Academy)
- H.2. [WA RES 24-14](#)** Consideration of Approval of Resolution WA 24-14 for Staff Development Waiver Days for the 2023-2024 & 2024-2025 school years.
- H.3. [24-168](#)** Discuss and consider approving deliberation of a Motion to Amend the previously adopted Ordinance 997 approving amendments to Ordinance 720, as amended (which includes the development plan for the PD1-2 [Westlake Entrada] zoning district) and take action (Wade Carroll, Town Manager)
- H.4. [ORD-997A](#)** Discuss and consider a Motion to Amend the previously adopted Ordinance 997, approving amendments to Ordinance 720, as amended (which includes the development plan for the PD1-2 [Westlake Entrada])

zoning district). The Westlake Entrada development includes 109.12 acres generally located east of Davis Blvd., south of State Highway 114, and north of Solana Blvd.; and take appropriate action (Wade Carroll, Town Manager)

- H.5. [24-161](#) Discuss, Consider and Approve Ordinance No. 998, Establishing a Process for Non-Payment of Utility Bills for the Town of Westlake (Cayce Lay Lamas, Finance Director)

I. EXECUTIVE SESSION

The Town Council/Board of Trustees will conduct a closed session pursuant to the Texas Government Code, annotated, Chapter 551 for the purpose of seeking confidential legal advice from the Town Attorney/Westlake Academy Attorney for the following:

- I.1. [24-164](#) Section 551.074 (a) (1) Deliberation regarding Personnel Matters-to deliberate the appointment, employment, evaluation, reassignment, duties, of a public officer or employee:
- a. Town Council Vacancy Term Expiring May 2025
 - b. Appointment to Finance Subcommittee
 - c. Appointment to Public Arts Advisory Board
 - d. Creation & Appointment of Economic Development Advisory Board

J. RECONVENE THE OPEN MEETING AND TAKE ANY ACTION, IF NEEDED, FROM EXECUTIVE SESSION ITEMS

K. STAFF RECAP OF COUNCIL DIRECTION

L. FUTURE AGENDA ITEMS

- L.1. [24-165](#) Consider Items for Future Agenda Items List (Wade Carroll, Town Manager)
- Any Council Member may request an item to be considered for discussion at a future meeting. Items listed below require confirmation from two or more council members to be added to the Future Agenda Items List. Items that are not confirmed will be removed from this list.
1. Discussion and give direction to the Town Manager create a request for qualifications for attorney services (Council Member Dr. Anna White)

M. ADJOURNMENT

NOTE: As authorized by Section 551.071 (2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the Town Attorney on any agenda item listed herein.

CERTIFICATION

I certify that the above notice was posted on the bulletin board at Town of Westlake, Town Hall, located at 1500 Solana Blvd., Building 7, Suite 7100, Westlake, TX 76262, in compliance with the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.

Town Secretary

Disabilities Notice: If you plan to attend the meeting and have a disability that requires special needs, please contact the Town Secretary's Office 48 hours in advance at Ph. 817-490-5711 and reasonable accommodations will be made to assist you.



Town of Westlake

1500 Solana Blvd
Building 7, Suite 7100
Westlake, TX 76262

Staff Report

File #: 24-162

Agenda Date: 6/3/2024

Agenda #:

TOWN STAFF REPORT RECOMMENDATIONS

Discussion regarding the Westlake Academy Fiscal Year 2024-2025 Budget, FY 2024-2025 Service Level Adjustment (SLA) requests and Compensation for Westlake Academy and for Town of Westlake (Director of Finance Cayce Lay Lamas and Director of Human Resources Sandy Garza)

STAFF: Cayce Lay Lamas, Director of Finance

BACKGROUND:

The Board of Trustees must adopt an annual operating budget for Westlake Academy prior to the start of the fiscal year. This discussion will continue the conversation from the May 20, 2024, work session meeting. Staff will provide more details on the Academy's proposed budget and seek feedback on service level adjustments (SLAs) and compensation for both the Academy and Town to incorporate into the FY 2024-2025 budgets. No action will be taken at this meeting.

FISCAL IMPACT:

The current Academy base budget includes expenditures totaling \$11,260,433, which assumes Blacksmith Donations from the Westlake Academy Foundation and a subsidy from the Town of Westlake, both individually at \$1,250,000. The total amount of service level adjustment requests from the Academy is \$392,994; the maximum potential expenditure budget would be \$11,653,427. Approval of the Academy SLA requests would require additional funding from the Town.

The total amount of service level adjustment requests from the Town is \$1,610,280. The base budget details for the Town will be shared ahead of a future meeting for discussion which includes a one-time purchase of \$1.3 million to replace a fire engine and \$120,000 for needed public works equipment.

Staff seeks direction on compensation and will provide a fiscal impact based on Council/Board direction as part of the proposed budget.

ATTACHMENT(S):

Academy FY2024-2025 Five-Year Forecast
Academy FY2024-2025 Base Budget Line Item Details
Academy Budget to Actual Analysis Narrative
Academy Budget to Actual Analysis
Academy FY2024-2025 Service Level Adjustment List

Academy FY2024-2025 Service Level Adjustment Details
Town FY2024-2025 Service Level Adjustment List
Town FY2024-2025 Service Level Adjustment Details

WESTLAKE ACADEMY
Statement of Revenues, Expenditures, and Changes in Fund Balance
Consolidated General Fund 5-Year Forecast FY 2024/2025 through FY 2028/2029

Updated 4/9/24

	Audited FY 20/21	Audited FY 21/22	PEIMS FY 22/23	Original FY 23/24	Amended FY 23/24	Proposed FY 24/25	Projected FY 25/26	Projected FY 26/27	Projected FY 27/28	Projected FY 28/29
1 REVENUE										
2 Transportation	\$ 275	\$ 21,850	\$ 21,850	\$ 10,500	\$ 10,500	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
3 Parking	24,325	1,730	1,730	15,000	15,000	15,000	15,000	15,000	15,000	15,000
4 Athletic Activities	84,602	127,806	127,806	97,850	97,850	130,000	130,000	130,000	130,000	130,000
5 Athletic Donations	2,717	411	411	3,000	3,000	3,000	3,000	3,000	3,000	3,000
6 Interest Earned	2,422	5,823	25,000	35,000	35,000	35,000	35,000	35,000	35,000	35,350
7 WAF Blacksmith Donations	989,392	1,159,868	1,159,868	1,250,000	1,250,000	1,250,000	1,250,000	1,312,500	1,378,125	1,447,031
8 Municipal Transfer: WAF Salary Reimbursement	64,256	72,173	152,366	157,699	157,699	-	-	-	-	-
9 Municipal Transfer: WA Operations	-	-	-	1,462,264	1,462,264	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000
10 Technology Use Fees	48,054	15,525	32,000	33,000	33,000	33,000	33,000	33,000	33,000	33,330
11 Other Local Revenue (sub, prnt, misc)	31,378	25,930	25,930	4,100	4,100	4,000	4,000	4,000	4,000	4,000
12 Technology Equipment Sale Proceeds	-	-	-	-	-	-	-	-	-	-
13 Food Services	4,000	7,460	7,460	8,168	8,168	8,576	9,005	9,455	9,928	10,425
14 Total Local Revenue	1,251,421	1,438,576	1,554,421	3,076,581	3,076,581	2,748,576	2,749,005	2,811,955	2,878,053	2,948,136
15 Percent of total revenue	13%	15%	16%	28%	27%	24%	24%	24%	25%	25%
16 TEA - Available School Funds	428,907	473,174	529,927	529,928	343,119	343,119	346,550	350,016	353,516	357,051
17 TEA - Foundation School Funds (incl accr)	7,139,839	6,604,651	6,397,807	6,457,033	6,846,021	6,846,021	6,914,481	6,983,626	7,053,462	7,123,997
18 CTE Funding (addt'l TEA-FSP Funds)	263,366	466,175	456,511	400,768	647,523	647,523	653,998	660,538	667,144	673,815
19 Facilities Allotment (addt'l TEA-FSP Funds)	160,500	154,507	148,624	138,834	134,696	134,696	136,043	137,403	138,777	140,165
20 TEA - Advanced Placement Training	-	-	6,750	-	-	-	-	-	-	-
21 TRS On-behalf/Medicare Part B	410,070	427,336	522,524	532,975	532,974	543,633	554,506	565,596	576,908	588,446
22 Total State Revenue	8,402,682	8,125,843	8,062,143	8,059,538	8,504,333	8,514,992	8,605,578	8,697,180	8,789,807	8,883,475
23 Percent of total revenue	87%	85%	84%	72%	73%	76%	76%	76%	75%	75%
24 TOTAL REVENUE	\$ 9,654,103	\$ 9,564,419	\$ 9,616,564	\$ 11,136,119	\$ 11,580,914	\$ 11,263,569	\$ 11,354,583	\$ 11,509,135	\$ 11,667,861	\$ 11,831,611
25 EXPENDITURES by OBJECT						-3%				
26 Object Code 61XX - Salaries	\$ 7,395,168	\$ 7,627,466	\$ 8,123,794	\$ 9,003,027	\$ 9,003,027	\$ 9,183,088	\$ 9,274,919	\$ 9,367,668	\$ 9,461,345	\$ 9,555,958
27 Object Code 62XX - Contracted Services	1,097,572	1,197,910	919,165	1,066,594	1,066,594	1,013,080	1,063,734	1,116,921	1,172,767	1,231,405
28 Object Code 63XX - Supplies & Materials	256,766	888,882	311,500	374,493	374,493	363,350	363,350	363,350	363,350	363,350
29 Object Code 64XX - Other Operating Costs	369,019	477,483	428,789	465,338	465,338	462,615	462,615	462,615	462,615	462,615
30 Object Code 65XX - Debt Service	207,922	314,647	226,667	226,667	226,667	238,300	313,300	238,300	238,300	238,300
31 TOTAL EXPENDITURES by OBJECT	\$ 9,326,447	\$ 10,506,388	\$ 10,009,915	\$ 11,136,119	\$ 11,136,119	\$ 11,260,433	\$ 11,477,918	\$ 11,548,854	\$ 11,698,376	\$ 11,851,628

FY2025 Proposed Academy Budget

4/9/2024

WESTLAKE ACADEMY
Statement of Revenues, Expenditures, and Changes in Fund Balance
Consolidated General Fund 5-Year Forecast FY 2024/2025 through FY 2028/2029

Updated 4/9/24

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32 EXPENDITURES by FUNCTION										
33 Function 11 - Instructional	\$ 5,058,615	\$ 5,602,228	\$ 5,219,944	\$ 5,817,471	\$ 5,817,471	\$ 5,883,144				
34 Function 12 - Resources & Media	65,972	150,924	189,376	193,746	193,746	198,110				
35 Function 13 - Curriculum & Staff Development	30,932	83,414	81,200	63,400	63,400	56,600				
36 Function 21 - Instructional Leadership	177,683	243,020	257,003	288,937	288,937	317,980				
37 Function 23 - School Leadership	1,132,112	1,377,222	1,058,448	1,300,586	1,300,586	1,264,610				
38 Function 31 - Guidance & Counseling	604,121	555,561	540,704	586,991	586,991	597,066				
39 Function 33 - Health Services	91,521	73,468	5,500	133,600	133,600	136,162				
40 Function 36 - Athletics	179,876	143,178	258,345	307,742	307,742	321,051				
41 Function 36 - Other Activities	73,963	105,063	131,485	142,751	142,751	150,316				
42 Function 41 - Administrative	260,236	270,313	446,650	485,332	485,332	467,950				
43 Function 51 - Maintenance & Operations	1,066,795	1,110,044	977,499	1,029,456	1,029,456	1,039,417				
44 Function 52 - Security & Monitoring	15,542	5,793	28,500	56,400	56,400	32,500				
45 Function 53 - Data Processing	223,858	320,052	316,228	345,341	345,341	396,374				
46 Function 61 - Community Services	137,299	151,461	152,366	157,699	157,699	160,853				
47 Function 71 - Debt Service	207,922	314,647	226,667	226,667	226,667	238,300				
48 TOTAL EXPENDITURES by FUNCTION	\$ 9,326,447	\$ 10,506,388	\$ 9,889,915	\$ 11,136,119	\$ 11,136,119	\$ 11,260,433				
49 Other Resources/Capital Lease Proceeds	\$ -	\$ 581,716	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ -	\$ -	\$ 600,000
50 NET OTHER RESOURCES & USES	-	581,716	-	-	-	-	600,000	-	-	600,000
51 REVENUES OVER(UNDER) EXP	\$ 327,656	\$ (360,253)	\$ (273,351)	\$ -	\$ 444,795	\$ 3,136	\$ 476,666	\$ (39,719)	\$ (30,517)	\$ 579,983

FY2025 Proposed Academy Budget
4/9/2024

WESTLAKE ACADEMY
Statement of Revenues, Expenditures, and Changes in Fund Balance
Consolidated General Fund 5-Year Forecast FY 2024/2025 through FY 2028/2029

Updated 4/9/24

	Audited FY 20/21	Audited FY 21/22	PEIMS FY 22/23	Original FY 23/24	Amended FY 23/24	Proposed FY 24/25	Projected FY 25/26	Projected FY 26/27	Projected FY 27/28	Projected FY 28/29
52 FUND BALANCE BEGINNING	1,751,177	2,078,833	1,718,580	1,445,228	1,445,228	1,890,023	1,893,159	2,369,825	2,330,107	2,299,590
53 FUND BALANCE ENDING	2,078,833	1,718,580	1,445,228	1,445,228	1,890,023	1,893,159	2,369,825	2,330,107	2,299,590	2,879,573
54 Less: Assigned for Bus Maintenance	(19,000)	(19,000)	(16,150)	(15,343)	(15,343)	(15,343)	(14,576)	(13,847)	(13,155)	(12,497)
55 Less: Assigned for Technology R & M	(54,000)	(79,782)	(75,793)	(72,003)	(72,003)	(72,003)	(68,403)	(64,983)	(61,734)	(58,647)
56 Less: Assigned for Ath Uniform/Equip Rplcmnt	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)
57 FUND BALANCE ENDING (Unassigned)	\$ 1,990,833	\$ 1,604,798	\$ 1,338,285	\$ 1,342,882	\$ 1,787,677	\$ 1,790,813	\$ 2,271,847	\$ 2,236,276	\$ 2,209,702	\$ 2,793,430
58 Number of Operating Days	78	56	49	44	59	58	72	71	69	86
59 Dollars per Operating Day	\$ 25,552	\$ 28,785	\$ 27,424	\$ 30,510	\$ 30,510	\$ 30,851	\$ 31,446	\$ 31,641	\$ 32,050	\$ 32,470
60 Total Students Enrolled	855	875	875	875	880	880	885	885	885	890
61 TEA Basic Allotment	6,159	6,160	6,160	6,160	6,160	6,160	6,160	6,160	6,160	6,160
62 TEA Revenue from Basic Allotment (BA*enrollment)	\$ 5,265,945	\$ 5,390,000	\$ 5,390,000	\$ 5,390,000	\$ 5,420,800	\$ 5,420,800	\$ 5,451,600	\$ 5,451,600	\$ 5,451,600	\$ 5,482,400
63 TEA Funding per Student	\$ 9,160	\$ 8,798	\$ 8,609	\$ 8,602	\$ 9,058	\$ 9,058	\$ 9,097	\$ 9,188	\$ 9,280	\$ 9,320
64 Operating Cost per Student	\$ 10,908	\$ 12,007	\$ 11,440	\$ 12,727	\$ 12,655	\$ 12,796	\$ 12,969	\$ 13,050	\$ 13,219	\$ 13,316
65 Teachers	71.01	69.34	70.43	74.43	74.43	74.43	74.43	74.43	74.43	74.43
66 Student/Teacher Ratio	12.04	12.62	12.42	11.76	11.82	11.82	11.89	11.89	11.89	11.96
67 ALL Faculty & Staff	101.84	103.50	106.26	117.76	117.76	117.76	117.76	117.76	117.76	117.76

FY2025 Proposed Academy Budget

4/9/2024

POWERSCHOOL GROUP LLC
DATE: 04/09/2024
TIME: 12:35:28

WESTLAKE ACADEMY
REQUESTED EXPENDITURE BUDGET WORKSHEET

SELECTION CRITERIA: (((budorgn.fund < "200"))) AND ((budacct.acct > "6199")))

FUND - 1975 - PRKNG/TRNSP
FUNCTION - 11 - INSTR

ORGANIZATION		PRIOR YEAR BUDGET	----- CURRENT YEAR -----		----- REQUESTED -----	
ACCOUNT	TITLE-----		BUDGET	YTD ACTUAL	PROJECTED	BASE NEW PROGRAMS
1975-11-00-001-99-0-00-19751100001		0	3,800	3,988	0	3,800 0
6412	TRNSP INSTR STUDENT TRAINING					
TRNSP COSTS FOR STDNT FIELD TRIPS WHEN WA BUSES/VANS ARE NOT AVAILABLE						0 3,800
TOTAL	TRAINING & TRAVEL	0	3,800	3,988	0	3,800 0
TOTAL	OTHER OPERATING COSTS	0	3,800	3,988	0	3,800 0
TOTAL	EXPENDITURES	0	3,800	3,988	0	3,800 0
TOTAL	INSTR	0	3,800	3,988	0	3,800 0

POWERSCHOOL GROUP LLC
DATE: 04/09/2024
TIME: 12:35:28

WESTLAKE ACADEMY
REQUESTED EXPENDITURE BUDGET WORKSHEET

PAGE NUMBER: 2
EXPBUD54

SELECTION CRITERIA: (((budorgn.fund < "200"))) AND (((budacct.acct > "6199")))

FUND - 1975 - PRKNG/TRNSP
FUNCTION - 36 - CO-CURRICULAR ACTV

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	REQUESTED BASE	NEW PROGRAMS
1975-36-00-001-99-0-00-19753600001		0	20,000	12,154	0	20,000	0
6249	TRNSP CO-CURR CONTRACT MAINT & REPAIR AND MAINTENANCE ON BUSES AND VANS -PREVENTATIVE MAINTENANCE -ANNUAL INSPECTIONS -NON-SCHEDULED MAINTENANCE -ROADSIDE ASSISTANCE AND TOWING, IF REQUIRED					20,000 0 0 0 0	
TOTAL	CONTRACTED MAINT & REPAIR	0	20,000	12,154	0	20,000	0
1975-36-00-001-99-0-00-19753600001		0	0	4,725	0	4,800	0
6299	TRNSP CO-CURR MISC CONTRACTED S REPAIR & MAINTENANCE OF PARKING LOTS AROUND CAMPUS -POWER WASHING -PARKING SPOT PAINT REMOVAL -RESTRIPIING					4,800 0 0 0	
TOTAL	MISC CONTRACTED SVCS	0	0	4,725	0	4,800	0
TOTAL	PROF & CONTRACTED SVC	0	20,000	16,879	0	24,800	0
1975-36-00-001-91-0-00-19753600001		0	2,500	1,525	0	2,500	0
6311	TRNSP INSTR GASOLINE (BUSES) FUEL FOR BUSES AND VANS -WEX BANK (QT CARDS) USED BY AD/COACHES					2,500 0	
TOTAL	SUPPLIES & MAT MAINT/OPER	0	2,500	1,525	0	2,500	0
1975-36-00-001-99-0-00-19753600001		0	500	18	0	500	0
6399	TRNSP CO-CURR SUPPLIES GENERAL BUS/VAN SUPPLIES -BATTERIES -WINDSHIELD WIPERS -GENERAL SUPPLIES FOR BUSES/VANS					500 0 0 0	
TOTAL	SUPPLIES & MATERIALS	0	500	18	0	500	0
TOTAL	SUPPLIES & MATERIALS	0	3,000	1,544	0	3,000	0
1975-36-00-001-91-0-00-19753600001		0	20,000	10,143	0	20,000	0
6412	TRNSP INSTR STUDENT TRAINING TRNSP FOR ATHLETIC AWAY-GAMES WHEN WA BUSES/VANS ARE					0	

POWERSCHOOL GROUP LLC
DATE: 04/09/2024
TIME: 12:35:28

WESTLAKE ACADEMY
REQUESTED EXPENDITURE BUDGET WORKSHEET

PAGE NUMBER: 3
EXPBUD54

SELECTION CRITERIA: (((budorgn.fund < "200"))) AND (((budacct.acct > "6199")))

FUND - 1975 - PRKNG/TRNSP
FUNCTION - 36 - CO-CURRICULAR ACTV

ORGANIZATION		PRIOR YEAR BUDGET	----- CURRENT YEAR -----		----- REQUESTED -----	
ACCOUNT	TITLE-----		BUDGET	YTD ACTUAL	PROJECTED	BASE NEW PROGRAMS
NOT AVAILABLE DUE TO HAVING MULTIPLE GAMES						20,000
TOTAL	TRAINING & TRAVEL	0	20,000	10,143	0	20,000 0
1975-36-00-001-99-0-00-19753600001						
6499	TRNSP CO-CURR MISC OPERATING EX	0	1,000	880	0	1,000 0
MISC EXPENDITURES						1,000
-NTTA TOLL TAGS						0
-BUS/VAN STATE REGISTRATIONS						0
TOTAL	MISC OPERATING EXPENSES	0	1,000	880	0	1,000 0
TOTAL	OTHER OPERATING COSTS	0	21,000	11,023	0	21,000 0
TOTAL	EXPENDITURES	0	44,000	29,445	0	48,800 0
TOTAL	CO-CURRICULAR ACTV	0	44,000	29,445	0	48,800 0
TOTAL	PRKNG/TRNSP	0	47,800	33,433	0	52,600 0

POWERSCHOOL GROUP LLC
DATE: 04/09/2024
TIME: 12:35:28

WESTLAKE ACADEMY
REQUESTED EXPENDITURE BUDGET WORKSHEET

PAGE NUMBER: 4
EXPBUD54

SELECTION CRITERIA: (((budorgn.fund < "200"))) AND (((budacct.acct > "6199")))

FUND - 1985 - ATH CO-CURR
FUNCTION - 36 - CO-CURRICULAR ACTV

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
1985-36-00-001-91-0-00-19853600001		0	500	0	0	0	0
6299	ATH CO-CURR MISC CONTRACTED S						
	ACCT NOT NEEDED					0	
1985-36-00-001-91-1-00-19853600001		0	1,200	0	0	1,200	0
6299	ATH CO-CURR MISC CONTRACTED S						
	BSBL OFFICIALS & REFEREES FOR HOME GAMES					1,200	
1985-36-00-001-91-2-00-19853600001		0	12,000	10,700	0	12,000	0
6299	ATH CO-CURR MISC CONTRACTED S						
	BSKBL OFFICIALS FOR HOME GAMES					12,000	
1985-36-00-001-91-4-00-19853600001		0	7,000	5,300	0	7,000	0
6299	ATH CO-CURR MISC CONTRACTED S						
	FB OFFICIALS & REFEREES FOR HOME GAMES					7,000	
1985-36-00-001-91-5-00-19853600001		0	1,200	0	0	1,500	0
6299	ATH CO-CURR MISC CONTRACTED S						
	GOLF RENTAL FACILITY FOR GOLF PRACTICE					1,500	
1985-36-00-001-91-5-01-19853600001		0	0	0	0	0	0
6299	ATH CO-CURR MISC CONTRACTED S						
1985-36-00-001-91-6-00-19853600001		0	100	0	0	100	0
6299	ATH CO-CURR MISC CONTRACTED S						
	SB OFFICIALS-HOLDING ACCT FOR FUTURE TEAM					100	
1985-36-00-001-91-7-00-19853600001		0	6,000	2,600	0	6,000	0
6299	ATH CO-CURR MISC CONTRACTED S						
	SOC OFFICIALS FOR HOME GAMES					6,000	
1985-36-00-001-91-8-00-19853600001		0	1,500	0	0	1,500	0
6299	ATH CO-CURR MISC CONTRACTED S						
	TN COURT RENTAL PRACTICE/HOME GAMES					1,200	

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FUND - 1985 - ATH CO-CURR
FUNCTION - 36 - CO-CURRICULAR ACTV

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
1985-36-00-001-91-9-00-19853600001		0	6,700	5,420	0	6,700	0
6299	ATH CO-CURR MISC CONTRACTED S						
	VB OFFICIALS FOR HOME GAMES					6,700	
1985-36-00-001-91-C-00-19853600001		0	7,000	0	0	7,000	0
6299	ATH CO-CURR MISC CONTRACTED S						
	UTA CHEER CAMP					5,000	
	UCA CHEER CAMP (AT UNT)					2,000	
1985-36-00-001-91-T-00-19853600001		0	500	493	0	500	0
6299	ATH CO-CURR MISC CONTRACTED S						
	TRK RENTAL FOR PRACTICE					500	
TOTAL	MISC CONTRACTED SVCS	0	43,700	24,513	0	43,500	0
TOTAL	PROF & CONTRACTED SVC	0	43,700	24,513	0	43,500	0
1985-36-00-001-91-0-00-19853600001		0	3,150	5,592	0	3,200	0
6398	ATH CO-CURR SUPPLIES TECHNOLO						
	HUDL SERVICES BSKBL					3,200	
1985-36-00-001-91-0-00-19853600001		0	1,000	551	0	1,000	0
6399	ATH CO-CURR SUPPLIES GENERAL						
	ATH TRAINER FIRST AID KITS, EPI PENS, AED DEFIBRILLATOR					1,000	
1985-36-00-001-91-1-00-19853600001		0	3,000	0	0	3,000	0
6399	ATH CO-CURR SUPPLIES GENERAL						
	BSBL EQPT & SUPPLIES FOR TEAM, UNIFORMS PROVIDED BY WAF					3,000	
1985-36-00-001-91-2-00-19853600001		0	2,000	599	0	2,000	0
6399	ATH CO-CURR SUPPLIES GENERAL						
	BSKBL TEAM EQPT & SUPPLIES, UNIFORMS PROVIDED BY WAF					2,000	
1985-36-00-001-91-3-00-19853600001		0	1,500	395	0	1,500	0
6399	ATH CO-CURR SUPPLIES GENERAL						
	CC EQPT & SUPPLIES FOR TEAMS, UNIFORMS PROVIDED BY WAF					1,500	

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FUND - 1985 - ATH CO-CURR
FUNCTION - 36 - CO-CURRICULAR ACTV

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	REQUESTED BASE	NEW PROGRAMS
1985-36-00-001-91-4-00-19853600001		0	3,500	684	0	3,500	0
6399	ATH CO-CURR SUPPLIES GENERAL						
	FB EQPT & SUPPLIES FOR TEAMS, UNIFORMS PROVIDED BY WAF					3,500	
1985-36-00-001-91-5-00-19853600001		0	1,500	0	0	1,500	0
6399	ATH CO-CURR SUPPLIES GENERAL						
	GLF EQPT & SUPPLIES FOR TEAMS, UNIFORMS PROVIDED BY WAF					1,500	
1985-36-00-001-91-6-00-19853600001		0	100	0	0	100	0
6399	ATH CO-CURR SUPPLIES GENERAL						
	SB EQPT & SUPPLIES FOR TEAMS					100	
1985-36-00-001-91-7-00-19853600001		0	3,000	2,358	0	3,000	0
6399	ATH CO-CURR SUPPLIES GENERAL						
	SOC EQPT & SUPPLIES FOR TEAM, UNIFORMS PROVIDED BY WAF					3,000	
1985-36-00-001-91-8-00-19853600001		0	2,000	0	0	0	0
6399	ATH CO-CURR SUPPLIES GENERAL						
	TN EQPT & SUPPLIES FOR TEAM, UNIFORMS PROVIDED BY WAF					2,000	
1985-36-00-001-91-9-00-19853600001		0	4,000	395	0	4,000	0
6399	ATH CO-CURR SUPPLIES GENERAL						
	VB EQPT & SUPPLIES FOR TEAM, UNIFORMS PROVIDED BY WAF					4,000	
1985-36-00-001-91-A-00-19853600001		0	100	0	0	100	0
6399	ATH CO-CURR SUPPLIES GENERAL						
	REPLACEMENT CC READERS					100	
1985-36-00-001-91-C-00-19853600001		0	9,800	971	0	9,800	0
6399	ATH CO-CURR SUPPLIES GENERAL						
	CHEER UNIFORMS PURCHASED BY PARTICIPANTS, WILL DO SLA TO DECREASE BUDGET TO \$5,000					0 9,800	
1985-36-00-001-91-D-00-19853600001		0	100	0	0	100	0

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FUND - 1985 - ATH CO-CURR
FUNCTION - 36 - CO-CURRICULAR ACTV

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
6399	ATH CO-CURR SUPPLIES GENERAL						
	SUPPLIES FOR DRUMLINE					100	
1985-36-00-001-91-T-00-19853600001		0	3,000	0	0	3,000	0
6399	ATH CO-CURR SUPPLIES GENERAL						
	TRK EQPT & SUPPLIES FOR TEAM, UNIFORMS PROVIDED BY WAF					3,000	
TOTAL	SUPPLIES & MATERIALS	0	37,750	11,546	0	35,800	0
TOTAL	SUPPLIES & MATERIALS	0	37,750	11,546	0	35,800	0
1985-36-00-001-91-0-00-19853600001		0	0	779	0	800	0
6411	ATH CO-CURR EMPLOYEE TRAINING						
	TRVL & TRAINING FOR COACHES					100	
	ONLINE COURSES OR ESC11 SPONSORED					0	
	COACHES TRVL FOR STATE GAMES					700	
TOTAL	TRAINING & TRAVEL	0	0	779	0	800	0
1985-36-00-001-91-0-00-19853600001		0	3,000	810	0	0	0
6499	ATH CO-CURR MISC OPERATING EX						
	MOVING BUD TO 1985-36-00-001-91-A01 & DECR BY \$1500					0	
1985-36-00-001-91-1-00-19853600001		0	750	0	0	800	0
6499	ATH CO-CURR MISC OPERATING EX						
	BSBL TOURNAMENT FEES FOR AWAY GAMES (3)					800	
1985-36-00-001-91-2-00-19853600001		0	4,000	2,000	0	4,000	0
6499	ATH CO-CURR MISC OPERATING EX						
	BSKBL TOURNAMENT FEES BOYS/GIRLS TEAMS AWAY GAMES					0	
	3 TOURNAMENTS FOR EACH TEAM (9 TEAMS)					4,000	
1985-36-00-001-91-3-00-19853600001		0	4,200	2,730	0	4,200	0
6499	ATH CO-CURR MISC OPERATING EX						
	CC FEES FOR MEETS: JH, JV, VAR BOYS/GIRLS (6 TEAMS)					0	
	6-8 MEETS PER SEASON					4,200	
1985-36-00-001-91-4-00-19853600001		0	100	0	0	100	0

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FUND - 1985 - ATH CO-CURR
FUNCTION - 36 - CO-CURRICULAR ACTV

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
6499	ATH CO-CURR MISC OPERATING EX						
	FB DOESN'T HAVE TOURNAMENT FEES, ONLY STATE MOVING FUNDS TO POST SEASON ACCT					0 100	
1985-36-00-001-91-5-00-19853600001		0	2,500	0	0	2,500	0
6499	ATH CO-CURR MISC OPERATING EX						
	GOLF TOURN FEES 2 TEAMS HS BOYS/GIRLS (5 TOURNAMENTS)					2,500	
1985-36-00-001-91-6-00-19853600001		0	100	0	0	100	0
6499	ATH CO-CURR MISC OPERATING EX						
	SB TOURNAMENTS, NO TEAMS AT THIS TIME					100	
1985-36-00-001-91-7-00-19853600001		0	600	0	0	600	0
6499	ATH CO-CURR MISC OPERATING EX						
	SOC TOURNAMENT FEES, 4 BOYS/GIRLS TEAMS ONLY PLAY TOURNAMENTS (2) AT HS LEVEL					600 0	
1985-36-00-001-91-8-00-19853600001		0	1,000	0	0	1,000	0
6499	ATH CO-CURR MISC OPERATING EX						
	TN TOURNAMENT FEES HS BOYS/GIRLS (6 TOURNAMENTS)					1,000	
1985-36-00-001-91-9-00-19853600001		0	1,900	0	0	2,000	0
6499	ATH CO-CURR MISC OPERATING EX						
	VB TOURNAMENTS 4 TEAMS, 12 TOURNAMENTS					2,000	
1985-36-00-001-91-A-00-19853600001		0	2,000	0	0	5,000	0
6499	ATH CO-CURR MISC OPERATING EX						
	MEALS: COACHES WHILE AT AWAY GAMES STUDENT ATHLETE AWARDS & FOOD FOR CEREMONY MOVING \$3000 FROM ATH MIS OP EXP 1984-36-00-001-91-000-6499 TO A00, DECR BUDGET \$1500					2,000 1,500 0 0	
1985-36-00-001-91-A-01-19853600001		0	2,500	3,225	0	2,500	0
6499	ATH CO-CURR MISC OPERATING EX						
	TAIAO LEAGUE MEMBERSHIP FEES					2,500	

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FUND - 1985 - ATH CO-CURR
FUNCTION - 36 - CO-CURRICULAR ACTV

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	REQUESTED BASE	NEW PROGRAMS
1985-36-00-001-91-C-00-19853600001		0	0	154	0	200	0
6499	ATH CO-CURR MISC OPERATING EX						
	CHEER EVENTS: BIG SIS LUNCH					200	
1985-36-00-001-91-P-00-19853600001		0	3,000	525	0	3,000	0
6499	ATH CO-CURR MISC OPERATING EX						
	POST SEASON FOR ALL SPORTS: REGIONAL & STATE MOVING \$100 FROM FB TOURNAMENT ACCT					3,200 0	
1985-36-00-001-91-T-00-19853600001		0	3,000	160	0	3,000	0
6499	ATH CO-CURR MISC OPERATING EX						
	TRK MEET FEES, 4 TEAMS (20 MEETS PER SEASON)					3,000	
TOTAL	MISC OPERATING EXPENSES	0	28,650	9,604	0	29,000	0
TOTAL	OTHER OPERATING COSTS	0	28,650	10,383	0	29,800	0
TOTAL	EXPENDITURES	0	110,100	46,441	0	109,100	0
TOTAL	CO-CURRICULAR ACTV	0	110,100	46,441	0	109,100	0

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FUND - 1985 - ATH CO-CURR
FUNCTION - 52 - SEC & MONITORING

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
1985-52-00-001-91-1-00-19855200001		0	1,000	0	0	1,000	0
6299	ATH CO-CURR MISC CONTRACTED S						
	BSBL SECURITY AT HOME GAMES					1,000	
1985-52-00-001-91-2-00-19855200001		0	9,000	0	0	9,000	0
6299	ATH CO-CURR MISC CONTRACTED S						
	BSKBL SECURITY AT HOME GAMES					9,000	
1985-52-00-001-91-4-00-19855200001		0	7,000	669	0	7,000	0
6299	ATH CO-CURR MISC CONTRACTED S						
	FB SECURITY AT HOME GAMES					7,000	
1985-52-00-001-91-6-00-19855200001		0	100	0	0	100	0
6299	ATH CO-CURR MISC CONTRACTED S						
	SB SECURITY AT HOME GAMES					100	
	KEEPING ACCT ACTIVE. SB INACTIVE AT THIS TIME.					0	
1985-52-00-001-91-7-00-19855200001		0	1,800	0	0	1,800	0
6299	ATH CO-CURR MISC CONTRACTED S						
	SOC SECURITY AT HOME GAMES					1,800	
1985-52-00-001-91-9-00-19855200001		0	9,000	304	0	9,000	0
6299	ATH CO-CURR MISC CONTRACTED S						
	VB SECURITY AT HOME GAMES					9,000	
TOTAL	MISC CONTRACTED SVCS	0	27,900	973	0	27,900	0
TOTAL	PROF & CONTRACTED SVC	0	27,900	973	0	27,900	0
TOTAL	EXPENDITURES	0	27,900	973	0	27,900	0
TOTAL	SEC & MONITORING	0	27,900	973	0	27,900	0
TOTAL	ATH CO-CURR	0	138,000	47,415	0	137,000	0

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FUND - 1995 - GEN OP
FUNCTION - 11 - INSTR

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
1995-11-00-001-11-0-HI-19951100001		0	2,000	0	0	2,000	0
6219	GEN OP PROF SVCS OTHER						
	AUDIOLOGY SERVICES PROVIDED DIRECTLY TO STUDENTS					0	
	-TESTING, EVALUATIONS, MONITORING					2,000	
1995-11-00-001-23-0-HI-19951100001		0	300	0	0	300	0
6219	GEN OP PROF SVCS OTHER						
	AUDIOLOGY DIRECT SERVICES PROVIDED TO SPED STUDENTS					0	
	-TESTING, EVALUATIONS, MONITORING					300	
1995-11-00-001-25-0-00-19951100001		0	2,150	0	0	2,100	0
6219	GEN OP PROF SVCS OTHER						
	DIRECT SERVICES PROVIDED TO BIL/ESL STUDENTS					2,100	
1995-11-01-001-23-0-00-19951101001		0	10,500	9,083	0	0	0
6219	GEN OP PROF SVCS OTHER						
	SPED DIRECT LSSP/BCBA SERVICES					11,000	
1995-11-02-001-23-0-00-19951102001		0	10,000	4,523	0	0	0
6219	GEN OP PROF SVCS OTHER						
	SPED DIRECT OT SERVICES					7,000	
1995-11-03-001-23-0-00-19951103001		0	500	395	0	0	0
6219	GEN OP PROF SVCS OTHER						
	SPED DIRECT PT SERVICES					500	
TOTAL	PROFESSIONAL SVCS	0	25,450	14,000	0	4,400	0
1995-11-00-001-23-0-00-19951100001		0	0	0	0	0	0
6299	GEN OP SPED MISC CONTRACTED S						
1995-11-ES-001-11-0-00-199511ES001		0	0	0	0	0	0
6299	GEN OP ES INSTR MISC CONTRACTED S						
1995-11-HS-001-11-0-00-199511HS001		0	7,000	0	0	7,000	0
6299	GEN OP HS INSTR MISC CONTRACTED S						
	RENT TO GLENSTAR FOR CONFERENCE ROOMS FOR IB EXAMS					7,000	

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FUND - 1995 - GEN OP
FUNCTION - 11 - INSTR

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
1995-11-MS-001-11-0-00-199511MS001		0	100	0	0	0	0
6299	GEN OP MS INSTR MISC CONTRACTED S						
TOTAL	MISC CONTRACTED SVCS	0	7,100	0	0	7,000	0
TOTAL	PROF & CONTRACTED SVC	0	32,550	14,000	0	11,400	0
1995-11-00-001-23-0-00-19951100001		0	200	0	0	0	0
6329	GEN OP SPED READING MATERIALS						
	CONTINGENCY READING MATERIALS					200	
TOTAL	TEXTBOOKS & READING MAT	0	200	0	0	0	0
1995-11-00-001-11-0-00-19951100001		0	0	-1,690	0	0	0
6339	GEN OP INSTR TESTING MATERIALS						
1995-11-02-001-11-0-00-19951102001		0	2,500	1,936	0	2,500	0
6339	GEN OP TESTING MATERIALS						
	SAT AND PSAT EXAM MATERIALS FOR GRADES 9-12					2,500	
1995-11-ES-001-11-0-00-199511ES001		0	500	0	0	500	0
6339	GEN OP ES INSTR TESTING MATERIALS						
	EXTRA MATH RESOURCE FOR FOUNDATIONAL ACTIVITIES					500	
1995-11-HS-001-11-0-00-199511HS001		0	650	35,021	0	650	0
6339	GEN OP HS INSTR TESTING MATERIALS						
	ADDITIONAL SUPPORT FOR FRL STUDENTS					650	
TOTAL	TESTING MATERIALS	0	3,650	35,267	0	3,650	0
1995-11-00-001-23-0-00-19951100001		0	5,000	3,425	0	3,500	0
6398	GEN OP SPED SUPPLIES TECHNOLO						
	SPED TECHNOLOGY PERIPHERALS					3,500	
1995-11-ES-001-11-0-00-199511ES001		0	29,350	30,506	0	30,500	0
6398	GEN OP ES INSTR SUPPLIES TECHNOLO						
	CURRENT ES TECHNOLOGY					30,000	
	K-5 SPANISH LANGUAGE					500	

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FUND - 1995 - GEN OP
FUNCTION - 11 - INSTR

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
1995-11-ES-001-36-0-00-199511ES001		0	0	500	0	500	0
6398	GEN OP ES INSTR E SUPPLIES TECHNOLO EXTRA MATH PLATFORM					500	
1995-11-HS-001-11-0-00-199511HS001		0	15,416	16,972	0	15,500	0
6398	GEN OP HS INSTR SUPPLIES TECHNOLO MANAGEBAC CANVA IREADY TURNITIN IB QUESTIONBANKS					8,000 150 4,000 2,500 850	
1995-11-MS-001-11-0-00-199511MS001		0	22,106	21,626	0	22,000	0
6398	GEN OP MS INSTR SUPPLIES TECHNOLO I READY MANAGEBAC TURN IT IN ED PUZZLE POWERSCHOOL					12,000 6,000 1,700 1,300 1,000	
1995-11-00-001-11-0-00-19951100001		0	0	4,556	0	0	0
6399	GEN OP INSTR SUPPLIES GENERAL PHYSICS EQUIPMENT CHEMISTRY EQUIPMENT CHEMISTRY CONSUMABLES BIOLOGY EQUIPMENT BIOLOGY CONSUMABLES ESS CONSUMABLES					2,000 1,500 400 1,500 350 250	
1995-11-00-001-11-0-54-19951100001		0	300	0	0	300	0
6399	GEN OP 504 PROGRA SUPPLIES GENERAL MISC (I.E. HEADPHONES, JOURNALS, CALCULATORS, ETC)					300	
1995-11-00-001-11-0-HI-19951100001		0	100	0	0	100	0
6399	GEN OP SUPPLIES GENERAL HEARING SUPPLIES FOR STUDENTS -HEARING APPARATUS -HEARING AID BATTERIES					0 0 100	

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FUND - 1995 - GEN OP
FUNCTION - 11 - INSTR

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	REQUESTED BASE	NEW PROGRAMS
1995-11-00-001-11-1-00-19951100001		0	1,500	0	0	1,500	0
6399	GEN OP SUPPLIES GENERAL						
	CLASSROOM TEXTS					200	
	TEACHER GUIDES					100	
	SECONDARY CLASSROOM LIBRARY BOOKS					1,200	
1995-11-00-001-11-2-00-19951100001		0	4,400	0	0	4,400	0
6399	GEN OP SEC LANGUA SUPPLIES GENERAL						
	INTHINKING SOLUTIONS					500	
	SPANISH NATIONAL EXAMS					1,500	
	FRENCH NATIONAL EXAMS					450	
	TEACHER MEMBERSHIP NATIONAL EXAMS					350	
	HEADPHONES					800	
	FRENCH CLASSROOM BOOKS					300	
	STATIONARY FOR LANGUAGE B CLASSROOMS					500	
1995-11-00-001-11-3-00-19951100001		0	1,000	0	0	1,000	0
6399	GEN OP SUPPLIES GENERAL						
	INTHINKING HISTORY					270	
	INTHIKING ECONOMICS					280	
	TEACHER TEXTBOOKS HISTORY AMERICAS					100	
	AP PREP BOOKS					150	
	CLASSROOM CALCULATORS ECONOMICS					50	
	MISECCELLANEOUS CLASSROOM ITEMS					150	
1995-11-00-001-11-4-00-19951100001		0	6,000	0	0	6,500	0
6399	GEN OP SUPPLIES GENERAL						
	SCIENCE SUPPLIES					6,000	
	MICROSCOPE REPLACEMENT (ONE-TIME)					500	
1995-11-00-001-11-5-00-19951100001		0	1,500	0	0	1,500	0
6399	GEN OP SUPPLIES GENERAL						
	WIPEBOOKS (WHITEBOARDS FOR COLLABORATION)					600	
	RULER					50	
	DP MOCK EXAMS AND EBOOKS					300	
	DP TESTBANK					300	
	GEOMETRIC SHAPES AND NETS (2 SETS)					150	
	MATH VOCAB POSTERS (5 SETS)					100	
1995-11-00-001-11-6-00-19951100001		0	2,500	0	0	3,200	0
6399	GEN OP SUPPLIES GENERAL						

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FUND - 1995 - GEN OP
FUNCTION - 11 - INSTR

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	REQUESTED BASE	NEW PROGRAMS
	G6-8 - BLICK: CANVAS PACK					100	
	G6-8 - NASCO (PAPER, PENS, PENCILS, PAINT, ETC)					600	
	G9-12 - NASCO (PAINTS, PAPER, PIPETTES, CHARCOAL, ETC)					1,900	
	MUSIC - DIGITAL PORTFOLIO SUBSCRIPTION AND SUPPLIES					200	
	ADDITIONAL MUSIC SUPPLIES					400	
1995-11-00-001-11-7-00-19951100001		0	1,020	0	0	1,500	0
6399	GEN OP SUPPLIES GENERAL						
	THEATRE SUPPLIES FOR CLASS					500	
	THEATRE SUPPLIES FOR SET PRODUCTIONS (FALL AND SPRING)					1,000	
1995-11-00-001-22-0-00-19951100001		0	4,000	493	0	4,000	0
6399	GEN OP SUPPLIES GENERAL						
	TYPING CLUB					900	
	DESIGN BOOKS					200	
	KEYBOARD TRAINER					450	
	CANVA FOR TEACHERS					400	
	DIGITAL PLATFORMS					200	
	OSHA TRAINING					200	
	COMPUTER TOOL KITS					300	
	MANIPULATIVES					1,000	
	MARKERSPACE COMSUMABLES					200	
	CHARGING ACCESSORIES					150	
1995-11-00-001-23-0-00-19951100001		0	3,000	921	0	1,000	0
6399	GEN OP SPED SUPPLIES GENERAL						
	CAMPUS SPED SUPPLIES					1,000	
1995-11-00-001-23-0-HI-19951100001		0	300	1,815	0	300	0
6399	GEN OP SUPPLIES GENERAL						
	HEARING SUPPLIES FOR SPED STUDENTS					0	
	-HEARING APPARATUS					0	
	-HEARING AID BATTERIES					300	
1995-11-00-001-25-0-00-19951100001		0	100	0	0	100	0
6399	GEN OP SUPPLIES GENERAL						
	GEN SUPPLIES (I.E. FOLDERS, FILING ORGANIZERS)					100	
1995-11-00-001-37-0-00-19951100001		0	450	0	0	450	0
6399	GEN OP SUPPLIES GENERAL						

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FUND - 1995 - GEN OP
FUNCTION - 11 - INSTR

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	REQUESTED BASE	NEW PROGRAMS
GEN SUPPLIES (I.E. FOLDERS, FILING CABINET)						450	
1995-11-ES-001-11-0-00-199511ES001		0	5,000	3,533	0	5,000	0
6399	GEN OP ES INSTR SUPPLIES GENERAL						
	COPY PAPER, MISC. AMAZON SUPPLIES, POSTER PAPER, SPELLING BEE TROPHIES, LARGE PAPER ROLLS, SCH SPEC. SUP LAMINATOR MATERIALS, CRAFT SUPPLIES					0 0 5,000	
1995-11-ES-001-11-0-01-199511ES001		0	1,600	820	0	1,600	0
6399	GEN OP SUPPLIES GENERAL						
	GENERAL ART SUPPLIES, PAINTS, CONSTRUCTION MATERIALS, VARIOUS QUALITY WRITING PAPER, CONTAINERS, BRUSHES, CLAY, ART SKETCH BOOKS					1,600 0 0	
1995-11-ES-001-11-0-02-199511ES001		0	1,200	207	0	1,200	0
6399	GEN OP SUPPLIES GENERAL						
	MUSICAL NOTE PAPER, RECORDERS AND MUSIC SHEETS, RECORDER BOOKS, PYP UNITS OF INQUIRY RESOURCES, PERCUSSION MATERIALS, CARTRIDGE PAPER					0 0 1,200	
1995-11-ES-001-11-0-03-199511ES001		0	700	37	0	700	0
6399	GEN OP SUPPLIES GENERAL						
	SKIP RPS, RANGE OF BALLS, CONES, CLOTH TAGS, VAR GAMES					700	
1995-11-ES-001-11-0-04-199511ES001		0	700	395	0	700	0
6399	GEN OP SUPPLIES GENERAL						
	2 X SPANISH SPANISH BOOKS, CONSTRUCTION MATERIALS, PAPER, WRITING AND DRAWING MATERIALS					0 700	
1995-11-ES-001-11-0-05-199511ES001		0	2,000	0	0	2,000	0
6399	GEN OP SUPPLIES GENERAL						
	STORAGE BOXES, IMPROVING MORPHEME AWARENESS-BASE WORDS, PREFIXES, GREEK ROOTS, HIGH INTEREST DECODABLE CHAPTER BOOKS					0 0 2,000	
1995-11-ES-001-11-0-06-199511ES001		0	5,500	414	0	5,500	0
6399	GEN OP SUPPLIES GENERAL						

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FUND - 1995 - GEN OP
FUNCTION - 11 - INSTR

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
	MATHEMATICS NOTEBOOKS FOR STUDENTS GR. 3-5, AUGMENTED DRIVEN INQ, GUEST SPEAKERS SUCH AS CO-SERVE, CONSTRUCT CONSTRUCTION MATERIALS, PAPER					0 5,500 0	
1995-11-ES-001-11-1-00-199511ES001		0	400	0	0	400	0
6399	GEN OP SUPPLIES GENERAL						
	CLS PENCILS, MAT, FOLDERS, MANIP CONST, PLAYDOUGH					400	
1995-11-ES-001-11-2-00-199511ES001		0	400	194	0	400	0
6399	GEN OP SUPPLIES GENERAL						
	PAPER MAT, CONST MAT, MANIPULATIVES, WRITING INST, CONT					400	
1995-11-ES-001-11-3-00-199511ES001		0	400	0	0	400	0
6399	GEN OP SUPPLIES GENERAL						
	MATERIALS AND SUPPLIES FOR CLASSROOM					400	
1995-11-ES-001-11-4-00-199511ES001		0	400	0	0	400	0
6399	GEN OP SUPPLIES GENERAL						
	CLASSROOM MATERIALS AND SUPPLIES					400	
1995-11-ES-001-11-5-00-199511ES001		0	400	500	0	400	0
6399	GEN OP SUPPLIES GENERAL						
	MATERIALS AND SUPPLIES FOR CLASSROOMS					400	
1995-11-ES-001-11-K-00-199511ES001		0	400	328	0	400	0
6399	GEN OP SUPPLIES GENERAL						
	CLASSROOM MATERIALS AND SUPPLIES					400	
1995-11-ES-001-24-0-00-199511ES001		0	100	0	0	100	0
6399	GEN OP ES INSTR C SUPPLIES GENERAL						
	MATERIALS FOR READING SPECIALIST-LINED PAPER, FOLDERS, PHONEMIC AWARENESS CHARTS					0 100	
1995-11-ES-001-36-0-00-199511ES001		0	3,000	0	0	3,000	0
6399	GEN OP ES INSTR E SUPPLIES GENERAL						
	STEMSCOPES ACCELERATED LEARNING SCIENCE READERS					3,000	

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FUND - 1995 - GEN OP
FUNCTION - 11 - INSTR

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	REQUESTED BASE	NEW PROGRAMS
1995-11-HS-001-11-0-00-199511HS001							
6399	GEN OP HS INSTR SUPPLIES GENERAL	0	3,860	2,208	0	3,800	0
	IB PAST EXAM PAPERS					600	
	RETURN OF DP STUDENT EXAM WORK					400	
	IB QUESTION BANKS					1,500	
	HS STATIONARY FOR INSTRUCTION					1,300	
1995-11-HS-001-11-0-01-199511HS001							
6399	GEN OP SUPPLIES GENERAL	0	1,000	81	0	1,000	0
	SHIPPING IB EXAMS TO US SCANNING CENTER					500	
	SHIPPING IB EXAMS TO UK SCANNING CENTER					500	
1995-11-MS-001-11-0-00-199511MS001							
6399	GEN OP MS INSTR SUPPLIES GENERAL	0	3,090	1,780	0	3,000	0
	MISC. AMAZON SUPP (I.E.PENCILS, EXPOS, ERASERS, ETC)					1,800	
	STUDENT ID COLOR PRINTER CARTRIDGES					100	
	OFFICE DEPOT SUPPLIES (COPY PAPER					1,000	
	PADLET					100	
1995-11-MS-001-11-8-00-199511MS001							
6399	GEN OP SUPPLIES GENERAL	0	250	0	0	250	0
	REPLACEMENT OR NEW SUPPLIES (I.E. RACQUETS, FOAM BALLS)					250	
TOTAL	SUPPLIES & MATERIALS	0	128,442	91,310	0	128,100	0
TOTAL	SUPPLIES & MATERIALS	0	132,292	126,577	0	131,750	0
1995-11-00-001-23-0-00-19951100001							
6495	GEN OP SPED PROF FEES & DUES	0	100	0	0	0	0
	ANNUAL DUES FOR COORD					100	
1995-11-ES-001-11-0-00-199511ES001							
6495	GEN OP ES INSTR PROF FEES & DUES	0	7,157	130	0	500	0
	ES PROFESSIONAL MEMBERSHIPS					500	
1995-11-ES-001-11-0-01-199511ES001							
6495	GEN OP PROF FEES & DUES	0	200	0	0	200	0

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FUND - 1995 - GEN OP
FUNCTION - 11 - INSTR

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
TEACHER MEMBERSHIPS OF PROF ORGANIZATIONS						200	
1995-11-HS-001-11-0-00-199511HS001		0	9,786	176	0	500	0
6495	GEN OP HS INSTR PROF FEES & DUES						
MISCELLANEOUS DUES & MEMBERSHIPS						500	
1995-11-HS-001-11-0-01-199511HS001		0	150	0	0	0	0
6495	GEN OP PROF FEES & DUES						
COLLEGE BOARD ANNUAL FEES						500	
1995-11-MS-001-11-0-00-199511MS001		0	8,442	365	0	500	0
6495	GEN OP MS INSTR PROF FEES & DUES						
VARIOUS PROFESSIONAL FEES & DUES						500	
1995-11-MS-001-11-0-01-199511MS001		0	112	0	0	500	0
6495	GEN OP PROF FEES & DUES						
LANG B (INTHINKING SOLUTIONS) (64 X 4)						256	
TAPHERD FOR PHE (70 X 3)						210	
MISCELLANEOUS DUES						34	
1995-11-00-001-23-0-00-19951100001		0	100	55	0	0	0
6499	GEN OP SPED MISC OPERATING EX						
1995-11-ES-001-11-0-00-199511ES001		0	700	61	0	700	0
6499	GEN OP ES INSTR MISC OPERATING EX						
FOOD AND SNACKS FOR MEETINGS						700	
1995-11-HS-001-11-0-00-199511HS001		0	1,000	102	0	500	0
6499	GEN OP HS INSTR MISC OPERATING EX						
ADDITIONAL FOOD AND DRINKS IB EXAMS						250	
FOOD AND DRINK FOR HS STUDENT CELEBRATIONS						250	
1995-11-HS-001-11-0-01-199511HS001		0	5,000	0	0	5,000	0
6499	GEN OP MISC OPERATING EX						
JOSTENS HS DIPLOMA						1,800	
GRADUATION COVERS						2,000	
GRADUATION REGALIA (FACULTY AND STUDENT)						400	
GRADUATION CORDS						800	

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FUND - 1995 - GEN OP
FUNCTION - 11 - INSTR

ORGANIZATION ACCOUNT	-----TITLE-----	PRIOR YEAR BUDGET	----- BUDGET	CURRENT YEAR YTD ACTUAL	----- PROJECTED	----- BASE	REQUESTED NEW PROGRAMS
1995-11-HS-001-11-0-02-199511HS001							
6499	GEN OP MISC OPERATING EX	0	30,000	19,715	0	30,000	0
	HURST CONFERENCE CENTER					13,000	
	VGS GRADUATION COORDINATOR					5,000	
	ZURIEL MEREK (MUSICO					1,500	
	PHOTOGRAPHER					1,500	
	SIGNAGE					1,000	
	PROGRAMS					6,000	
	FLOWERS					2,000	
1995-11-MS-001-11-0-00-199511MS001							
6499	GEN OP MS INSTR MISC OPERATING EX	0	600	56	0	600	0
	MISC FEES & SNACKS FOR STUDENT ACTIVITIES					600	
TOTAL	MISC OPERATING EXPENSES	0	63,347	20,659	0	39,000	0
TOTAL	OTHER OPERATING COSTS	0	63,347	20,659	0	39,000	0
TOTAL	EXPENDITURES	0	228,189	161,237	0	182,150	0
TOTAL	INSTR	0	228,189	161,237	0	182,150	0

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FUND - 1995 - GEN OP
FUNCTION - 12 - INSTR RESCS & MEDIA

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
1995-12-00-001-11-0-00-19951200001		0	0	0	0	6,000	0
6329	GEN OP READING MATERIALS						
	LIBRARY BOOKS FOR SECONDARY LIBRARY					6,000	
1995-12-ES-001-11-0-00-199512ES001		0	5,000	2,681	0	5,000	0
6329	GEN OP READING MATERIALS						
	LIBRARY BOOKS PSB, FICTION, NON-FICTION AND REFERENCE					5,000	
TOTAL	TEXTBOOKS & READING MAT	0	5,000	2,681	0	11,000	0
1995-12-00-001-11-0-00-19951200001		0	5,000	3,167	0	5,000	0
6398	GEN OP SUPPLIES TECHNOLO						
	LIBRARY TECHNOLOGY					0	
	-OVERDRIVE (ELECTRONIC BOOKS)					0	
	-JSTOR (ELECTRONIC LIBRARY)					5,000	
1995-12-00-001-11-0-00-19951200001		0	626	210	0	1,200	0
6399	GEN OP SUPPLIES GENERAL						
	GENERAL SUPPLIES FOR LIBRARIES					0	
	-BOOK MARKS					0	
	-BOOK COVERS					0	
	-SHELVING MATERIALS					600	
	ONE TIME BOOK TRUCK					600	
1995-12-ES-001-11-0-00-199512ES001		0	600	225	0	600	0
6399	GEN OP SUPPLIES GENERAL						
	BOOK DIVIDERS, BOOK BUCKETS, BOOK STANDS, LEGO MAT, SETS OF MARKERS, SCISSORS, GLUE, WIRE SHELVING, GAMES AND PUZZLES					0 0 600	
TOTAL	SUPPLIES & MATERIALS	0	6,226	3,602	0	6,800	0
TOTAL	SUPPLIES & MATERIALS	0	11,226	6,282	0	17,800	0
1995-12-00-001-11-0-00-19951200001		0	1,000	426	0	1,000	0
6411	GEN OP EMPLOYEE TRAINING						
	TEACHER LIBRARIAN PROFETRAININGSSIONAL DEVELOPMENT AND AND CONFERENCES					0 1,000	

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FUND - 1995 - GEN OP
FUNCTION - 12 - INSTR RESCS & MEDIA

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
1995-12-ES-001-11-0-00-199512ES001		0	2,000	436	0	2,000	0
6411	GEN OP EMPLOYEE TRAINING						
	TEACHER LIBRARIAN PROFESSIONAL DEVELOPMENT AND TRAINING AND CONFERENCES					0 2,000	
TOTAL	TRAINING & TRAVEL	0	3,000	862	0	3,000	0
1995-12-00-001-11-0-00-19951200001		0	169	176	0	400	0
6495	GEN OP PROF FEES & DUES						
	TLA MEMBERSHIP					200	
	ALA MEMBERSHIP					200	
1995-12-ES-001-11-0-00-199512ES001		0	100	187	0	200	0
6495	GEN OP PROF FEES & DUES						
	MEMBERSHIPS / ASCA AND LSSSCA (LONE STAR STATE SCHOOL COUNCIL ASSOC					200 0	
1995-12-00-001-11-0-00-19951200001		0	102	0	0	100	0
6499	GEN OP MISC OPERATING EX						
	SMALL SNACKS/CANDY IN LIBRARY FOR STUDENTS					100	
1995-12-ES-001-11-0-00-199512ES001		0	100	0	0	100	0
6499	GEN OP MISC OPERATING EX						
	ES LIBRARY SNACK/CANDY FOR STUDENTS					100	
TOTAL	MISC OPERATING EXPENSES	0	471	363	0	800	0
TOTAL	OTHER OPERATING COSTS	0	3,471	1,225	0	3,800	0
TOTAL	EXPENDITURES	0	14,697	7,507	0	21,600	0
TOTAL	INSTR RESCS & MEDIA	0	14,697	7,507	0	21,600	0

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FUND - 1995 - GEN OP
FUNCTION - 13 - CURRICULUM & STAFF DEV

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
1995-13-ES-001-99-0-00-199513ES001		0	150	0	0	150	0
6219	GEN OP PROF SVCS OTHER						
	DIRECT & INDIRECT AUDIOLOGIST SERVICES					150	
1995-13-HS-001-99-0-00-199513HS001		0	85	0	0	85	0
6219	GEN OP PROF SVCS OTHER						
	DIRECT & INDIRECT AUDIOLOGIST SERVICES					85	
1995-13-MS-001-99-0-00-199513MS001		0	65	0	0	65	0
6219	GEN OP PROF SVCS OTHER						
	DIRECT & INDIRECT AUDIOLOGIST SERVICES					65	
TOTAL	PROFESSIONAL SVCS	0	300	0	0	300	0
1995-13-00-001-99-0-00-19951300001		0	1,000	0	0	0	0
6299	GEN OP MISC CONTRACTED S						
1995-13-ES-001-99-0-00-199513ES001		0	0	3,000	0	0	0
6299	GEN OP MISC CONTRACTED S						
TOTAL	MISC CONTRACTED SVCS	0	1,000	3,000	0	0	0
TOTAL	PROF & CONTRACTED SVC	0	1,300	3,000	0	300	0
1995-13-00-001-99-0-00-19951300001		0	1,000	449	0	0	0
6398	GEN OP SUPPLIES TECHNOLO						
1995-13-00-001-99-0-00-19951300001		0	300	0	0	0	0
6399	GEN OP SUPPLIES GENERAL						
1995-13-ES-001-99-0-00-199513ES001		0	0	418	0	500	0
6399	GEN OP SUPPLIES GENERAL						
	PROFESSIONAL DEV READ MATERIALS AND SUPPLIES					500	
1995-13-HS-001-99-0-00-199513HS001		0	0	0	0	0	0
6399	GEN OP SUPPLIES GENERAL						
1995-13-MS-001-99-0-00-199513MS001		0	0	0	0	0	0
6399	GEN OP SUPPLIES GENERAL						
TOTAL	SUPPLIES & MATERIALS	0	1,300	867	0	500	0
TOTAL	SUPPLIES & MATERIALS	0	1,300	867	0	500	0

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FUND - 1995 - GEN OP
FUNCTION - 13 - CURRICULUM & STAFF DEV

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
1995-13-00-001-23-0-00-19951300001		0	1,500	50	0	0	0
6411	GEN OP EMPLOYEE TRAINING						
1995-13-00-001-99-0-00-19951300001		0	0	777	0	0	0
6411	GEN OP EMPLOYEE TRAINING						
1995-13-ES-001-36-0-RD-199513ES001		0	6,000	6,000	0	6,000	0
6411	READING ACADEMY EMPLOYEE TRAINING						
	REQUIRED BY TEA FOR K-GR. 3 TEACHERS-SCI OF TEAC READ					6,000	
1995-13-ES-001-99-0-00-199513ES001		0	20,200	4,369	0	20,000	0
6411	GEN OP EMPLOYEE TRAINING						
	4 TCHRS IB TRAINING (REGISTR, TRVL, MEAL, HOTEL)					20,000	
1995-13-HS-001-99-0-00-199513HS001		0	17,000	0	0	17,000	0
6411	GEN OP EMPLOYEE TRAINING						
	BUSINESS MANAGEMENT CAT 2					2,000	
	TOK CAT 2					2,000	
	SPANISH AB CAT 2					2,000	
	ECONOMICS CATE 2					2,000	
	ESS CAT 2					2,000	
	MYP PHYSICS CAT 2					2,000	
	DP MATH AA/AI					2,000	
	ENGLISH LIT CAT 2					2,000	
	LOCAL CAT 2 TRAINING					1,000	
1995-13-MS-001-99-0-00-199513MS001		0	12,500	910	0	12,500	0
6411	GEN OP EMPLOYEE TRAINING						
	MATHEMATICS CAT 2 TRAINING					2,000	
	LANGUAGE AND LITERATURE CAT 2 TRAINING					2,000	
	LANGUAGE ACQUISITION CAT 1 TRAINING					2,000	
	DESIGN CAT 1 TRAINING					2,000	
	SCIENCES CAT 2 TRAINING					2,000	
	INDIVIDUALS AND SOCIETIES CAT 2 TRAINING					2,000	
	PHE TAPHERD TRAINING					500	
TOTAL	TRAINING & TRAVEL	0	57,200	12,107	0	55,500	0
1995-13-00-001-99-0-00-19951300001		0	3,500	0	0	0	0
6499	GEN OP MISC OPERATING EX						
1995-13-ES-001-99-0-00-199513ES001		0	100	679	0	300	0
6499	GEN OP MISC OPERATING EX						

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FUND - 1995 - GEN OP
FUNCTION - 13 - CURRICULUM & STAFF DEV

ORGANIZATION		PRIOR YEAR BUDGET	CURRENT YEAR			REQUESTED	
ACCOUNT	TITLE		BUDGET	YTD ACTUAL	PROJECTED	BASE	NEW PROGRAMS
PROFESSIONAL DEV MATERIALS FOR TRAINING						300	
1995-13-MS-001-99-0-00-199513MS001		0	0	0	0	0	0
6499	GEN OP MISC OPERATING EX						
TOTAL	MISC OPERATING EXPENSES	0	3,600	679	0	300	0
TOTAL	OTHER OPERATING COSTS	0	60,800	12,786	0	55,800	0
TOTAL	EXPENDITURES	0	63,400	16,653	0	56,600	0
TOTAL	CURRICULUM & STAFF DEV	0	63,400	16,653	0	56,600	0

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SELECTION CRITERIA: (((budorgn.fund < "200"))) AND (((budacct.acct > "6199")))

FUND - 1995 - GEN OP
FUNCTION - 21 - INSTR LEADERSHIP

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
1995-21-DP-001-11-0-00-199521DP001		0	0	0	0	0	0
6399	GEN OP DP INSTR C SUPPLIES GENERAL						
1995-21-MP-001-11-0-00-199521MP001		0	0	28	0	0	0
6399	GEN OP MYP STR CO SUPPLIES GENERAL						
1995-21-PP-001-11-0-00-199521PP001		0	0	0	0	0	0
6399	GEN OP PYP INSTR SUPPLIES GENERAL						
TOTAL	SUPPLIES & MATERIALS	0	0	28	0	0	0
TOTAL	SUPPLIES & MATERIALS	0	0	28	0	0	0
1995-21-DP-001-11-0-00-199521DP001		0	1,110	0	0	1,110	0
6411	GEN OP DP INSTR C EMPLOYEE TRAINING						
	IB DP COORDINATOR TRAINING CAT 2					1,110	
1995-21-ES-001-11-0-00-199521ES001		0	0	0	0	0	0
6411	GEN OP ES INSTR C EMPLOYEE TRAINING						
	PYP COORDINATOR TRAVEL/TRAINING MOVED FROM PP					2,000	
1995-21-MP-001-11-0-00-199521MP001		0	2,000	0	0	2,000	0
6411	GEN OP MYP STR CO EMPLOYEE TRAINING						
	IB MYP COORDINATOR TRAINING CAT 2					2,000	
1995-21-PP-001-11-0-00-199521PP001		0	2,000	0	0	0	0
6411	GEN OP PYP INSTR EMPLOYEE TRAINING						
TOTAL	TRAINING & TRAVEL	0	5,110	0	0	3,110	0
1995-21-DP-001-11-0-00-199521DP001		0	300	9,786	0	10,086	0
6495	GEN OP DP INSTR C PROF FEES & DUES						
	ANNUAL IBO DUES - DP					9,786	
	TIBS DUES					300	
1995-21-MP-001-11-0-00-199521MP001		0	300	8,442	0	8,742	0
6495	GEN OP MYP STR CO PROF FEES & DUES						
	TIB FEES AND DUES					300	
	IBO ANNUAL DUES - MYP					8,442	
1995-21-PP-001-11-0-00-199521PP001		0	300	7,157	0	7,457	0

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FUND - 1995 - GEN OP
FUNCTION - 21 - INSTR LEADERSHIP

ORGANIZATION		PRIOR YEAR BUDGET	CURRENT YEAR		REQUESTED	NEW PROGRAMS
ACCOUNT	TITLE		BUDGET	YTD ACTUAL		
6495	GEN OP PYP INSTR PROF FEES & DUES					
	IBO ANNUAL DUES - PYP				7,157	
	TIBS DUES				300	
TOTAL	MISC OPERATING EXPENSES	0	900	25,385	0	26,285
TOTAL	OTHER OPERATING COSTS	0	6,010	25,385	0	29,395
TOTAL	EXPENDITURES	0	6,010	25,413	0	29,395
TOTAL	INSTR LEADERSHIP	0	6,010	25,413	0	29,395

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FUND - 1995 - GEN OP
FUNCTION - 23 - SCH LEADERSHIP

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
1995-23-00-001-99-0-00-19952300001		0	43,620	43,620	0	0	0
6299	GEN OP MISC CONTRACTED S						
TOTAL	MISC CONTRACTED SVCS	0	43,620	43,620	0	0	0
TOTAL	PROF & CONTRACTED SVC	0	43,620	43,620	0	0	0
1995-23-00-001-99-0-00-19952300001		0	3,000	342	0	0	0
6398	GEN OP SUPPLIES TECHNOLO						
1995-23-00-001-23-0-00-19952300001		0	0	0	0	0	0
6399	GEN OP SUPPLIES GENERAL						
1995-23-00-001-99-0-00-19952300001		0	1,000	14	0	0	0
6399	GEN OP SUPPLIES GENERAL						
1995-23-HS-001-99-0-00-199523HS001		0	150	56	0	150	0
6399	GEN OP HS CAMPUS SUPPLIES GENERAL						
	OFFICE SUPPLIES FOR HS PRINCIPAL AND AP					150	
1995-23-MS-001-99-0-00-199523MS001		0	100	28	0	0	0
6399	GEN OP MS CAMPUS SUPPLIES GENERAL						
TOTAL	SUPPLIES & MATERIALS	0	4,250	440	0	150	0
TOTAL	SUPPLIES & MATERIALS	0	4,250	440	0	150	0
1995-23-00-001-23-0-00-19952300001		0	3,000	170	0	0	0
6411	GEN OP EMPLOYEE TRAINING						
1995-23-00-001-99-0-00-19952300001		0	3,000	2,897	0	0	0
6411	GEN OP EMPLOYEE TRAINING						
1995-23-ES-001-99-0-01-199523ES001		0	0	0	0	0	0
6411	GEN OP EMPLOYEE TRAINING						
1995-23-HS-001-99-0-00-199523HS001		0	6,000	196	0	6,000	0
6411	GEN OP HS CAMPUS EMPLOYEE TRAINING						
	PRINCIPAL AND AP TASSP CONFERENCE					2,000	
	PRINCIPAL AND AP IB AMERICAS CONFERENCE					4,000	
1995-23-HS-001-99-0-01-199523HS001		0	0	0	0	0	0
6411	GEN OP EMPLOYEE TRAINING						
1995-23-HS-001-99-0-02-199523HS001		0	0	0	0	0	0
6411	GEN OP EMPLOYEE TRAINING						

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FUND - 1995 - GEN OP
FUNCTION - 23 - SCH LEADERSHIP

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
1995-23-MS-001-99-0-00-199523MS001		0	6,000	3,622	0	6,000	0
6411	GEN OP MS CAMPUS EMPLOYEE TRAINING						
	PRINCIPAL AND AP TASSP CONFERENCE					2,000	
	PRINCIPAL AND AP IB AMERICAS CONFERENCE					4,000	
1995-23-MS-001-99-0-01-199523MS001		0	0	0	0	0	0
6411	GEN OP MS CAMPUS EMPLOYEE TRAINING						
1995-23-MS-001-99-0-02-199523MS001		0	0	0	0	0	0
6411	GEN OP MS CAMPUS EMPLOYEE TRAINING						
TOTAL	TRAINING & TRAVEL	0	18,000	6,885	0	12,000	0
1995-23-00-001-99-0-00-19952300001		0	0	0	0	0	0
6495	GEN OP PROF FEES & DUES						
1995-23-HS-001-99-0-00-199523HS001		0	1,000	333	0	1,000	0
6495	GEN OP HS CAMPUS PROF FEES & DUES						
	TASSP MEMBERSHIP PRINCIPAL					330	
	TASSP MEMBERSHIP AP					330	
	TASA MEMBERSHIP					340	
1995-23-MS-001-99-0-00-199523MS001		0	750	1,019	0	750	0
6495	GEN OP MS CAMPUS PROF FEES & DUES						
	TASSP MEMBERSHIP					540	
	ATPE					310	
1995-23-00-001-99-0-00-19952300001		0	0	1,874	0	0	0
6499	GEN OP MISC OPERATING EX						
1995-23-HS-001-99-0-00-199523HS001		0	750	0	0	750	0
6499	GEN OP HS CAMPUS MISC OPERATING EX						
	FOOD AND DRINK FOR FACULTY MEETINGS					750	
1995-23-MS-001-99-0-00-199523MS001		0	750	0	0	750	0
6499	GEN OP MS CAMPUS MISC OPERATING EX						
	SNACKS/MEALS DURING MEETINGS AND TRAININGS					750	
TOTAL	MISC OPERATING EXPENSES	0	3,250	3,226	0	3,250	0
TOTAL	OTHER OPERATING COSTS	0	21,250	10,111	0	15,250	0

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FUND - 1995 - GEN OP
FUNCTION - 23 - SCH LEADERSHIP

ORGANIZATION		PRIOR YEAR BUDGET	CURRENT YEAR			REQUESTED	
ACCOUNT	TITLE		BUDGET	YTD ACTUAL	PROJECTED		
TOTAL	EXPENDITURES	0	69,120	54,171	0	15,400	0
TOTAL	SCH LEADERSHIP	0	69,120	54,171	0	15,400	0

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FUND - 1995 - GEN OP
FUNCTION - 31 - GUIDANCE & COUNSELING

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
1995-31-00-001-23-0-HI-19953100001		0	300	0	0	300	0
6219	GEN OP PROF SVCS OTHER						
	AUDIOLOGY SERVICES PROVIDED INDIRECTLY TO SPED STUDENTS					0	
	-COMPLIANCE REPORTING					0	
	-ARD MEETINGS					300	
1995-31-00-001-25-0-00-19953100001		0	2,500	0	0	2,500	0
6219	GEN OP PROF SVCS OTHER						
	INDIRECT SERVICES PROVIDED TO BILINGUAL/ESL STUDENTS					2,500	
	-COMPLIANCE REPORTING					0	
	-ARD MEETINGS					0	
1995-31-00-001-99-0-HI-19953100001		0	430	653	0	430	0
6219	GEN OP PROF SVCS OTHER						
	AUDIOLOGY SERVICES PROVIDED INDIRECTLY TO SPED STUDENTS					0	
	-COMPLIANCE REPORTING					0	
	-ARD MEETINGS					0	
1995-31-01-001-23-0-00-19953101001		0	10,000	4,605	0	10,000	0
6219	GEN OP PROF SVCS OTHER						
	LICENSED SPECIALIST IN SCH PSYCHOLOGY (LSSP) AND BOARD					0	
	CERTIFIED BEHAVIOR ANALYST (BCBA) SERVICES INDIRECTLY					0	
	PROVIDED TO SPED STUDENTS					0	
	-COMPLIANCE REPORTING					0	
	-ARD MEETINGS					0	
	CURRENT CONTRACTORS:					0	
	-CANDOR CONSULTING & DIAGNOSTICS LLC					0	
	-LAURA CULEBRO					10,000	
1995-31-02-001-23-0-00-19953102001		0	5,000	1,442	0	5,000	0
6219	GEN OP PROF SVCS OTHER						
	OCCUPATIONAL THERAPY (OT) SERVICES INDIRECTLY PROVIDED					0	
	TO SPED STUDENTS					0	
	-COMPLIANCE REPORTING					0	
	-ARD MEETINGS					0	
	CURRENT CONTRACTOR:					0	
	INVO HEALTHCARE ASSOCIATES					5,000	
1995-31-03-001-23-0-00-19953103001		0	1,500	0	0	1,500	0
6219	GEN OP PROF SVCS OTHER						

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FUND - 1995 - GEN OP
FUNCTION - 31 - GUIDANCE & COUNSELING

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	REQUESTED BASE	NEW PROGRAMS
	PHYSICAL THERAPY (PT) SERVICES INDIRECTLY PROVIDED TO SPED STUDENTS					0	
	-COMPLIANCE REPORTING					0	
	-ARD MEETING					0	
	CURRENT CONTRACTOR:					0	
	INVO HEALTHCARE ASSOCIATES					1,500	
TOTAL	PROFESSIONAL SVCS	0	19,730	6,699	0	19,730	0
1995-31-01-001-99-0-00-19953101001		0	3,500	999	0	3,500	0
6299	GEN OP MISC CONTRACTED S						
	COUNSELING EDUCATION SERVICES					0	
	-CHARACTER STRONG					0	
	-HOPE SQUAD					3,500	
TOTAL	MISC CONTRACTED SVCS	0	3,500	999	0	3,500	0
TOTAL	PROF & CONTRACTED SVC	0	23,230	7,698	0	23,230	0
1995-31-00-001-99-0-00-19953100001		0	500	5,150	0	500	0
6398	GEN OP SUPPLIES TECHNOLO						
	TECHNOLOGY:					0	
	-PARCHMENT					500	
1995-31-ES-001-99-0-00-199531ES001		0	200	0	0	200	0
6399	GEN OP ES GUIDANC SUPPLIES GENERAL						
	STICKERS, CHART PAPER, PENS, PENCILS, MARKERS, FOOD SUPPLIES, PONY BEADS FOR IB LP, LETTERS					0	
						200	
1995-31-HS-001-38-0-00-199531HS001		0	300	0	0	300	0
6399	GEN OP HS GUIDANC SUPPLIES GENERAL						
	OFFICE SUPPLIES FOR GUIDANCE COUNSELOR					100	
1995-31-HS-001-99-0-00-199531HS001		0	500	57	0	500	0
6399	GEN OP HS GUIDANC SUPPLIES GENERAL						
	HS COLLEGE COUNSELOR OFFICE SUPPLIES					100	
	SHIPPING EXPENSES					400	
1995-31-MS-001-99-0-00-199531MS001		0	1,075	247	0	0	0
6399	GEN OP MS GUIDANC SUPPLIES GENERAL						

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FUND - 1995 - GEN OP
FUNCTION - 31 - GUIDANCE & COUNSELING

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
MOVED TO 1995-31-MS-001-99-00-3699						0	
TOTAL	SUPPLIES & MATERIALS	0	2,575	5,454	0	1,500	0
TOTAL	SUPPLIES & MATERIALS	0	2,575	5,454	0	1,500	0
1995-31-ES-001-99-0-00-199531ES001							
6411	GEN OP ES GUIDANC EMPLOYEE TRAINING	0	1,200	1,048	0	1,200	0
COUNSELING WORKSHOPS AND PROFESSIONAL DEVELOPMENT						1,200	
1995-31-HS-001-38-0-00-199531HS001							
6411	GEN OP HS GUIDANC EMPLOYEE TRAINING	0	3,000	1,454	0	3,000	0
NACAC CONFERENCE						2,600	
TACAC CONFERENCE						1,250	
COUNSELOR FLY IN UBER, FOOD, PARKING						500	
COUNSELOR BREAKFASTS						200	
1995-31-HS-001-99-0-00-199531HS001							
6411	GEN OP HS GUIDANC EMPLOYEE TRAINING	0	2,000	0	0	2,000	0
ASCA CONFERENCE						1,300	
LONE STAR COUNSELOR CONVENTION						700	
1995-31-MS-001-99-0-00-199531MS001							
6411	GEN OP MS GUIDANC EMPLOYEE TRAINING	0	2,000	626	0	2,000	0
ASCA CONFERENCE						1,300	
LONE STAR COUNSELOR CONVENTION						700	
TOTAL	TRAINING & TRAVEL	0	8,200	3,128	0	8,200	0
1995-31-ES-001-99-0-00-199531ES001							
6495	GEN OP ES GUIDANC PROF FEES & DUES	0	450	396	0	450	0
PROFESSIONAL ASSOCIATIONS						450	
1995-31-HS-001-38-0-00-199531HS001							
6495	GEN OP HS GUIDANC PROF FEES & DUES	0	300	435	0	500	0
NACAC MEMBERSHIP						300	
TCCA MEMBERSHIP						200	
1995-31-HS-001-99-0-00-199531HS001							
		0	750	0	0	350	0

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FUND - 1995 - GEN OP
FUNCTION - 31 - GUIDANCE & COUNSELING

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
6495	GEN OP HS GUIDANC PROF FEES & DUES						
	MISCELLANEOUS MEMBERSHIP					350	
1995-31-MS-001-99-0-00-199531MS001		0	300	99	0	300	0
6495	GEN OP MS GUIDANC PROF FEES & DUES						
	TCA (COUNSELING PROFESSIONAL MEMBERSHIP)					300	
1995-31-ES-001-99-0-00-199531ES001		0	450	269	0	450	0
6499	GEN OP ES GUIDANC MISC OPERATING EX						
	SNACKS FOR STUDENTS					450	
1995-31-HS-001-99-0-00-199531HS001		0	450	717	0	750	0
6499	GEN OP HS GUIDANC MISC OPERATING EX						
	FOOD FOR COLLEGE FAIR					750	
1995-31-MS-001-99-0-00-199531MS001		0	250	0	0	300	0
6499	GEN OP MS GUIDANC MISC OPERATING EX						
	MISC AND SNACKS FOR SCHOOL HOSTED EVENTS I.E HOPE WEEK					300	
TOTAL	MISC OPERATING EXPENSES	0	2,950	1,917	0	3,100	0
TOTAL	OTHER OPERATING COSTS	0	11,150	5,044	0	11,300	0
TOTAL	EXPENDITURES	0	36,955	18,196	0	36,030	0
TOTAL	GUIDANCE & COUNSELING	0	36,955	18,196	0	36,030	0

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FUND - 1995 - GEN OP
FUNCTION - 33 - HEALTH SVCS

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	REQUESTED BASE	NEW PROGRAMS
1995-33-00-001-99-0-00-199533000001		0	3,800	4,309	0	3,800	0
6219	GEN OPS PROF SVCS OTHER						
	HEALTH SCREENINGS					3,800	
TOTAL	PROFESSIONAL SVCS	0	3,800	4,309	0	3,800	0
TOTAL	PROF & CONTRACTED SVC	0	3,800	4,309	0	3,800	0
1995-33-00-001-99-0-00-199533000001		0	1,500	810	0	1,500	0
6399	GEN OPS SUPPLIES GENERAL						
	MEDICAL SUPPLIES FOR NURSE OFFICES					1,500	
TOTAL	SUPPLIES & MATERIALS	0	1,500	810	0	1,500	0
TOTAL	SUPPLIES & MATERIALS	0	1,500	810	0	1,500	0
1995-33-00-001-99-0-00-199533000001		0	200	171	0	200	0
6499	GEN OPS MISC OPERATING EX						
	STUDENT SNACKS					200	
TOTAL	MISC OPERATING EXPENSES	0	200	171	0	200	0
TOTAL	OTHER OPERATING COSTS	0	200	171	0	200	0
TOTAL	EXPENDITURES	0	5,500	5,290	0	5,500	0
TOTAL	HEALTH SVCS	0	5,500	5,290	0	5,500	0

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FUND - 1995 - GEN OP
FUNCTION - 36 - CO-CURRICULAR ACTV

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	REQUESTED BASE	NEW PROGRAMS
1995-36-00-001-99-0-00-19953600001		0	0	0	0	0	0
6398	GEN OP SUPPLIES TECHNOLO						
1995-36-00-001-99-0-00-19953600001		0	0	0	0	0	0
6399	GEN OP SUPPLIES GENERAL						
TOTAL	SUPPLIES & MATERIALS	0	0	0	0	0	0
TOTAL	SUPPLIES & MATERIALS	0	0	0	0	0	0
1995-36-00-750-99-0-HR-19953600750							
6429	GEN OP STDNT ACCI INSURANCE/BONDING	0	6,000	5,943	0	6,700	0
	STUDENT GENERAL INSURANCE					6,700	
1995-36-01-750-99-0-HR-19953601750							
6429	GEN OP STDNT ACCI INSURANCE/BONDING	0	2,000	2,000	0	2,250	0
	STUDENT ACCIDENT/HEALTH INSURANCE					2,250	
TOTAL	INSURANCE/BONDING COSTS	0	8,000	7,943	0	8,950	0
TOTAL	OTHER OPERATING COSTS	0	8,000	7,943	0	8,950	0
TOTAL	EXPENDITURES	0	8,000	7,943	0	8,950	0
TOTAL	CO-CURRICULAR ACTV	0	8,000	7,943	0	8,950	0

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FUND - 1995 - GEN OP
FUNCTION - 41 - GEN ADMIN

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
1995-41-00-701-23-0-00-19954100701		0	2,500	4,125	0	15,200	0
6211	GEN OP LEGAL SVCS						
	SPED LEGAL SERVICES \$10,700 MOVED FR 720 TECHNOLOGY					10,700	
	CURRENT BASE BUDGET					2,500	
1995-41-00-701-99-0-00-19954100701		0	40,000	33,795	0	40,000	0
6211	GEN OP LEGAL SVCS						
	CAMPUS LEGAL SERVICES					40,000	
1995-41-00-750-99-0-FN-19954100750		0	18,540	18,000	0	19,100	0
6212	GEN OP AUDIT SVCS						
	ANNUAL AUDIT (Y3 OF 3)					19,100	
1995-41-01-750-99-0-FN-19954101750		0	700	0	0	700	0
6212	GEN OP AUDIT SVCS						
	GASB 68/75 WORKSHEETS					700	
1995-41-00-701-99-0-00-19954100701		0	300	0	0	300	0
6214	GEN OP LOBBYING SVCS						
	STATE REQUIRED LOBBY SVCS					300	
TOTAL	PROFESSIONAL SVCS	0	62,040	55,920	0	75,300	0
1995-41-00-750-99-0-00-19954100750		0	32,000	31,044	0	32,000	0
6239	GEN OP EDUCATION SERVICE						
	ESC REGION 11 CONTRACT					32,000	
TOTAL	EDUCATION SERVICE CTR	0	32,000	31,044	0	32,000	0
1995-41-00-720-99-0-00-19954100720		0	350	28	0	0	0
6269	GEN OP RENTALS/OPERATING						
	REMOVE-POSTAGE MACHINE WILL BE RETURNED BEFORE					0	
	NEW FISCAL YEAR					0	
TOTAL	RENTALS/OPERATING LEASES	0	350	28	0	0	0
1995-41-00-750-99-0-00-19954100750		0	0	70,000	0	0	0

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FUND - 1995 - GEN OP
FUNCTION - 41 - GEN ADMIN

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
6291	GEN OP CONSULTING SVCS						
1995-41-00-702-99-0-00-19954100702		0	3,000	0	0	3,000	0
6299	GEN OP MISC CONTRACTED S						
	GEN OP READING MATERIALS					3,000	
1995-41-00-750-99-0-HR-19954100750		0	3,500	248	0	3,500	0
6299	GEN OP GENERAL LI MISC CONTRACTED S						
	RECRUITING & BACKGROUND SERVICES:					3,500	
	-ZIP RECRUITER					0	
	-NCTASPA JOB FAIR					0	
	-DPS BACKGROUND CHECKS					0	
	-REIMBURSEMENT FOR EMPLOYEE FINGERPRINTING					0	
1995-41-01-750-99-0-00-19954101750		0	27,263	0	0	0	0
6299	GEN OP MISC CONTRACTED S						
1995-41-01-750-99-0-CM-19954101750		0	8,020	1	0	8,000	0
6299	GEN OP MISC CONTRACTED S						
	MARKETING ADS, PROMOTING EVENTS (DIGITAL AND PRINT)					0	
	WA BRANDED ITEMS DISTRIBUTED TO PARENTS, RESIDENTS, AND					0	
	AT CONFERENCES					8,000	
1995-41-01-750-99-0-HR-19954101750		0	0	0	0	0	0
6299	GEN OP CRIME POLI MISC CONTRACTED S						
1995-41-02-750-99-0-CM-19954102750		0	10,000	10,999	0	10,000	0
6299	GEN OP MISC CONTRACTED S						
	WA WEBSITE WHICH OPTIMIZES THE CONTENT ON THE SITE					0	
	PINPOINTS OUT MISSPELLINGS, BROKEN LINKS, AND ANY OTHER					0	
	INFORMATION THAT HELPS TO IMPROVE THE WEB SITE					10,000	
TOTAL	MISC CONTRACTED SVCS	0	51,783	81,248	0	24,500	0
TOTAL	PROF & CONTRACTED SVC	0	146,173	168,239	0	131,800	0
1995-41-00-701-99-0-00-19954100701		0	500	0	0	500	0
6329	GEN OP READING MATERIALS						
	GEN OP READING MATERIALS					500	
TOTAL	TEXTBOOKS & READING MAT	0	500	0	0	500	0
1995-41-00-720-99-0-00-19954100720							

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FUND - 1995 - GEN OP
FUNCTION - 41 - GEN ADMIN

ORGANIZATION ACCOUNT	-----TITLE-----	PRIOR YEAR BUDGET	----- BUDGET	CURRENT YEAR YTD ACTUAL	----- PROJECTED	----- BASE	REQUESTED ----- NEW PROGRAMS
6398	GEN OP SUPPLIES TECHNOLO	0	23,000	9,136	0	12,300	0
	REDUCE TO 12,300 REALLOCATE 10,700 TO SPED LGL SVC					0	
	-MBA REPORT CREATOR					2,900	
	-MBA ATTENDANCE MONITOR					2,700	
	-MONITOR FOR AMANDA					200	
	-LF SCANNER					400	
	-PSCB SUBSCRIPTION					300	
	-BRIGHT ARROW					2,700	
	-MONITOR FOR KRISS					400	
	-MBA ALERT CREATOR					2,700	
1995-41-00-750-99-0-FN-19954100750		0	1,500	0	0	1,500	0
6398	GEN OP SUPPLIES TECHNOLO						
	EMIS SOFTWARE (AUDIT)					1,500	
1995-41-00-750-99-0-HR-19954100750		0	3,500	10,785	0	11,000	0
6398	GEN OP GENERAL LI SUPPLIES TECHNOLO						
	HR ADMIN TECHNOLOGY:					0	
	-FRONTLINE TIME & ATTENDANCE					9,400	
	-VECTOR SOLUTIONS COMPLIANCE TRAINING					1,500	
	-TCG ADMINISTRATORS (JEM 403(B))					100	
1995-41-00-720-99-0-00-19954100720		0	1,300	616	0	500	0
6399	GEN OP SUPPLIES GENERAL						
	STORAGE BOXES, OFFICE CHAIR, STORAGE SUPPLIES, MISC					500	
	OFFICE SUPPLIES					0	
1995-41-00-750-99-0-FN-19954100750		0	0	0	0	100	0
6399	GEN OP SUPPLIES GENERAL						
	FINANCE SUPPLIES FOR WA TRAINING					100	
1995-41-00-750-99-0-HR-19954100750		0	0	0	0	0	0
6399	GEN OP GENERAL LI SUPPLIES GENERAL						
TOTAL	SUPPLIES & MATERIALS	0	29,300	20,537	0	25,400	0
TOTAL	SUPPLIES & MATERIALS	0	29,800	20,537	0	25,900	0
1995-41-00-701-99-0-00-19954100701		0	3,000	841	0	3,000	0
6411	GEN OP EMPLOYEE TRAINING						

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FUND - 1995 - GEN OP
FUNCTION - 41 - GEN ADMIN

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
	GEN OP SUPT EE TRVL & TRNG TBD					3,000	
1995-41-00-720-99-0-00-19954100720		0	3,000	0	0	3,500	0
6411	GEN OP EMPLOYEE TRAINING						
	GEN OP ADM EE TRVL & TRNG (DARCY, KRISTINE, AMANDA):					3,500	
	-TASBO CONFERENCE					0	
	-POWERSCHOOL TRAINING					0	
1995-41-00-750-99-0-FN-19954100750		0	1,200	297	0	1,200	0
6411	GEN OP EMPLOYEE TRAINING						
	TASBO ACCT/FN ACADEMY (3 EMPLOYEES)					1,200	
1995-41-00-750-99-0-HR-19954100750		0	3,000	220	0	3,000	0
6411	GEN OP GENERAL LI EMPLOYEE TRAINING						
	HR TRAVEL & TRAINING (DIRECTOR & HR GENERALIST):					3,000	
	-TASPA CONFERENCE					0	
	-TASBO CONFERENCE					0	
	-TASB HR ACADEMY					0	
TOTAL	TRAINING & TRAVEL	0	10,200	1,358	0	10,700	0
1995-41-00-750-99-0-HR-19954100750		0	30,000	29,802	0	23,000	0
6429	GEN OP GENERAL LI INSURANCE/BONDING						
	GENERAL LIABILITY/UMBRELLA POLICY					23,000	
1995-41-01-750-99-0-HR-19954101750		0	4,131	3,299	0	3,700	0
6429	GEN OP CRIME POLI INSURANCE/BONDING						
	CRIME POLICY					3,700	
TOTAL	INSURANCE/BONDING COSTS	0	34,131	33,101	0	26,700	0
TOTAL	OTHER OPERATING COSTS	0	44,331	34,459	0	37,400	0
TOTAL	EXPENDITURES	0	220,304	223,234	0	195,100	0
1995-41-00-720-99-0-00-19954100720		0	600	0	0	0	0
6491	GEN OP STAT REQ PUBLIC N						
	GEN OP STAT REQ PUBLIC NOTICE					0	
	MOVE TO ORGN 701					0	

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FUND - 1995 - GEN OP
FUNCTION - 41 - GEN ADMIN

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
1995-41-00-750-99-0-FN-19954100750		0	0	0	0	600	0
6491	GEN OP STAT REQ PUBLIC N						
	MOVED FR ORGN 720					0	
	-FIRST RATING					0	
	-OTHER STATUTORILY REQUIRED PUBLIC NOTICES					600	
TOTAL	MISC OPERATING EXPENSES	0	600	0	0	600	0
TOTAL	OTHER OPERATING COSTS	0	600	0	0	600	0
1995-41-00-701-99-0-00-19954100701		0	2,000	0	0	2,000	0
6495	GEN OP PROF FEES & DUES						
	DUES AND MEMBERSHIPS FOR HEAD OF SCHOOL TBD					2,000	
1995-41-00-720-99-0-00-19954100720		0	300	0	0	450	0
6495	GEN OP PROF FEES & DUES						
	PROF FEES & DUES WA ADM (DARCY, KRISTINE, AMANDA):					450	
	-TASBO MEMBERSHIPS					0	
1995-41-00-750-99-0-FN-19954100750		0	2,400	3,328	0	4,170	0
6495	GEN OP PROF FEES & DUES						
	ASBO (ACADEMY)					500	
	TASBO (3 EMPLOYEES)					435	
	GFOA MEMBERSHIP (1 EMPLOYEE)					150	
	TSBPA CPA RENEWAL (1 EMPLOYEE)					85	
	TASB (ACADEMY)					3,000	
1995-41-00-750-99-0-HR-19954100750		0	2,000	1,200	0	2,000	0
6495	GEN OP GENERAL LI PROF FEES & DUES						
	HR ADM PROF FEES & DUES:					2,000	
	-TEXAS ASSN OF SCHOOL PERSONNEL ADMINISTRATORS (TASPA)					0	
	-TEXAS ASSN OF SCHOOL BUSINESS OFFICIALS (TASBO)					0	
	-TEXAS ASSN OF SCHOOL BOARDS (TASB)-HR SERVICES					0	
	-TEXAS ASSN OF SCHOOL BOARDS (TASB)-POLICY SVC LIBRARY					0	
	-TCG ADMINISTRATORS (JEM 403(B))					0	
1995-41-00-701-99-0-00-19954100701		0	200	0	0	1,800	0
6499	GEN OP MISC OPERATING EX						
	STAFF HOLIDAY CELEBRATION DINNER (MOVED FR 720)					1,800	

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FUND - 1995 - GEN OP
FUNCTION - 41 - GEN ADMIN

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
1995-41-00-702-99-0-00-19954100702		0	100	0	0	100	0
6499	GEN OP MISC OPERATING EX						
	GEN OP MISC OPERATING EXPENSES					100	
1995-41-00-720-99-0-00-19954100720		0	1,200	19	0	400	0
6499	GEN OP MISC OPERATING EX						
	STAFF HOLIDAY DEC CELEBRATION (MOVED TO ORGN 701)					0	
	MEALS & MISC EXP:					400	
	-CHICK-FIL-A LUNCH TRAINING					0	
	-DEPT BREAKFAST					0	
	-BACK TO SCHOOL BREAKFAST & MEETINGS					0	
1995-41-00-750-99-0-00-19954100750		0	0	99	0	100	0
6499	GEN OP MISC OPERATING EX						
	MISCELLANEOUS NEEDS					100	
1995-41-00-750-99-0-FN-19954100750		0	600	245	0	500	0
6499	GEN OP MISC OPERATING EX						
	MISCELLANEOUS EXPENSES					500	
1995-41-00-750-99-0-HR-19954100750		0	500	0	0	500	0
6499	GEN OP GENERAL LI MISC OPERATING EX						
	MEALS & MISC EXPENSES:					500	
	-BREAKFAST - NEW HIRE ORIENTATION					0	
	-PASTRIES - OPEN ENROLLMENT MEETINGS					0	
1995-41-00-999-99-0-00-19954100999		0	0	0	0	0	0
6499	GEN OP MISC OPERATING EX						
TOTAL	MISC OPERATING EXPENSES	0	9,300	4,891	0	12,020	0
TOTAL	OTHER OPERATING COSTS	0	9,300	4,891	0	12,020	0
TOTAL	EXPENDITURES	0	9,300	4,891	0	12,020	0
TOTAL	GEN ADMIN	0	230,204	228,126	0	207,720	0

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FUND - 1995 - GEN OP
FUNCTION - 51 - MAINT & OPS

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
1995-51-02-001-99-0-00-19955102001		0	142,750	106,616	0	142,750	0
6249	GEN OP CONTRACT MAINT & JANITORIAL SERVICES THRU BFS TEXAS HOLDINGS GENERAL CLEANING, PORTER SERVICES					0 142,750	
1995-51-04-001-99-0-00-19955104001		0	53,500	47,126	0	53,500	0
6249	GEN OP CONTRACT MAINT & -HVAC & AIR HANDLERS R&M -INDOOR SPLIT SYSTEMS R&M (5 SYSTEMS) -INDOOR EMS CONTROLLER (COMMUNICATES WITH UNIT) R&M -CONTROL PANEL R&M, VAV BOXES (EACH CLSRM)					0 0 0 53,500	
1995-51-05-001-99-0-00-19955105001		0	75,500	50,685	0	75,500	0
6249	GEN OP CONTRACT MAINT & -GROUND MAINTENANCE -TREE TRIMMING -IRRIGATION R&M -FERTILIZE/MULCH GROUNDS					0 0 0 75,500	
1995-51-06-001-99-0-00-19955106001		0	17,000	9,401	0	17,000	0
6249	GEN OP CONTRACT MAINT & -LIGHTING PREVENTATIVE MAINTENANCE CONTRACT -ELECTRICAL MAINTENANCE (PLUGS) -LIGHTING R&M (BALLISTS, FIXTURES)					0 0 17,000	
1995-51-10-001-99-0-00-19955110001		0	9,000	9,679	0	9,000	0
6249	GEN OP CONTRACT MAINT & -ELEVATOR INSPECTIONS -REGULATORY CERTIFICATIONS -ELEVATOR R&M					0 0 9,000	
1995-51-12-001-99-0-00-19955112001		0	26,200	15,405	0	26,200	0
6249	GEN OP CONTRACT MAINT & -SPRINKLER HEAD/FIRE SYSTEM R&M -FIRE SUPPRESSION R&M -INSPECTIONS -FIRE PANEL R&M					0 0 0 26,200	
1995-51-15-001-99-0-00-19955115001		0	64,700	15,755	0	64,700	0

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FUND - 1995 - GEN OP
FUNCTION - 51 - MAINT & OPS

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
6249	GEN OP CONTRACT MAINT & -PAINTERS -DRYWALL R&M -OUTSIDE BRICK/STONE REPAIRS -FLOOR R&M -DOORS R&M					0 0 0 0 0	
1995-51-17-001-99-0-00-19955117001		0	8,000	1,547	0	8,000	0
6249	GEN OP CONTRACT MAINT & QUARTERLY WATER TESTING					1,000	
1995-51-18-001-99-0-00-19955118001		0	4,000	2,221	0	4,000	0
6249	GEN OP CONTRACT MAINT & -MONTHLY PEST CONTROL SERVICES -OUTDOOR BOXES FOR RODENT CONTROL					0 4,000	
TOTAL	CONTRACTED MAINT & REPAIR	0	400,650	258,434	0	400,650	0
1995-51-00-001-99-0-00-19955100001		0	18,600	4,584	0	18,600	0
6255	GEN OP UTILITIES GAS 4 GAS METERS ON CAMPUS					18,600	
1995-51-00-001-99-0-00-19955100001		0	140,000	111,233	0	140,000	0
6256	GEN OP UTILITIES ELECTRI ELECTRICITY FOR 4 METERS					140,000	
1995-51-01-001-99-0-00-19955101001		0	21,100	19	0	21,100	0
6257	GEN OP UTILITIES TELEPHO PHONE & INTERNET SERVICES PROVIDED BY SPECTRUM & AT&T					21,100	
1995-51-00-001-99-0-00-19955100001		0	55,000	0	0	55,000	0
6258	GEN OP UTILITIES WATER 9 WATER METERS ON CAMPUS					55,000	
TOTAL	UTILITIES	0	234,700	115,836	0	234,700	0
TOTAL	PROF & CONTRACTED SVC	0	635,350	374,270	0	635,350	0
1995-51-05-001-99-0-00-19955105001							

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FUND - 1995 - GEN OP
FUNCTION - 51 - MAINT & OPS

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
6319	GEN OP SUPPLIES MAINT &	0	42,150	2,038	0	42,150	0
	-TOOLS					0	
	-PLUMBING/PAINTING SUPPLIES					0	
	-KITCHEN EQUIPMENT MATERIALS FOR MINOR REPAIRS					0	
	-DOOR LOCKS					0	
	-PEST CONTROL (SPRAYS, GRANULES)					42,150	
1995-51-07-001-99-0-00-19955107001		0	7,800	2,584	0	7,800	0
6319	GEN OP SUPPLIES MAINT &						
	-MULCH FOR PLAYGROUNDS					0	
	-CRUSHED GRANITE TO PUT AROUND BUILDINGS					0	
	-ROCKS					0	
	-SENIOR PAVERS					7,800	
1995-51-08-001-99-0-00-19955108001		0	1,000	0	0	1,000	0
6319	GEN OP SUPPLIES MAINT &						
	UNIFORMS: SHIRTS, JACKETS, BOOTS R MILLER, J JAYNES					1,000	
1995-51-16-001-99-0-00-19955116001		0	6,500	0	0	6,500	0
6319	GEN OP SUPPLIES MAINT &						
	-HVAC SUPPLIES					0	
	-FILTER REPLACEMENTS					6,500	
1995-51-20-001-99-0-00-19955120001		0	25,500	14,069	0	25,500	0
6319	GEN OP SUPPLIES MAINT &						
	-PAPER PRODUCTS: KITCHEN, BATHROOMS, CLASSROOMS					0	
	-CLEANING SUPPLIES					25,500	
TOTAL	SUPPLIES & MAT MAINT/OPER	0	82,950	18,691	0	82,950	0
1995-51-00-001-99-0-00-19955100001		0	3,000	2,633	0	3,000	0
6398	GEN OP SUPPLIES TECHNOLO						
	BRIGHTLY SOFTWARE (SCHOOL DUDE)					3,000	
TOTAL	SUPPLIES & MATERIALS	0	3,000	2,633	0	3,000	0
TOTAL	SUPPLIES & MATERIALS	0	85,950	21,323	0	85,950	0
1995-51-00-001-99-0-00-19955100001		0	1,500	0	0	1,500	0

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FUND - 1995 - GEN OP
FUNCTION - 51 - MAINT & OPS

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
6411	GEN OP EMPLOYEE TRAINING						
	TRVL & TRNG TO WORKSHOPS/CONFERENCES (TASBO, LSI, PEST CONTROL/GROUNDS) FOR R MILLER & J JAYNES					0 0 1,500	
TOTAL	TRAINING & TRAVEL	0	1,500	0	0	1,500	0
1995-51-00-750-99-0-HR-19955100750		0	154,000	128,970	0	165,000	0
6429	GEN OP COMMERCIAL INSURANCE/BONDING						
	ACADEMY BUILDING/AUTO INSURANCE					165,000	
TOTAL	INSURANCE/BONDING COSTS	0	154,000	128,970	0	165,000	0
1995-51-00-001-99-0-00-19955100001		0	500	0	0	500	0
6495	GEN OP PROF FEES & DUES						
	PROF MBRSHPS: TASBO R MILLER					500	
1995-51-00-001-99-0-00-19955100001		0	100	0	0	100	0
6499	GEN OP MISC OPERATING EX						
	MEALS FOR STAFF MEETINGS, MISC EXP					100	
TOTAL	MISC OPERATING EXPENSES	0	600	0	0	600	0
TOTAL	OTHER OPERATING COSTS	0	156,100	128,970	0	167,100	0
TOTAL	EXPENDITURES	0	877,400	524,563	0	888,400	0
TOTAL	MAINT & OPS	0	877,400	524,563	0	888,400	0

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FUND - 1995 - GEN OP
FUNCTION - 52 - SEC & MONITORING

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
1995-52-00-001-99-0-00-19955200001		0	24,000	8,612	0	24,000	0
6249	GEN OP CONTRACT MAINT & SECURITY & MONITORING R&M: -SECURITY SYSTEMS AMAG TRAINING -R&M FOR CAMERAS -CAMERA RELOCATION SERVICES -24-HR MONITORING SERVICES -EOP MOBILE APP					0 0 0 0 0 24,000	
TOTAL	CONTRACTED MAINT & REPAIR	0	24,000	8,612	0	24,000	0
TOTAL	PROF & CONTRACTED SVC	0	24,000	8,612	0	24,000	0
1995-52-00-001-99-0-00-19955200001		0	4,000	1,395	0	4,000	0
6398	GEN OP SUPPLIES TECHNOLO ID CARD PRINTERS, SECURITY CAMERAS					4,000	
1995-52-00-001-99-0-00-19955200001		0	3,000	0	0	3,000	0
6399	GEN OP SUPPLIES GENERAL CARD READER PAPER, ID BADGES					3,000	
TOTAL	SUPPLIES & MATERIALS	0	7,000	1,395	0	7,000	0
TOTAL	SUPPLIES & MATERIALS	0	7,000	1,395	0	7,000	0
1995-52-00-001-99-0-00-19955200001		0	1,500	0	0	1,500	0
6411	GEN OP EMPLOYEE TRAINING CAMPUS ADMINISTRATOR/EOP MEMBERS SECURITY TRAINING					1,500	
TOTAL	TRAINING & TRAVEL	0	1,500	0	0	1,500	0
TOTAL	OTHER OPERATING COSTS	0	1,500	0	0	1,500	0
TOTAL	EXPENDITURES	0	32,500	10,007	0	32,500	0
TOTAL	SEC & MONITORING	0	32,500	10,007	0	32,500	0

POWERSCHOOL GROUP LLC
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WESTLAKE ACADEMY
REQUESTED EXPENDITURE BUDGET WORKSHEET

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SELECTION CRITERIA: (((budorgn.fund < "200"))) AND (((budacct.acct > "6199")))

FUND - 1995 - GEN OP
FUNCTION - 53 - DATA PROCESSING

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
1995-53-00-001-99-0-00-19955300001		0	10,000	0	0	10,000	0
6219	GEN OP PROF SVCS OTHER						
	IT CONTRACTOR WORK - CABLING REPAIR & NEW CABLE RUNS; TECHNICAL CONSULTATION RELATED TO SOFTWARE/SERVICES NOT COVERED BY EXISTING AGREEMENTS; NO SET COSTS FOR THIS BUDGET ITEM, USED WHEN NEEDED FOR EMERGENCIES OR REPAIRS					10,000 0 0 0 0	
TOTAL	PROFESSIONAL SVCS	0	10,000	0	0	10,000	0
1995-53-00-001-99-0-00-19955300001		0	30,000	10,376	0	30,000	0
6269	GEN OP RENTALS/OPERATING						
	PRINTER RENTAL/LEASE COSTS					30,000	
TOTAL	RENTALS/OPERATING LEASES	0	30,000	10,376	0	30,000	0
1995-53-01-001-99-0-00-19955301001		0	0	43,303	0	44,000	0
6299	GEN OP MISC CONTRACTED S						
	POWERSCHOOL ANNUAL CONTRACT - INCLUDES SIS AND EFINANCE					44,000	
1995-53-02-001-99-0-00-19955302001		0	0	2,400	0	3,000	0
6299	GEN OP P/S CNSLTN MISC CONTRACTED S						
	POWERSCHOOL MISC CONSULTING AND TRAINING NOT COVERED BY CONTRACT					3,000 0	
TOTAL	MISC CONTRACTED SVCS	0	0	45,703	0	47,000	0
TOTAL	PROF & CONTRACTED SVC	0	40,000	56,079	0	87,000	0
1995-53-00-001-99-0-00-19955300001		0	32,000	23,952	0	32,000	0
6398	GEN OP SUPPLIES TECHNOLO						
	SECURLY - WEB FILTERING FOR STUDENT DEVICES					7,000	
	RAPTOR - VISITOR CHECK-IN					1,000	
	IT PARTNERS DMARC EMAIL SECURITY					500	
	IT PARTNERS DATTO BACKUPIFY - GOOGLE BACKUP					3,300	
	MICROSOFT LICENSING - CDWG					3,000	
	ADOBE LICENSING - REG XI					1,500	
	CROSSOVER - IT SOFTWARE					400	
	GRAMMARLY					150	
	SETAPP					300	
	IFTTT					75	
	PADDLE					300	

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SELECTION CRITERIA: (((budorgn.fund < "200"))) AND (((budacct.acct > "6199")))

FUND - 1995 - GEN OP
FUNCTION - 53 - DATA PROCESSING

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	REQUESTED BASE	NEW PROGRAMS
	SLACK					150	
	IPASSWORD					300	
	GOOGLE STORAGE					120	
	GOOGLE EDU ENTERPRISE SUBSCRIPTION					3,000	
	SCHOOLDUDE BRIGHTLY DUDE SOLUTIONS					1,800	
	SANEBOX - EMAIL					400	
	CAROUSEL - TIGHTROPE MEDIA SYSTEMS - DIGITAL SIGNAGE					2,700	
	BLINKIST					50	
	KNOWBE4 CYBERSECURITY TRAINING					6,000	
1995-53-00-001-99-0-00-19955300001		0	20,500	2,097	0	20,500	0
6399	GEN OP SUPPLIES GENERAL						
	APPLE - DIRECT REPAIRS AND REPLACEMENTS					15,000	
	PARTS, CABLES, TECH SUPPLIES - AMAZON,OWC,KEYCH,VARIOUS					4,500	
	OFFICE SUPPLIES					1,000	
TOTAL	SUPPLIES & MATERIALS	0	52,500	26,049	0	52,500	0
TOTAL	SUPPLIES & MATERIALS	0	52,500	26,049	0	52,500	0
1995-53-00-001-99-0-00-19955300001		0	1,500	0	0	1,500	0
6411	GEN OP EMPLOYEE TRAINING						
	LOCAL TRAINING OPPORTUNITIES - MILEAGE AND REG FEES					1,000	
	IT DEPARTMENT MEETINGS					500	
TOTAL	TRAINING & TRAVEL	0	1,500	0	0	1,500	0
1995-53-01-001-99-0-00-19955301001		0	22,000	0	0	22,000	0
6429	GEN OP INSURANCE/BONDING						
	EXPENSES RELATED TO STUDENT IPAD R&M AND APPS					22,000	
TOTAL	INSURANCE/BONDING COSTS	0	22,000	0	0	22,000	0
1995-53-00-001-99-0-00-19955300001		0	700	0	0	1,200	0
6495	GEN OP PROF FEES & DUES						
	RELAYFM DUES					300	
	MACSPARK DUES					200	
	ISTE DUES					270	
	COSN DUES					340	
1995-53-00-001-99-0-00-19955300001		0	1,000	0	0	1,000	0
6499	GEN OP MISC OPERATING EX						

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WESTLAKE ACADEMY
REQUESTED EXPENDITURE BUDGET WORKSHEET

SELECTION CRITERIA: (((budorgn.fund < "200"))) AND ((budacct.acct > "6199")))

FUND - 1995 - GEN OP
FUNCTION - 53 - DATA PROCESSING

ORGANIZATION		PRIOR YEAR BUDGET	----- CURRENT YEAR -----		----- REQUESTED -----	
ACCOUNT	TITLE-----		BUDGET	YTD ACTUAL	PROJECTED	BASE NEW PROGRAMS
UNIFORMS						1,000
1995-53-01-001-99-0-00-19955301001		0	1,000	0	0	0
6499	GEN OP MISC OPERATING EX					
TOTAL	MISC OPERATING EXPENSES	0	2,700	0	0	2,200
TOTAL	OTHER OPERATING COSTS	0	26,200	0	0	25,700
TOTAL	EXPENDITURES	0	118,700	82,128	0	165,200
TOTAL	DATA PROCESSING	0	118,700	82,128	0	165,200

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WESTLAKE ACADEMY
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SELECTION CRITERIA: (((budorgn.fund < "200"))) AND (((budacct.acct > "6199")))

FUND - 1995 - GEN OP
FUNCTION - 71 - DEBT SERVICE

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	BUDGET	CURRENT YEAR YTD ACTUAL	PROJECTED	BASE	REQUESTED NEW PROGRAMS
1995-71-00-001-99-0-00-19957100001		0	226,667	208,355	0	230,000	0
6512	GEN OP CAPITAL LEASE PRI						
	IPAD LEASE PAYMENTS					230,000	
TOTAL	DEPT PRINCIPAL	0	226,667	208,355	0	230,000	0
TOTAL	DEBT SERVICE	0	226,667	208,355	0	230,000	0
TOTAL	EXPENDITURES	0	226,667	208,355	0	230,000	0
1995-71-00-001-99-0-00-19957100001		0	0	0	0	0	0
6523	GEN OP INTEREST ON DEBT						
TOTAL	INTEREST ON DEBT	0	0	0	0	0	0
1995-71-00-001-99-0-00-19957100001		0	0	8,249	0	8,300	0
6599	GEN OP OTHER DEBT SERVIC						
	PROPERTY TAXES ON LEASED EQUIPMENT					8,300	
TOTAL	OTHER DEBT SERVICE EXP	0	0	8,249	0	8,300	0
TOTAL	DEBT SERVICE	0	0	8,249	0	8,300	0
TOTAL	EXPENDITURES	0	0	8,249	0	8,300	0
TOTAL	DEBT SERVICE	0	226,667	216,604	0	238,300	0
TOTAL	GEN OP	0	1,917,342	1,357,838	0	1,887,745	0
TOTAL REPORT		0	2,103,142	1,438,686	0	2,077,345	0

Academy Budget Variance Analysis

As requested by the Board of Trustees during the May 20, 2024, work session, staff completed a summary analysis comparing the FY2024-2025 requested base budget versus the FY2023-2024 adopted budget and the FY2023-2024 actual spending, as of May 3, 2024.

Non-personnel accounts in the FY2024-2025 requested base budget are decreasing \$25,797 from the FY2023-2024 adopted budget. This is due to Academy staff's line item evaluation of spending.

Non-personnel accounts in the FY2024-2025 requested base budget are \$643,215.20 more than actual FY2023-2024 year-to-date spending, as of May 30, 2024. There is approximately one month left in the current fiscal year, during which Finance staff will be working to capture any non-recorded expenditures. It should be noted that the annual budget is based on a 12-month fiscal year; FY2023-2024 will be a 10-month fiscal year so actuals will be an outlier for actual spending. The Board will be asked to consider a budget amendment for FY2023-2024 to adjust budgets in line with spending during the shorter period. The amendment will also include any transfers between functions, which may be necessary to align budget with corrected or changed account usage.

Within the analysis, the following explanatory terms for variances are defined as:

- Adjusted to Actual: requested base budget accounts have been updated to reflect actual spending expected to continue
- Budget Amendment: FY2023-2024 actual spending is unusual and was unplanned but not expected to continue into FY2024-2025
- Historic Average: requested base budget accounts are based on planned activities in FY2024-2025 and previous spending over several years, not solely on actuals in FY2023-2024
- Projected within Target: FY2023-2024 actual spending is expected to end within the TEA-directed 10% allowable variance from budget
- Reallocation: requested base budget accounts have been adjusted to reflect reorganization within the Academy, correct regular spending previously underbudgeted, or move dollars from an account historically overbudgeted to allow for planned expenditures
- Rising Costs: requested base budget accounts have been increased due to higher costs for planned expenditures
- Rounding: requested base budget accounts were adjusted to rounded figures for best practices and to allow for normal price fluctuations

BUDGET UNIT	Account	Title	FY24 Budget	FY24 YTD Actual (as of 5/30/24)	FY25 Requested Base Budget	Budgetary Variance (FY25 Base-FY24 Budget)	Explanation	Spending Variance (FY25 Base-FY24 YTD)	Explanation
1975110000199000	6412	TRNSP FIELD TRIP STDNT TRVL	3,800.00	3,988.00	3,800.00	0.00		-188.00	Rounding
1975360000191000	6311	TRNSP FUEL BUSES & VANS	2,500.00	1,525.22	2,500.00	0.00		974.78	Projected within Target
1975360000191000	6412	TRNSP ATHLETIC STDNT TRVL	20,000.00	10,143.15	20,000.00	0.00		9,856.85	Projected within Target
1975360000199000	6249	TRNSP BUS & VAN R&M	20,000.00	12,153.65	20,000.00	0.00		7,846.35	Projected within Target
1975360000199000	6299	TRNSP PARKING LOT R&M	0.00	4,725.22	4,800.00	4,800.00	Adjusted to Actual	74.78	Rounding
1975360000199000	6399	TRNSP PARKING & TRANSP SUPPLIES	500.00	18.49	500.00	0.00		481.51	Historic Average
1975360000199000	6499	TRNSP MEALS & MISC EXP	1,000.00	879.60	1,000.00	0.00		120.40	Projected within Target
1985360000191000	6299	ATH TRAINERS	500.00	0.00	0.00	-500.00	Adjusted to Actual	0.00	
1985360000191000	6398	ATH TECHNOLOGY	3,150.00	5,592.12	3,200.00	50.00	Rising Costs	-2,392.12	Historic Average
1985360000191000	6399	ATH TRAINERS SUPPLIES	1,000.00	551.00	1,000.00	0.00		449.00	Historic Average
1985360000191000	6411	ATH CO-CURR EMPLOYEE TRAINING & TRVL	0.00	779.20	800.00	800.00	Adjusted to Actual	20.80	Rounding
1985360000191000	6499	ATH CO-CURR MEALS & MISC EXP	3,000.00	810.00	0.00	-3,000.00	Adjusted to Actual	-810.00	Reallocation
1985360000191100	6299	ATH BSKBL OFFICIALS & REF	1,200.00	0.00	1,200.00	0.00		1,200.00	Historic Average
1985360000191100	6399	ATH BSKBL UNFRMS, EQPT & SUPPLIES	3,000.00	0.00	3,000.00	0.00		3,000.00	Historic Average
1985360000191100	6499	ATH BSKBL TOURNAMENT FEES	750.00	0.00	800.00	50.00	Rising Costs	800.00	Historic Average
1985360000191200	6299	ATH BSKBL OFFICIALS & REF	12,000.00	10,700.00	12,000.00	0.00		1,300.00	Projected within Target
1985360000191200	6399	ATH BSKBL UNFRMS, EQPT & SUPPLIES	2,000.00	599.07	2,000.00	0.00		1,400.93	Historic Average
1985360000191200	6499	ATH BSKBL TOURNAMENT FEES	4,000.00	2,000.00	4,000.00	0.00		2,000.00	Historic Average
1985360000191300	6399	ATH CC UNFRMS, EQPT & SUPPLIES	1,500.00	395.00	1,500.00	0.00		1,105.00	Historic Average
1985360000191300	6499	ATH CC TOURNAMENT FEES	4,200.00	2,730.00	4,200.00	0.00		1,470.00	Historic Average
1985360000191400	6299	ATH FB OFFICIALS & REF	7,000.00	5,300.00	7,000.00	0.00		1,700.00	Historic Average
1985360000191400	6399	ATH FB UNFRMS, EQPT & SUPPLIES	3,500.00	684.13	3,500.00	0.00		2,815.87	Historic Average
1985360000191400	6499	ATH FB TOURNAMENT FEES	100.00	0.00	100.00	0.00		100.00	Historic Average
1985360000191500	6299	ATH CO-CURR MISC CONTRACTED SVCS	1,200.00	0.00	1,500.00	300.00	Rising Costs	1,500.00	Historic Average
1985360000191500	6399	ATH GOLF UNFRMS, EQPT & SUPPLIES	1,500.00	0.00	1,500.00	0.00		1,500.00	Historic Average
1985360000191500	6499	ATH GOLF TOURNAMENT FEES	2,500.00	0.00	2,500.00	0.00		2,500.00	Historic Average
1985360000191600	6299	ATH SB OFFICIALS & REF	100.00	0.00	100.00	0.00		100.00	Historic Average
1985360000191600	6399	ATH SB UNFRMS, EQPT & SUPPLIES	100.00	0.00	100.00	0.00		100.00	Historic Average
1985360000191600	6499	ATH SB TOURNAMENT FEES	100.00	0.00	100.00	0.00		100.00	Historic Average
1985360000191700	6299	ATH SOC OFFICIALS & REF	6,000.00	2,600.00	6,000.00	0.00		3,400.00	Historic Average
1985360000191700	6399	ATH SOC UNFRMS, EQPT & SUPPLIES	3,000.00	2,358.19	3,000.00	0.00		641.81	Projected within Target
1985360000191700	6499	ATH SOC TOURNAMENT FEES	600.00	0.00	600.00	0.00		600.00	Historic Average
1985360000191800	6299	ATH CO-CURR MISC CONTRACTED SVCS	1,500.00	0.00	1,500.00	0.00		1,500.00	Historic Average
1985360000191800	6399	ATH TN UNFRMS, EQPT & SUPPLIES	2,000.00	0.00	0.00	-2,000.00	Reallocation	0.00	
1985360000191800	6499	ATH TN TOURNAMENT FEES	1,000.00	0.00	1,000.00	0.00		1,000.00	Historic Average
1985360000191900	6299	ATH VB OFFICIALS & REF	6,700.00	5,420.00	6,700.00	0.00		1,280.00	Historic Average
1985360000191900	6399	ATH VB UNFRMS, EQPT & SUPPLIES	4,000.00	395.00	4,000.00	0.00		3,605.00	Historic Average
1985360000191900	6499	ATH VB TOURNAMENT FEES	1,900.00	0.00	2,000.00	100.00	Rising Costs	2,000.00	Historic Average
1985360000191A00	6399	ATH GATE EQPT & SUPPLIES	100.00	0.00	100.00	0.00		100.00	Historic Average
1985360000191A00	6499	ATH MISC OP EXP	2,000.00	0.00	5,000.00	3,000.00	Reallocation	5,000.00	Reallocation
1985360000191A01	6499	ATH LEAGUE FEES	2,500.00	3,225.00	2,500.00	0.00		-725.00	Historic Average
1985360000191C00	6299	ATH CHR CAMP & COACHING	7,000.00	0.00	7,000.00	0.00		7,000.00	Historic Average
1985360000191C00	6399	ATH CHR UNFRMS, EQPT & SUPPLIES	9,800.00	971.34	9,800.00	0.00		8,828.66	Historic Average
1985360000191C00	6499	ATH CHR MISC EVENT EXP	0.00	153.54	200.00	200.00	Adjusted to Actual	46.46	Reallocation
1985360000191D00	6399	ATH DRM LN UNFRMS, EQPT & SUPPLIES	100.00	0.00	100.00	0.00		100.00	Historic Average
1985360000191P00	6499	ATH POST-SEASON TOURNAMENT FEES	3,000.00	525.00	3,000.00	0.00		2,475.00	Historic Average
1985360000191T00	6299	ATH CO-CURR MISC CONTRACTED SVCS	500.00	492.66	500.00	0.00		7.34	Projected within Target
1985360000191T00	6399	ATH CO-CURR SUPPLIES GENERAL	3,000.00	0.00	3,000.00	0.00		3,000.00	Historic Average
1985360000191T00	6499	ATH TRK TOURNAMENT FEES	3,000.00	160.00	3,000.00	0.00		2,840.00	Historic Average
1985520000191100	6299	ATH BSKBL SECURITY	1,000.00	0.00	1,000.00	0.00		1,000.00	Historic Average

BUDGET UNIT	Account	Title	FY24 Budget	FY24 YTD Actual (as of 5/30/24)	FY25 Requested Base Budget	Budgetary Variance (FY25 Base-FY24 Budget)	Explanation	Spending Variance (FY25 Base-FY24 YTD)	Explanation
1985520000191200	6299	ATH BSKBL SECURITY	9,000.00	0.00	9,000.00	0.00		9,000.00	Historic Average
1985520000191400	6299	ATH FB SECURITY	7,000.00	669.24	7,000.00	0.00		6,330.76	Historic Average
1985520000191600	6299	ATH SB SECURITY	100.00	0.00	100.00	0.00		100.00	Historic Average
1985520000191700	6299	ATH SOC SECURITY	1,800.00	0.00	1,800.00	0.00		1,800.00	Historic Average
1985520000191900	6299	ATH VB SECURITY	9,000.00	304.20	9,000.00	0.00		8,695.80	Historic Average
1995110000111000	6339	GEN OP AP EXAM EXP/CONTRIB	0.00	-1,690.00	0.00	0.00		1,690.00	Historic Average
1995110000111054	6399	GEN OP 504 SUPPLIES	300.00	0.00	300.00	0.00		300.00	Historic Average
19951100001110HI	6219	GEN OP AUDIOLOGY DIRECT SVCS	2,000.00	0.00	2,000.00	0.00		2,000.00	Historic Average
19951100001110HI	6399	GEN OP AUDIOLOGY SUPPLIES	100.00	0.00	100.00	0.00		100.00	Historic Average
1995110000111100	6399	GEN OP SEC LANGUAGE A SUPPLIES	1,500.00	0.00	1,500.00	0.00		1,500.00	Reallocation
1995110000111200	6399	GEN OP SEC LANGUAGE B SUPPLIES	4,400.00	0.00	4,400.00	0.00		4,400.00	Reallocation
1995110000111300	6399	GEN OP SEC HUMANITIES SUPPLIES	1,000.00	0.00	1,000.00	0.00		1,000.00	Reallocation
1995110000111400	6399	GEN OP SEC SCIENCE SUPPLIES	6,000.00	0.00	6,500.00	500.00	Reallocation	6,500.00	Reallocation
1995110000111500	6399	GEN OP SEC MATHEMATICS SUPPLIES	1,500.00	0.00	1,500.00	0.00		1,500.00	Historic Average
1995110000111600	6399	GEN OP SEC ART SUPPLIES	2,500.00	0.00	3,200.00	700.00	Reallocation	3,200.00	Reallocation
1995110000111700	6399	GEN OP SEC THEATER SUPPLIES	1,020.00	0.00	1,500.00	480.00	Reallocation	1,500.00	Reallocation
1995110000122000	6399	GEN OP CTE SUPPLIES GENERAL	4,000.00	493.45	4,000.00	0.00		3,506.55	Historic Average
1995110000123000	6329	GEN OP SPED READING MATERIALS	200.00	0.00	0.00	-200.00	Reallocation	0.00	Reallocation
1995110000123000	6398	GEN OP SPED SUPPLIES TECHNOLOGY	5,000.00	3,425.22	3,500.00	-1,500.00	Reallocation	74.78	Rounding
1995110000123000	6399	GEN OP SPED SUPPLIES GENERAL	3,000.00	921.02	1,000.00	-2,000.00	Reallocation	78.98	Rounding
1995110000123000	6495	GEN OP SPED PROF FEES & DUES	100.00	0.00	0.00	-100.00	Reallocation	0.00	
1995110000123000	6499	GEN OP SPED MISC OPERATING EXPENSES	100.00	55.12	0.00	-100.00	Reallocation	-55.12	Reallocation
19951100001230HI	6219	GEN OP SPED AUDIOLOGY DIRECT SVCS	300.00	0.00	300.00	0.00		300.00	Historic Average
19951100001230HI	6399	GEN OP SPED AUDIOLOGY SUPPLIES	300.00	1,814.65	300.00	0.00		-1,514.65	Historic Average
1995110000125000	6219	GEN OP BIL/ESL PROF SVCS OTHER	2,150.00	0.00	2,100.00	-50.00	Rounding	2,100.00	Historic Average
1995110000125000	6399	GEN OP BIL/ESL SUPPLIES GENERAL	100.00	0.00	100.00	0.00		100.00	Historic Average
1995110000137000	6399	GEN OP ESL SUPPLIES	450.00	0.00	450.00	0.00		450.00	Historic Average
1995110100123000	6219	GEN OP SPED DIRECT LSSP/BCBA SERVICES	10,500.00	9,082.71	0.00	-10,500.00	Reallocation	-9,082.71	Reallocation
1995110200111000	6339	GEN OP SAT/PSAT EXAMS	2,500.00	1,935.80	2,500.00	0.00		564.20	Historic Average
1995110200123000	6219	GEN OP SPED DIRECT OT SERVICES	10,000.00	4,522.75	0.00	-10,000.00	Reallocation	-4,522.75	Reallocation
1995110300123000	6219	GEN OP SPED DIRECT PT SERVICES	500.00	395.00	0.00	-500.00	Reallocation	-395.00	Reallocation
199511ES00111000	6339	GEN OP ES INSTR TESTING MATERIALS	500.00	0.00	500.00	0.00		500.00	Historic Average
199511ES00111000	6398	GEN OP ES INSTR SUPPLIES TECHNOLOGY	29,350.00	30,505.90	30,500.00	1,150.00	Rising Costs	-5.90	Projected within Target
199511ES00111000	6399	GEN OP ES INSTR SUPPLIES	5,000.00	3,532.53	5,000.00	0.00		1,467.47	Historic Average
199511ES00111000	6495	GEN OP ES INSTR PROF FEES & DUES	7,157.00	130.00	500.00	-6,657.00	Reallocation	370.00	Projected within Target
199511ES00111000	6499	GEN OP ES INSTR MISC OPERATING EXPENSES	700.00	60.96	700.00	0.00		639.04	Historic Average
199511ES00111001	6399	GEN OP ES ART SUPPLIES	1,600.00	820.37	1,600.00	0.00		779.63	Historic Average
199511ES00111001	6495	GEN OP PROF FEES & DUES	200.00	0.00	200.00	0.00		200.00	Historic Average
199511ES00111002	6399	GEN OP ES MUSIC SUPPLIES	1,200.00	207.15	1,200.00	0.00		992.85	Historic Average
199511ES00111003	6399	GEN OP ES SPORTS & PE SUPPLIES	700.00	37.11	700.00	0.00		662.89	Historic Average
199511ES00111004	6399	GEN OP ES SPANISH SUPPLIES	700.00	394.78	700.00	0.00		305.22	Historic Average
199511ES00111005	6399	GEN OP ES READING SUPPLIES	2,000.00	0.00	2,000.00	0.00		2,000.00	Historic Average
199511ES00111006	6399	GEN OP ES STEM SUPPLIES	5,500.00	413.72	5,500.00	0.00		5,086.28	Historic Average
199511ES00111100	6399	GEN OP GRADE 1 SUPPLIES	400.00	0.00	400.00	0.00		400.00	Historic Average
199511ES00111200	6399	GEN OP GRADE 2 SUPPLIES	400.00	193.63	400.00	0.00		206.37	Historic Average
199511ES00111300	6399	GEN OP GRADE 3 SUPPLIES	400.00	0.00	400.00	0.00		400.00	Historic Average
199511ES00111400	6399	GEN OP GRADE 4 SUPPLIES	400.00	0.00	400.00	0.00		400.00	Historic Average
199511ES00111500	6399	GEN OP GRADE 5 SUPPLIES	400.00	500.11	400.00	0.00		-100.11	Historic Average
199511ES00111K00	6399	GEN OP GRADE K SUPPLIES	400.00	328.26	400.00	0.00		71.74	Projected within Target
199511ES00124000	6399	GEN OP ES INSTR COMP ED SUPPLIES GENERAL	100.00	0.00	100.00	0.00		100.00	Historic Average

BUDGET UNIT	Account	Title	FY24 Budget	FY24 YTD Actual (as of 5/30/24)	FY25 Requested Base Budget	Budgetary Variance (FY25 Base-FY24 Budget)	Explanation	Spending Variance (FY25 Base-FY24 YTD)	Explanation
199511ES00136000	6398	GEN OP ES INSTR EARLY ED SUPPLIES TECHNOLOGY	0.00	500.00	500.00	500.00	Adjusted to Actual	0.00	
199511ES00136000	6399	GEN OP ES GK-G3 EARLY ED SUPPLIES	3,000.00	0.00	3,000.00	0.00		3,000.00	Historic Average
199511HS00111000	6299	GEN OP HS INSTR MISC CONTRACTED SVCS	7,000.00	0.00	7,000.00	0.00		7,000.00	Historic Average
199511HS00111000	6339	GEN OP IB EXAM EXP/CONTRIB	650.00	35,021.00	650.00	0.00		-34,371.00	Reallocation
199511HS00111000	6398	GEN OP HS INSTR SUPPLIES TECHNOLOGY	15,416.00	16,971.73	15,500.00	84.00	Rounding	-1,471.73	Historic Average
199511HS00111000	6399	GEN OP HS INSTR SUPPLIES GENERAL	3,860.00	2,207.75	3,800.00	-60.00	Rounding	1,592.25	Historic Average
199511HS00111000	6495	GEN OP HS INSTR PROF FEES & DUES	9,786.00	175.75	500.00	-9,286.00	Adjusted to Actual	324.25	Historic Average
199511HS00111000	6499	GEN OP HS INSTR MISC OPERATING EX	1,000.00	102.12	500.00	-500.00	Adjusted to Actual	397.88	Historic Average
199511HS00111001	6399	GEN OP DP EXAM SHIPPING	1,000.00	81.22	1,000.00	0.00		918.78	Projected within Target
199511HS00111001	6495	GEN OP PROF FEES & DUES	150.00	0.00	0.00	-150.00	Reallocation	0.00	
199511HS00111001	6499	GEN OP GRADUATION MISC OP COSTS	5,000.00	0.00	5,000.00	0.00		5,000.00	Projected within Target
199511HS00111002	6499	GEN OP GRADUATION VENUE	30,000.00	19,714.60	30,000.00	0.00		10,285.40	Projected within Target
199511MS00111000	6299	GEN OP MS INSTR MISC CONTRACTED SVCS	100.00	0.00	0.00	-100.00	Reallocation	0.00	
199511MS00111000	6398	GEN OP MS INSTR SUPPLIES TECHNOLOGY	22,106.00	21,626.04	22,000.00	-106.00	Rounding	373.96	Projected within Target
199511MS00111000	6399	GEN OP MS INSTR SUPPLIES	3,090.00	1,779.89	3,000.00	-90.00	Rounding	1,220.11	Historic Average
199511MS00111000	6495	GEN OP MS INSTR PROF FEES & DUES	8,442.00	364.72	500.00	-7,942.00	Adjusted to Actual	135.28	Historic Average
199511MS00111000	6499	GEN OP MS INSTR MISC OPERATING EXPENSES	600.00	55.74	600.00	0.00		544.26	Historic Average
199511MS00111001	6495	GEN OP PROF FEES & DUES	112.00	0.00	500.00	388.00	Reallocation	500.00	Reallocation
199511MS00111800	6399	GEN OP MS PHYSICAL ED SUPPLIES	250.00	0.00	250.00	0.00		250.00	Historic Average
1995120000111000	6329	GEN OP SEC LIBRARY READING MATERIALS	0.00	0.00	6,000.00	6,000.00	Reallocation	6,000.00	Reallocation
1995120000111000	6398	GEN OP LIBRARY TECHNOLOGY	5,000.00	3,167.00	5,000.00	0.00		1,833.00	Historic Average
1995120000111000	6399	GEN OP SEC LIBRARY SUPPLIES	626.00	209.58	1,200.00	574.00	Reallocation	990.42	Reallocation
1995120000111000	6411	GEN OP SEC LIBRARY EE TRVL & TRNG	1,000.00	426.00	1,000.00	0.00		574.00	Projected within Target
1995120000111000	6495	GEN OP SEC LIBRARY PROF FEES & DUES	169.00	176.00	400.00	231.00	Reallocation	224.00	Reallocation
1995120000111000	6499	GEN OP SEC LIBRARY MISC EXP	102.00	0.00	100.00	-2.00	Rounding	100.00	Reallocation
199512ES00111000	6329	GEN OP ES LIBRARY READING MATERIALS	5,000.00	2,680.52	5,000.00	0.00		2,319.48	Reallocation
199512ES00111000	6399	GEN OP ES LIBRARY SUPPLIES GENERAL	600.00	225.18	600.00	0.00		374.82	Historic Average
199512ES00111000	6411	GEN OP ES LIBRARY EE TRVL & TRNG	2,000.00	436.00	2,000.00	0.00		1,564.00	Projected within Target
199512ES00111000	6495	GEN OP ES LIBRARY PROF FEES & DUES	100.00	187.00	200.00	100.00	Rising Costs	13.00	Projected within Target
199512ES00111000	6499	GEN OP MISC OPERATING EXPENSES	100.00	0.00	100.00	0.00		100.00	Historic Average
1995130000123000	6411	GEN OP SPED EE TRVL & TRNG	1,500.00	50.49	0.00	-1,500.00	Reallocation	-50.49	Projected within Target
1995130000199000	6299	GEN OP MISC CONTRACTED SVCS	1,000.00	0.00	0.00	-1,000.00	Reallocation	0.00	
1995130000199000	6398	GEN OP SUPPLIES TECHNOLOGY	1,000.00	449.25	0.00	-1,000.00	Reallocation	-449.25	Reallocation
1995130000199000	6399	GEN OP SUPPLIES GENERAL	300.00	0.00	0.00	-300.00	Reallocation	0.00	
1995130000199000	6411	GEN OP EE TRVL & TRNG	0.00	776.94	0.00	0.00		-776.94	Projected within Target
1995130000199000	6499	GEN OP MISC OPERATING EXPENSES	3,500.00	0.00	0.00	-3,500.00	Adjusted to Actual	0.00	
199513ES001360RD	6411	READING ACADEMY EE TRVL & TRNG	6,000.00	6,000.00	6,000.00	0.00		0.00	
199513ES00199000	6219	GEN OP PROF SVCS OTHER	150.00	0.00	150.00	0.00		150.00	Historic Average
199513ES00199000	6299	GEN OP MISC CONTRACTED SVCS	0.00	3,000.00	0.00	0.00		-3,000.00	Historic Average
199513ES00199000	6399	GEN OP ES PROF DEV SUPPLIES	0.00	417.60	500.00	500.00	Adjusted to Actual	82.40	Reallocation
199513ES00199000	6411	GEN OP ES EE TRVL & TRNG	20,200.00	4,369.32	20,000.00	-200.00	Reallocation	15,630.68	Projected within Target
199513ES00199000	6499	GEN OP MISC OPERATING EXPENSES	100.00	679.43	300.00	200.00	Reallocation	-379.43	Historic Average
199513HS00199000	6219	GEN OP PROF SVCS OTHER	85.00	0.00	85.00	0.00		85.00	Historic Average
199513HS00199000	6411	GEN OP HS EE TRVL & TRNG	17,000.00	0.00	17,000.00	0.00		17,000.00	Projected within Target
199513MS00199000	6219	GEN OP PROF SVCS OTHER	65.00	0.00	65.00	0.00		65.00	Historic Average
199513MS00199000	6411	GEN OP MS TRVL & TRNG	12,500.00	909.80	12,500.00	0.00		11,590.20	Projected within Target
199521DP00111000	6411	GEN OP DP INSTR CRD EE TRVL & TRNG	1,110.00	0.00	1,110.00	0.00		1,110.00	Projected within Target
199521DP00111000	6495	GEN OP DP INSTR COORD IBO ANNUAL DUES	300.00	9,786.00	10,086.00	9,786.00	Reallocation	300.00	Reallocation
199521MP00111000	6399	GEN OP MYP INSTR COORD SUPPLIES	0.00	28.00	0.00	0.00		-28.00	Historic Average
199521MP00111000	6411	GEN OP MYP STR CRD EE TRVL & TRNG	2,000.00	0.00	2,000.00	0.00		2,000.00	Projected within Target

BUDGET UNIT	Account	Title	FY24 Budget	FY24 YTD Actual (as of 5/30/24)	FY25 Requested Base Budget	Budgetary Variance (FY25 Base-FY24 Budget)	Explanation	Spending Variance (FY25 Base-FY24 YTD)	Explanation
199521MP00111000	6495	GEN OP MYP INSTR COORD IBO ANNUAL DUES	300.00	8,442.00	8,742.00	8,442.00	Reallocation	300.00	Reallocation
199521PP00111000	6411	GEN OP PYP INSTR CRD EE TRVL & TRNG	2,000.00	0.00	0.00	-2,000.00	Reallocation	0.00	Projected within Target
199521PP00111000	6495	GEN OP PYP INSTR COORD IBO ANNUAL DUES	300.00	7,157.00	7,457.00	7,157.00	Adjusted to Actual	300.00	Reallocation
1995230000123000	6411	GEN OP SPED EE TRVL & TRNG	3,000.00	170.20	0.00	-3,000.00	Reallocation	-170.20	Reallocation
1995230000199000	6299	GEN OP MISC CONTRACTED SVCS	43,620.00	43,620.00	0.00	-43,620.00	Reallocation	-43,620.00	Reallocation
1995230000199000	6398	GEN OP SUPPLIES TECHNOLOGY	3,000.00	342.00	0.00	-3,000.00	Reallocation	-342.00	Reallocation
1995230000199000	6399	GEN OP SUPPLIES GENERAL	1,000.00	14.39	0.00	-1,000.00	Reallocation	-14.39	Reallocation
1995230000199000	6411	GEN OP ADM EE TRVL & TRNG	3,000.00	2,897.37	0.00	-3,000.00	Reallocation	-2,897.37	Projected within Target
1995230000199000	6499	GEN OP MISC OPERATING EXPENSES	0.00	1,874.37	0.00	0.00		-1,874.37	Historic Average
199523HS00199000	6399	GEN OP HS CAMPUS ADM SUPPLIES GENERAL	150.00	56.00	150.00	0.00		94.00	Projected within Target
199523HS00199000	6411	GEN OP HS ADM EE TRVL & TRNG	6,000.00	196.00	6,000.00	0.00		5,804.00	Projected within Target
199523HS00199000	6495	GEN OP HS CAMPUS ADM PROF FEES & DUES	1,000.00	332.50	1,000.00	0.00		667.50	Historic Average
199523HS00199000	6499	GEN OP HS CAMPUS ADM MISC OPERATING EXPENSES	750.00	0.00	750.00	0.00		750.00	Historic Average
199523MS00199000	6399	GEN OP MS CAMPUS ADM SUPPLIES GENERAL	100.00	28.00	0.00	-100.00	Reallocation	-28.00	Reallocation
199523MS00199000	6411	GEN OP MS ADM EE TRVL & TRNG	6,000.00	3,621.60	6,000.00	0.00		2,378.40	Projected within Target
199523MS00199000	6495	GEN OP MS CAMPUS ADM PROF FEES & DUES	750.00	1,018.86	750.00	0.00		-268.86	Historic Average
199523MS00199000	6499	GEN OP MS CAMPUS ADM MISC OPERATING EXPENSES	750.00	0.00	750.00	0.00		750.00	Historic Average
19953100001230HI	6219	GEN OP SPED INDIR AUDIOLOGY SVCS	300.00	0.00	300.00	0.00		300.00	Historic Average
1995310000125000	6219	GEN OP BIL/ESL INDIR SVCS	2,500.00	0.00	2,500.00	0.00		2,500.00	Historic Average
1995310000199000	6398	GEN OP SUPPLIES TECHNOLOGY	500.00	5,150.37	500.00	0.00		-4,650.37	Historic Average
19953100001990HI	6219	GEN OP INDIR AUDIOLOGY SVCS	430.00	652.50	430.00	0.00		-222.50	Historic Average
1995310100123000	6219	GEN OP SPED INDIR LSSP/BCBA SVCS	10,000.00	4,605.00	10,000.00	0.00		5,395.00	Historic Average
1995310100199000	6299	GEN OP COUNSELING EDUCATION SVCS	3,500.00	999.00	3,500.00	0.00		2,501.00	Projected within Target
1995310200123000	6219	GEN OP SPED INDIR OT SVCS	5,000.00	1,441.75	5,000.00	0.00		3,558.25	Historic Average
1995310300123000	6219	GEN OP SPED INDIR PT SVCS	1,500.00	0.00	1,500.00	0.00		1,500.00	Historic Average
199531ES00199000	6399	GEN OP ES GDNC/CNSL SUPPLIES	200.00	0.00	200.00	0.00		200.00	Historic Average
199531ES00199000	6411	GEN OP ES CNSL EE TRVL & TRNG	1,200.00	1,047.51	1,200.00	0.00		152.49	Projected within Target
199531ES00199000	6495	GEN OP ES GDNC/CNSL PROF FEES & DUES	450.00	396.40	450.00	0.00		53.60	Projected within Target
199531ES00199000	6499	GEN OP ES GDNC/CNSL MISC OPERATING EXPENSES	450.00	269.09	450.00	0.00		180.91	Projected within Target
199531HS00138000	6399	GEN OP HS CCMR GDNC/CNSL C SUPPLIES	300.00	0.00	300.00	0.00		300.00	Historic Average
199531HS00138000	6411	GEN OP HS CCMR CNSL EE TRVL & TRNG	3,000.00	1,454.48	3,000.00	0.00		1,545.52	Projected within Target
199531HS00138000	6495	GEN OP HS CCMR GDNC/CNSL PROF FEES & DUES	300.00	435.00	500.00	200.00	Reallocation	65.00	Projected within Target
199531HS00199000	6399	GEN OP HS GDNC/CNSL SUPPLIES	500.00	56.86	500.00	0.00		443.14	Historic Average
199531HS00199000	6411	GEN OP HS CNSL EE TRVL & TRNG	2,000.00	0.00	2,000.00	0.00		2,000.00	Projected within Target
199531HS00199000	6495	GEN OP HS GDNC/CNSL PROF FEES & DUES	750.00	0.00	350.00	-400.00	Reallocation	350.00	Historic Average
199531HS00199000	6499	GEN OP HS GDNC/CNSL MEALS & MISC EXP	450.00	717.19	750.00	300.00	Reallocation	32.81	Projected within Target
199531MS00199000	6399	GEN OP MS GDNC/CNSL SUPPLIES GENERAL	1,075.00	246.64	0.00	-1,075.00	Reallocation	-246.64	Historic Average
199531MS00199000	6411	GEN OP MS CNSL EE TRVL & TRNG	2,000.00	625.57	2,000.00	0.00		1,374.43	Projected within Target
199531MS00199000	6495	GEN OP MS GDNC/CNSL PROF FEES & DUES	300.00	99.00	300.00	0.00		201.00	Historic Average
199531MS00199000	6499	GEN OP MS GDNC/CNSL MEALS & MISC EXP	250.00	0.00	300.00	50.00	Rising Costs	300.00	Projected within Target
1995330000199000	6219	GEN OPS PROF SVCS OTHER	3,800.00	4,308.73	3,800.00	0.00		-508.73	Historic Average
1995330000199000	6399	GEN OPS SUPPLIES GENERAL	1,500.00	809.69	1,500.00	0.00		690.31	Historic Average
1995330000199000	6499	GEN OPS MISC OPERATING EXPENSES	200.00	171.29	200.00	0.00		28.71	Projected within Target
19953600750990HR	6429	GEN OP STDNT ACCIDENT (GENERAL)	6,000.00	5,943.00	6,700.00	700.00	Rising Costs	757.00	Reallocation
19953601750990HR	6429	GEN OP STDNT ACCIDENT/HEALTH (TRIPS)	2,000.00	2,000.00	2,250.00	250.00	Rising Costs	250.00	Reallocation
1995410070123000	6211	GEN OP LEGAL SVCS	2,500.00	4,125.00	15,200.00	12,700.00	Adjusted to Actual	11,075.00	Projected within Target
1995410070199000	6211	GEN OP LEGAL SVCS	40,000.00	33,794.75	40,000.00	0.00		6,205.25	Projected within Target
1995410070199000	6214	GEN OP LOBBYING SVCS	300.00	0.00	300.00	0.00		300.00	Historic Average
1995410070199000	6329	GEN OP READING MATERIALS	500.00	0.00	500.00	0.00		500.00	Historic Average
1995410070199000	6411	GEN OP SUPT EE TRVL & TRNG	3,000.00	841.20	3,000.00	0.00		2,158.80	Projected within Target

BUDGET UNIT	Account	Title	FY24 Budget	FY24 YTD Actual (as of 5/30/24)	FY25 Requested Base Budget	Budgetary Variance (FY25 Base-FY24 Budget)	Explanation	Spending Variance (FY25 Base-FY24 YTD)	Explanation
1995410070199000	6495	GEN OP PROF FEES & DUES	2,000.00	0.00	2,000.00	0.00		2,000.00	Historic Average
1995410070199000	6499	GEN OP MISC OPERATING EXPENSES	200.00	0.00	1,800.00	1,600.00	Reallocation	1,800.00	Historic Average
1995410070299000	6299	GEN OP MISC CONTRACTED SVCS	3,000.00	0.00	3,000.00	0.00		3,000.00	Historic Average
1995410070299000	6499	GEN OP MISC OPERATING EXPENSES	100.00	0.00	100.00	0.00		100.00	Historic Average
1995410072099000	6269	GEN OP RENTALS/OPERATING LEASES	350.00	27.50	0.00	-350.00	Reallocation	-27.50	Reallocation
1995410072099000	6398	GEN OP SUPPLIES TECHNOLOGY	23,000.00	9,135.66	12,300.00	-10,700.00	Adjusted to Actual	3,164.34	Historic Average
1995410072099000	6399	GEN OP SUPPLIES GENERAL	1,300.00	615.70	500.00	-800.00	Adjusted to Actual	-115.70	Historic Average
1995410072099000	6411	GEN OP ADM EE TRVL & TRNG	3,000.00	0.00	3,500.00	500.00	Rising Costs	3,500.00	Projected within Target
1995410072099000	6491	GEN OP STAT REQ PUBLIC NOTICE	600.00	0.00	0.00	-600.00	Reallocation	0.00	Historic Average
1995410072099000	6495	GEN OP PROF FEES & DUES WA ADM	300.00	0.00	450.00	150.00	Rising Costs	450.00	Historic Average
1995410072099000	6499	GEN OP MISC OPERATING EXPENSES	1,200.00	19.31	400.00	-800.00	Reallocation	380.69	Historic Average
1995410075099000	6239	GEN OP EDUCATION SERVICE CTR	32,000.00	31,043.85	32,000.00	0.00		956.15	Historic Average
1995410075099000	6291	GEN OP EXEC SEARCH CONSULTANTS	0.00	70,000.00	0.00	0.00		-70,000.00	Budget Amendment
1995410075099000	6499	GEN OP MISC OPERATING EXPENSES	0.00	99.42	100.00	100.00	Adjusted to Actual	0.58	Projected within Target
19954100750990FN	6212	GEN OP AUDIT SVCS	18,540.00	18,000.00	19,100.00	560.00	Rising Costs	1,100.00	Projected within Target
19954100750990FN	6398	GEN OP SUPPLIES TECHNOLOGY	1,500.00	0.00	1,500.00	0.00		1,500.00	Historic Average
19954100750990FN	6399	GEN OP SUPPLIES GENERAL	0.00	0.00	100.00	100.00	Reallocation	100.00	Historic Average
19954100750990FN	6411	GEN OP FN EE TRVL & TRNG	1,200.00	296.50	1,200.00	0.00		903.50	Projected within Target
19954100750990FN	6491	GEN OP STAT REQ PUBLIC NOTICE	0.00	0.00	600.00	600.00	Reallocation	600.00	Reallocation
19954100750990FN	6495	GEN OP PROF FEES & DUES	2,400.00	3,327.88	4,170.00	1,770.00	Reallocation	842.12	Projected within Target
19954100750990FN	6499	GEN OP MISC OPERATING EXPENSES	600.00	244.51	500.00	-100.00	Adjusted to Actual	255.49	Projected within Target
19954100750990HR	6299	GEN OP RECRUITING & BACKGRND SERVICES	3,500.00	247.92	3,500.00	0.00		3,252.08	Historic Average
19954100750990HR	6398	GEN OP HR ADM TECHNOLOGY	3,500.00	10,785.23	11,000.00	7,500.00	Adjusted to Actual	214.77	Historic Average
19954100750990HR	6411	GEN OP HR EE TRVL & TRNG	3,000.00	220.00	3,000.00	0.00		2,780.00	Projected within Target
19954100750990HR	6429	GEN OP GENERAL LIABILITY/UMBRELLA	30,000.00	29,802.00	23,000.00	-7,000.00	Adjusted to Actual	-6,802.00	Historic Average
19954100750990HR	6495	GEN OP PROF FEES & DUES	2,000.00	1,200.00	2,000.00	0.00		800.00	Projected within Target
19954100750990HR	6499	GEN OP MEALS & MISC EXP	500.00	0.00	500.00	0.00		500.00	Historic Average
1995410175099000	6299	GEN OP MISC CONTRACTED SVCS	27,263.00	0.00	0.00	-27,263.00	Reallocation	0.00	Historic Average
19954101750990CM	6299	GEN OP MARKETING SERVICES	8,020.00	1.07	8,000.00	-20.00	Rounding	7,998.93	Historic Average
19954101750990FN	6212	GEN OP AUDIT SVCS	700.00	0.00	700.00	0.00		700.00	Historic Average
19954101750990HR	6429	GEN OP CRIME POLICY	4,131.00	3,299.00	3,700.00	-431.00	Adjusted to Actual	401.00	Historic Average
19954102750990CM	6299	GEN OP WEB HOSTING	10,000.00	10,999.06	10,000.00	0.00		-999.06	Historic Average
1995510000199000	6255	GEN OP UTILITIES GAS	18,600.00	4,584.03	18,600.00	0.00		14,015.97	Projected within Target
1995510000199000	6256	GEN OP UTILITIES ELECTRICITY	140,000.00	111,232.93	140,000.00	0.00		28,767.07	Projected within Target
1995510000199000	6258	GEN OP UTILITIES WATER	55,000.00	0.00	55,000.00	0.00		55,000.00	Projected within Target
1995510000199000	6398	GEN OP FACILITIES TECHNOLOGY	3,000.00	2,632.52	3,000.00	0.00		367.48	Projected within Target
1995510000199000	6411	GEN OP FAC EE TRVL & TRNG	1,500.00	0.00	1,500.00	0.00		1,500.00	Projected within Target
1995510000199000	6495	GEN OP PROF FEES & DUES	500.00	0.00	500.00	0.00		500.00	Projected within Target
1995510000199000	6499	GEN OP MEALS & MISC EXP	100.00	0.00	100.00	0.00		100.00	Projected within Target
19955100750990HR	6429	GEN OP COMMERCIAL POLICY (BLDG/AUTO)	154,000.00	128,970.04	165,000.00	11,000.00	Rising Costs	36,029.96	Historic Average
1995510100199000	6257	GEN OP UTILITIES PHONE/INTERNET	21,100.00	18.79	21,100.00	0.00		21,081.21	Projected within Target
1995510200199000	6249	GEN OP JANITORIAL SERVICES	142,750.00	106,616.28	142,750.00	0.00		36,133.72	Projected within Target
1995510400199000	6249	GEN OP HVAC/WEB CONTROLLER R&M	53,500.00	47,126.02	53,500.00	0.00		6,373.98	Projected within Target
1995510500199000	6249	GEN OP LANDSCAPE & GROUNDS	75,500.00	50,684.58	75,500.00	0.00		24,815.42	Projected within Target
1995510500199000	6319	GEN OP BUILDING SUPPLIES	42,150.00	2,037.87	42,150.00	0.00		40,112.13	Historic Average
1995510600199000	6249	GEN OP ELECTRICAL & LIGHTING	17,000.00	9,401.17	17,000.00	0.00		7,598.83	Projected within Target
1995510700199000	6319	GEN OP GROUND SUPPLIES	7,800.00	2,583.61	7,800.00	0.00		5,216.39	Projected within Target
1995510800199000	6319	GEN OP UNIFORMS & SUPPLIES	1,000.00	0.00	1,000.00	0.00		1,000.00	Historic Average
1995511000199000	6249	GEN OP ELEVATOR R&M	9,000.00	9,678.89	9,000.00	0.00		-678.89	Historic Average
1995511200199000	6249	GEN OP FIRE SPRINKLER R&M	26,200.00	15,404.68	26,200.00	0.00		10,795.32	Historic Average

BUDGET UNIT	Account	Title	FY24 Budget	FY24 YTD Actual (as of 5/30/24)	FY25 Requested Base Budget	Budgetary Variance (FY25 Base-FY24 Budget)	Explanation	Spending Variance (FY25 Base-FY24 YTD)	Explanation
1995511500199000	6249	GEN OP BUILDING R&M	64,700.00	15,754.70	64,700.00	0.00		48,945.30	Historic Average
1995511600199000	6319	GEN OP MECHANICAL EQPT & SUPPLIES	6,500.00	0.00	6,500.00	0.00		6,500.00	Historic Average
1995511700199000	6249	GEN OP WATER TREATMENT	8,000.00	1,546.50	8,000.00	0.00		6,453.50	Historic Average
1995511800199000	6249	GEN OP PEST CONTROL	4,000.00	2,221.30	4,000.00	0.00		1,778.70	Projected within Target
1995512000199000	6319	GEN OP PAPER & CLEANING SUPPLIES	25,500.00	14,069.11	25,500.00	0.00		11,430.89	Historic Average
1995520000199000	6249	GEN OP SECURITY & MONITORING R&M	24,000.00	8,611.81	24,000.00	0.00		15,388.19	Historic Average
1995520000199000	6398	GEN OP SECURITY TECHNOLOGY	4,000.00	1,394.99	4,000.00	0.00		2,605.01	Projected within Target
1995520000199000	6399	GEN OP GENERAL SUPPLIES	3,000.00	0.00	3,000.00	0.00		3,000.00	Historic Average
1995520000199000	6411	GEN OP SECURITY EE TRVL & TRNG	1,500.00	0.00	1,500.00	0.00		1,500.00	Historic Average
1995530000199000	6219	GEN OP TECH PROF SERVICES	10,000.00	0.00	10,000.00	0.00		10,000.00	Historic Average
1995530000199000	6269	GEN OP TECH PRINTER RNTL/LEASE	30,000.00	10,376.00	30,000.00	0.00		19,624.00	Projected within Target
1995530000199000	6398	GEN OP TECH SOFTWARE AGREEMENTS	32,000.00	23,952.00	32,000.00	0.00		8,048.00	Projected within Target
1995530000199000	6399	GEN OP TECH SUPPLIES	20,500.00	2,097.29	20,500.00	0.00		18,402.71	Historic Average
1995530000199000	6411	GEN OP TECH TRVL & TRNG	1,500.00	0.00	1,500.00	0.00		1,500.00	Historic Average
1995530000199000	6495	GEN OP TECH PROF FEES & DUES	700.00	0.00	1,200.00	500.00	Rising Costs	1,200.00	Historic Average
1995530000199000	6499	GEN OP TECH MISC OPERATING EXP	1,000.00	0.00	1,000.00	0.00		1,000.00	Historic Average
1995530100199000	6299	GEN OP P/S ANNUAL CONTRACT	0.00	43,302.89	44,000.00	44,000.00	Reallocation	697.11	Reallocation
1995530100199000	6429	GEN OP TECH USE FEE EXP	22,000.00	0.00	22,000.00	0.00		22,000.00	Projected within Target
1995530100199000	6499	GEN OP TECH PRINTING EXP	1,000.00	0.00	0.00	-1,000.00	Adjusted to Actual	0.00	Historic Average
1995530200199000	6299	GEN OP P/S CONSULTING & TRNG	0.00	2,400.00	3,000.00	3,000.00	Adjusted to Actual	600.00	Historic Average
1995710000199000	6512	GEN OP 1-TO-1 IPAD INITIATIVE PRINCIPAL	226,667.00	208,354.92	230,000.00	3,333.00	Rounding	21,645.08	Historic Average
1995710000199000	6599	GEN OP CAPITAL LEASE PROP TAXES	0.00	8,249.03	8,300.00	8,300.00	Rising Costs	50.97	Historic Average

Westlake Academy
Budget 2024-2025
Service Level Adjustment Requests

Status	Type	Category	Title	Amount
Referred	Expanded Service	Programmatic	IB Curriculum Evaluation - PYP	\$3,816
Referred	Expanded Service	Programmatic	IB Curriculum Evaluation - MYP	\$3,859
Referred	Expanded Service	Programmatic	IB Curriculum Evaluation - DP	\$3,965
Referred	Expanded Service	Programmatic	IB Exam Expenses	\$850
Referred	Expanded Service	Programmatic	IB Exam Venue	\$1,500
Referred	Expanded Service	Programmatic	SAT/PSAT Exams	\$800
Referred	Maintain Service Level	Programmatic	Increased League Membership Fees	\$2,000
Referred	Expanded Service	Technology	Gen Op Supplies Technology (504/ESL)	\$4,500
Referred	Maintain Service Level	Technology	Trakstar Evaluations	\$800
Referred	Expanded Service	Technology	Athletic Co-curricular Technology	\$2,400
Referred	New/Pilot	Technology	TASB Policy Library	\$500
Referred	Expanded Service	Technology	HS Technology	\$4,000
Referred	Expanded Service	Technology	Security Cameras	\$100,000
Referred	Maintain Service Level	Technology	Replace SMART TVs	\$42,000
Referred	Maintain Service Level	Training/Travel	Library Travel	\$1,100
Referred	New/Pilot	Training/Travel	MYP Employee Travel (504/Testing)	\$2,000
Referred	Expanded Service	Training/Travel	Training for Finance Staff	\$5,500
Referred	Expanded Service	Training/Travel	DP Coordinator Travel Budget	\$1,890
Referred	Expanded Service	Training/Travel	HS Counselor Travel & Training	\$1,000
Referred	Expanded Service	Training/Travel	PYP Coordinator Travel	\$1,000
Referred	Expanded Service	Training/Travel	PYP Asst. Principal Travel	\$1,000
Referred	Expanded Service	Training/Travel	PYP Principal Travel	\$1,000
Referred	Expanded Service	Training/Travel	IT Staff Training	\$6,500
Referred	Expanded Service	Training/Travel	HS CCM Travel	\$1,540
Referred	New/Pilot	Personnel	Wellness Incentives	\$500
Referred	Maintain Service Level	Personnel	Salary Adjustments for Paraprofessionals	\$17,000
Referred	Expanded Service	Personnel	Increase 0.5 FTE for 1 FT Algebra I Teacher	\$39,000
Referred	Expanded Service	Personnel	1.0 FTE SPED Teacher	\$78,000
Referred	Expanded Service	Personnel	1.0 Building Technician (75% Funded)	\$60,840
Referred	Maintain Service Level	Personnel	Reallocate FTEs for Geometry, Visual Arts, Business Mgmt., & English	-\$3,366
Referred	Expanded Service	Personnel	0.0 Net FTE Secondary Librarian	\$0
Referred	Expanded Service	Personnel	Upgrade Asst. Registrar to Registrar	\$7,500

TOTAL REQUESTED \$392,994

SERVICE LEVEL ADJUSTMENT REQUESTS (FY 2024-2025)

Request IB Continuum Evaluation

Summary

In addition to the annual yearly IBO annual dues the SLA adjusts the cost for the evaluation year 2024-2025. The IBO evaluation team's visit requires the school to provide accommodation, meals and transportation as part of the five year evaluation.

SLA Type Expanded Service

Recurrence One-Time

Justification Other (Explain)

Funding Source Increased Revenue

Budget Details

Line Item	Fund	Funct	S/O	Org	PIC	Ed	Proj	Account	Amount
IBO Five Year Evaluation Team Visit	1994	23	ES	001	99	0	00	6299	\$3,565.00
IBO Annual Fees	1994	23	ES	001	99	0	00	6299	\$251.00

TOTAL \$3,816.00

Benefits to Funding/Consequences of Not Funding

Increase in IBO annual fees and 5 year IB continuum evaluation fee. Benefits will allow WA to continue as an IB World School.

RJH

Principal Approval

Carolyn Anderson

Head of School Approval

SERVICE LEVEL ADJUSTMENT REQUESTS (FY 2024-2025)

Request IB Continuum Evaluation

Summary

In addition to the annual yearly IBO annual dues, the SLA adjusts the cost for the evaluation year 2024-2025 (one time expense). The IBO evaluation team's visit requires the school to provide accommodation, meals and transportation as part of the five year evaluation. For annual IBO expenses, they have increased from \$8,442 to \$8,736.

SLA Type Expanded Service

Recurrence One-Time

Justification Other (Explain)

Funding Source Increased Reven

Budget Details

Line Item	Fund	Funct	S/O	Org	PIC	Ed	Proj	Object	Amount
IBO Five Year Evaluation Team Visit	1994	11	MS	1	11	0	0	6495	\$3,565.00
MYP IBO Annual Dues	1994	11	MS	1	11	0	0	6495	\$294.00

TOTAL **\$3,859.00**

Benefits to Funding/Consequences of Not Funding

IBO five year evaluation will not proceed and we will lose our accreditation status.

Maxwell Ituah

Principal Approval

Carolyn Anderson

Head of School Approval

SERVICE LEVEL ADJUSTMENT REQUESTS (FY 2024-2025)

Request IB Continuum Evaluation

Summary

In addition to the annual yearly IBO annual dues the SLA adjusts the cost for the evaluation year 2024-2025. The IBO evaluation team's visit includes the school to provide accommodation, meals and transportation as part of the five year evaluation. The 2024-25 IBO annual dues for the DP have also increased by approximately \$400.

SLA Type Expanded Service

Recurrence One-Time

Justification Other (Explain)

Funding Source Fund Balance

Budget Details

Line Item	Fund	Funct	S/O	Org	PIC	Ed	Proj	Object	Amount
IBO Five Year Evaluation Team Visit	1994	11	HS	1	11	0	0	0	\$3,565.00
IBoO DP fees	1994	11	HS	1	11	0	0	0	\$400.00

TOTAL \$3,965.00

Benefits to Funding/Consequences of Not Funding

The consequences of not funding means we will not be in compliance with IB regulations for evaluation campus visits

J.R. Owen

Principal Approval

Carolyn Anderson

Head of School Approval

SERVICE LEVEL ADJUSTMENT REQUESTS (FY 2024-2025)

Request IB exam expenses

Summary

We currently ask each family to contribute the full \$738 payment for their student to take the IB exams. For families on FRL, we can apply for a reimbursement from the state of one-third of the exam fee. For 23-24 this account had \$650 to cover any additional costs of one family in financial difficulty. We ask Families on FRL to pay \$479 for IB exams. An emergency fund of \$1,500 total would help cover costs of three FRL families if they were unable to make the difference.

SLA Type Expanded Service

Recurrence On-Going

Justification Other (Explain)

Funding Source Fund Balance

Budget Details

Line Item	Fund	Funct	S/O	Org	PIC	Ed	Proj	Object	Amount
Emergency fund for IB exams fees	1994	11	HS	1	11	0	0	6339	\$850.00
TOTAL									\$850.00

Benefits to Funding/Consequences of Not Funding

A consequence of not funding is that a student from a family that is struggling financially may not be able to afford to take the IB exams. This would deny an opportunity to gain college credit (which has financial incentives for the family)

J.R. Owen
Principal Approval

Carolyn Anderson
Head of School Approval

SERVICE LEVEL ADJUSTMENT REQUESTS (FY 2024-2025)

Request IB exam venue

Summary

Due to shortage of space, we hold our IB exams off-site at 1500 Solana Blvd, conference rooms 1-4. The rent is \$500 per day. The 2025 IB exams are taking place across 17 days rather than the 14 days in 2024. The IB dictates the number of days & the Academy does not have flexibility in the matter.

SLA Type Expanded Service

Recurrence On-Going

Justification Other (Explain)

Funding Source Fund Balance

Budget Details

Line Item	Fund	Funct	S/O	Org	PIC	Ed	Proj	Object	Amount
Glenstar conference room rent	1994	11	HS	1	11	0	0	6299	\$1,500.00

TOTAL \$1,500.00

Benefits to Funding/Consequences of Not Funding

Having a quiet, secure place for our students to take their IB exams is important in supporting their success in gaining the diploma. The IB has strict guidelines for the conduct of examinations and we would struggle to meet them if we did not have an off-campus location for the IB exams.

J.R. Owen

Principal Approval

Carolyn Anderson

Head of School Approval

SERVICE LEVEL ADJUSTMENT REQUESTS (FY 2024-2025)

Request SAT/PSAT exams

Summary

For the 2024-25 school year, we are expanding the PSATs to include 9th grade students. Giving younger high-school students the opportunity to take the PSATs supports our vision of assessment capable and accelerated learners.

SLA Type Expanded Service

Recurrence On-Going

Justification Other (Explain)

Funding Source Fund Balance

Budget Details

Line Item	Fund	Funct	S/O	Org	PIC	Ed	Proj	Object	Amount
PSAT 9th grade	1994	11	2	0	11	0	0	6339	\$800.00

TOTAL \$800.00

Benefits to Funding/Consequences of Not Funding

Funding this item allows us to continue our ambition of being one of the top high schools in the country by supporting accelerated instruction and assessment capable learning.

J.R. Owen

Principal Approval

Carolyn Anderson

Head of School Approval

SERVICE LEVEL ADJUSTMENT REQUESTS (FY 2024-2025)

Request Increased Funding for League Membership Fees

Membership dues for the competition league we participate in have increased. This increase is necessary in order to maintain our yearly membership in the League.

SLA Type Maintain Service Level Recurre One-Time

Justification Other (Explain) Funding Fund Balance

Budget Details

Line Item	Fund	Fnc	S/O	Org	PIC	Ed	Proj	Account	Amount
Ath Co-Curr Misc Operating	1985	36	00	001	91	A	01	6499	\$2,000.00

TOTAL \$2,000.00

Benefits to Funding/Consequences of Not Funding

We will be ineligible to participate in district, regional, and state competitions.

Gary Ponder
Principal Approval

Head of School Approval

SERVICE LEVEL ADJUSTMENT REQUESTS (FY 2024-2025)

Request Gen Op Supplies Technolgy (504/ESL)

Summary

This is a request for a new line item in order to expand our Frontline access to include documentation and tracking for ESL related services that will be ongoing. The implementation fee in the amount of \$2,500 will be a one time expense.

SLA Type Expanded Service

Recurrence On-Going

Justification Other (Explain)

Funding Source Increased Reven

Budget Details

Line Item	Fund	Funct	S/O	Org	PIC	Ed	Proj	Object	Amount
Gen Op Supplies Technology (ESL)	1995	11	0	1	25	0	0	6398	\$2,000.00
Gen Op Supplies Technology (ESL)	1995	11	0	1	25	0	0	6398	\$2,500.00

TOTAL **\$4,500.00**

Benefits to Funding/Consequences of Not Funding

Maxwell Ituah

Principal Approval

Carolyn Anderson

Head of School Approval

SERVICE LEVEL ADJUSTMENT REQUESTS

Request Non-Exempt Employee Evaluation System

Summary

Purchase 25 licenses in order to perform and track employee performance. Provide consistency for non-exempt employee evaluations.

SLA Type Maintain Service Level

Recurrence On-Going

Justification Other (Explain)

Funding Source Fund Balance

Budget Details

Line Item	Fund	Funct	S/O	Org	PIC	Ed	Proj	Object	Amount
Trakstar	1995	41	00	750	99	0	HR	6398	\$ 800.00

Benefits to Funding/Consequences of Not Funding

Evaluations have not been consistently maintained at the Academy for non-exempt employees. This makes it difficult to provide feedback and future growth for the employees.



Principal/Dept Head Approval

Head of School Approval

SERVICE LEVEL ADJUSTMENT REQUESTS (FY 2024-2025)

Request Request for increase in Athletic Co-Curricular Technology

Summary

This is for an increase in the cost of our Hudl program that now includes coverage of all programs. Previously, it has been only for the basketball program.

SLA Type Expanded Service

Recurrence On-Going

Justification Other (Explain)

Funding Source Fund Balance

Budget Details

Line Item	Fund	Funct	S/O	Org	PIC	Ed	Proj	Object	Amount
Ath Co-curr supplies technology	1985	36	0	1	91	0	0	6398	\$2,400

Benefits To Funding

This year we increased our Hudl coverage and live streaming from basketball to all sports programs. The booster club assisted us by the funding the cost of equipment but we will continue to have an ongoing obligation regarding equipment maintenance and repair. This will enable us to maintain the system at a high level in all sports.

Gary Ponder

Principal Approval

Head of School Approval

SERVICE LEVEL ADJUSTMENT REQUESTS

Request Membership Budget Increase

Summary

The Policy Reference Manual, a collaborative effort of Policy Service and Legal Services that lays out the legal footing for local school district governance, including state and federal statutory and case law, State Board of Education rules, attorney general opinions, and commissioner of education decisions.
A variety of policy-related tools in the Policy Online application, including updates to the Model Student Handbook and Model Student Code of Conduct.

SLA Type New/Pilot **Recurrence** On-Going

Justification Other (Explain) **Funding Source** Fund Balance

Budget Details

Line Item	Fund	Funct	S/O	Org	PIC	Ed	Proj	Object	Amount
TASB Policy Service Library	1995	41	01	750	99	0	HR	6299	\$ 500.00

Benefits to Funding/Consequences of Not Funding

Increased resources for policies / handbooks, etc. through other more expensive avenues
Legal non-compliance impacting staff



Principal/Dept Head Approval

Head of School Approval

SERVICE LEVEL ADJUSTMENT REQUESTS (FY 2024-2025)

Request HS technology budget

Summary

To support DP students and teachers, it is important we maintain our use of ManageBac. The high school's share of ManageBac will be increasing due to PYP reducing its use. To assist in the vital detection of possible plagiarized IB coursework, it is also necessary to purchase AI detection.

SLA Type Expanded Service

Recurrence On-Going

Justification Other (Explain)

Funding Source Fund Balance

Budget Details

Line Item	Fund	Funct	S/O	Org	PIC	Ed	Proj	Object	Amount
HS ManageBac use	1994	11	HS	1	11	0	0	6398	\$3,000.00
AI detection add on	1994	11	HS	1	11	0	0	6398	\$1,000.00

TOTAL **\$4,000.00**

Benefits to Funding/Consequences of Not Funding

ManageBac is pivotal to the successful management of the Diploma Programme. Without it, we would struggle to manage the Extended Essay, TOK and CAS requirements. Additional AI detection is now critical to stop AI-written work being submitted to the IB. The submission of AI-written work would undermine the integrity of our programme and undermine faith in authentic work.

J.R. Owen

Principal Approval

Carolyn Anderson

Head of School Approval

SERVICE LEVEL ADJUSTMENT REQUESTS (FY 2024-2025)

Request WA Security Cameras/System Evaluation

An audit was completed by the WA SRO as to the workability of security cameras on the school campus. The audit identified positions needed and cameras on-offline. There is a need for an access control system that will take photos with a time stamp, as well as record. To ensure the camera list is complete there needs to be a system evaluation by a security company.

SLA Type Expanded Service

Recurrence One-Time

Justification Safety Requirement

Funding Source Grant (Identify)

Budget Details

Line Item	Fund	Funct	S/O	Org	PIC	Ed	Proj	Account	Amount
Security cameras, Access Control System and System Audit and Evaluation									100,000

TOTAL 100,000

Benefits to Funding/Consequences of Not Funding

Not funding the system evaluation by a security company will jeopardize the safety of staff and students on campus. Additionally, when serious behavior incidents occur the cameras provide the evidence for disciplinary action. Presently, many cameras are offline, not recording or positioned in areas of high student use, such as hallways, fields or playgrounds. **Note: The intention is to apply for the TEA SAFE Grant Cycle 2 of \$150,000 (applications close on May 13)**

Rod J Harding

Principal Approval

Head of School Approval

SERVICE LEVEL ADJUSTMENT REQUESTS

Request SMART Board replacement plan

Summary

We have 19 SMART Boards (with projectors) on campus that are ten to twelve years old. Two of these have failed in 2023-2024 and need to be replaced. The remaining 17 will likely begin to fail soon too as their average life is 7 to 10 years. I am recommending that we start a replacement plan where we replace 5 to 7 of these devices per year over the next 3 years with 65" SMART LCDs (wall-mounted touch-enabled displays) that have an estimated life span of 10 years.

SLA Type Maintain Service Level

Recurrence On-Going

Justification Other (Explain)

Funding Source Fund Balance

SMART boards are used daily by staff and students

Budget Details

Line Item	Fund	Funct	S/O	Org	PIC	Ed	Proj	Object	Amount
Replace 7 SMART boards with	1995	11							\$42,000
SMART LCDs at estimated cost of	1995	11							
\$6000 each, \$42,000 total the first year	1995	11							

Benefits to Funding/Consequences of Not Funding

Our move from ASCENDER to PowerSchool has increased the need for support, management and general knowledge of the PowerSchool system and training opportunities will better equip our department to support these needs. We also need additional training for device management, network management and server management related to our 1-to-1 device initiative (iPads) as those needs have changed and continue to increase each year. Our last training related to this was before 2020.

Jason Power

Principal/Dept Head Approval

Head of School Approval

SERVICE LEVEL ADJUSTMENT REQUESTS (FY 2024-2025)

Request Employee Travel

Summary

This particular budget item was inadequately funded for the current year, failing to accommodate the escalating demands driven by rising expenses in airfare, hotel, and conference costs. Therefore, there is a request to increase this line from \$1,000 to \$2,100.

SLA Type Maintain Service Level

Recurrence On-Going

Justification Other (Explain)

Funding Source Fund Balance

Budget Details

Line Item	Fund	Funct	S/O	Org	PIC	Ed	Proj	Object	Amount
Employee Travel	1994	12	0	1	11	0	0	6411	\$1,100.00

TOTAL **\$1,100.00**

Benefits to Funding/Consequences of Not Funding

A raise would counterbalance the surge in expenses and enable Mrs. Estrada to access professional development opportunities. TLA conference travel is \$1,400, registration is \$450, and What's New in YA Lit registration is \$275.

Maxwell Ituah

Principal Approval

Carolyn Anderson

Head of School Approval

SERVICE LEVEL ADJUSTMENT REQUESTS (FY 2024-2025)

Request MYP Employee Travel (504/Testing)

Summary

This is a request for a new line item in order for the 504/Testing coordinator to partake in continual professional development opportunities that affect K-12 implementation in the areas of 504/ESL/State and AP Testing.

SLA Type New/Pilot

Recurrence On-Going

Justification Other (Explain)

Funding Source Fund Balance

Budget Details

Line Item	Fund	Funct	S/O	Org	PIC	Ed	Proj	Object	Amount
504/ESL Training/Conference									\$1,000.00
AP (Advance Placement) Training/Conference									\$1,000.00
Region 11 / Local TEA Workshops									
TOTAL									\$2,000.00

Benefits to Funding/Consequences of Not Funding

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Maxwell Ituah

Principal Approval

Carolyn Anderson

Head of School Approval

SERVICE LEVEL ADJUSTMENT REQUESTS (FY 2024-2025)

Request Increase Funds for Required Services

The Academy is in the third year of its contract for audit services with BrooksWatson; this contract includes annual increases. The Academy is required to be TASB members to access their services; this fee is based on the previous year's audited financials, which continues to increase.

SLA Type Maintain Service Level

Recurrence On-Going

Justification Legal Mandate

Funding Source Fund Balance

Budget Details

Line Item	Fund	Fnc't	S/O	Org	PIC	Ed	Proj	Account	Amount
Contractual Increase in Audit Services	1995	41	00	750	99	0	FN	6212	\$560.00
Shore up on TASB Membership Dues	1995	41	00	750	99	0	FN	6495	\$1,270.00

TOTAL **\$1,830.00**

Benefits to Funding/Consequences of Not Funding

Audits are legally required; not funding will result in an overbudget account or lack of services, putting the Academy in legal non-compliance. TASB membership is required to keep access for the Academy to various training, cooperative agreements, and services. Failure to maintain membership will result in cutoff from affordable, TEA-required training for the campus.

Cayce Lay Lamas

Principal/Dept Head Approval

Head of School Approval

SERVICE LEVEL ADJUSTMENT REQUESTS (FY 2024-2025)

Request DP Coordinator travel budget

Summary

It is very important that the DP coordinator attend local TIBS meetings, and attend relevant IB Category 2 workshops/ internal conferences which are held out of state. For the 23-24 fy the DP coordinator was only allocated \$1,110. This was \$890 less than the other two coordinators, even though the responsibility is the same. This increase gives the DP coordinator the same amount as their counterparts for 24-25 fy.

SLA Type Expanded Service

Recurrence On-Going

Justification Other (Explain)

Funding Source Fund Balance

Budget Details

Line Item	Fund	Funct	S/O	Org	PIC	Ed	Proj	a/c	
								Object	Amount
TIBS conference and IB category 2 workshop	1994	21	HS	1	11	0	0	6411	\$1,890.00

TOTAL \$1,890.00

Benefits to Funding/Consequences of Not Funding

Allows DP Coordinator to be fully aware of important changes impacting IB education, the latest instructional strategies, and also represent Westlake Academy at TIBS meetings, so WA has a voice in issues impacting the IB in Texas.

J.R. Owen

Principal Approval

Carolyn Anderson

Head of School Approval

SERVICE LEVEL ADJUSTMENT REQUESTS (FY 2024-2025)

Request HS counselors travel and training budget

Summary

To support effective and knowledgeable support for High School students, it is important that both the guidance counselor and college counselor are able to attend at least one Texas conference and one out-of-state conference each year.

SLA Type Expanded Service

Recurrence On-Going

Justification Other (Explain)

Funding Source Fund Balance

Budget Details

Line Item	Fund	Funct	S/O	Org	PIC	Ed	a/c		Amount
							Proj	Object	
Attend Lone Star Counselor Convention	1994	31	HS	1	99	0	0	6411	\$1,000.00

TOTAL **\$1,000.00**

Benefits to Funding/Consequences of Not Funding

Increase in funding allows counselors (guidance and college) to connect with the IB and their Social-Emotional Learning concepts. It will also cover rising costs to allow our counselors to attend both regional and state conferences

J.R. Owen

Principal Approval

Carolyn Anderson

Head of School Approval

SERVICE LEVEL ADJUSTMENT REQUESTS (FY 2024-2025)

Request PYP Coordinator Travel

Summary

The PYP leadership attends a number of professional development opportunities in the IB and in State programs. Due to the increase in costs for air travel, ground transportation, registrations and meals there is a need to increase funds available.

SLA Type Expanded Service

Recurrence On-Going

Justification Other (Explain)

Funding Source Increased Reven

Budget Details

Line Item	Fund	Funct	S/O	Org	PIC	Ed	Proj	Account	Amount
PYP Employee Trav. (PYP Coord)	1994	21	ES	001	11	0	00	6411	\$1,000.00

TOTAL **\$1,000.00**

Benefits to Funding/Consequences of Not Funding

The benefits of this increase has a positive effect on the IB PYP approaches to teaching and leaning, personal and staff professional development.

Rod J Harding

Principal Approval

Carolyn Anderson

Head of School Approval

SERVICE LEVEL ADJUSTMENT REQUESTS (FY 2024-2025)

Request PYP Asst. Principal Travel

Summary

The PYP leadership attends a number of professional development opportunities in the IB and in State programs. Due to the increase in costs for air travel, ground transportation, registrations and meals there is a need to increase funds available.

SLA Type Expanded Service

Recurrence On-Going

Justification Other (Explain)

Funding Source Increased Reven

Budget Details

Line Item	Fund	Funct	S/O	Org	PIC	Ed	Proj	Account	Amount
PYP Employee Travel (PYP Ass.Prin.)	1994	23	ES	001	99	0	01	6411	\$1,000.00

TOTAL **\$1,000.00**

Benefits to Funding/Consequences of Not Funding

The benefits of this increase has a positive effect on the development and implementation of curriculum, assessment and personal and staff professional development.

Rod J Harding
Principal Approval

Carolyn Anderson
Head of School Approval

SERVICE LEVEL ADJUSTMENT REQUESTS (FY 2024-2025)

Request PYP Principal Travel

Summary

The PYP leadership attends a number of professional development opportunities in the IB and in State programs. Due to the increase in costs for air travel, ground transportation, registrations and meals there is a need to increase funds available.

SLA Type Expanded Service

Recurrence On-Going

Justification Other (Explain)

Funding Source Increased Reven

Budget Details

Line Item	Fund	Funct	S/O	Org	PIC	Ed	Proj	Account	Amount
PYP Employee Travel (PYP Prin.)	1994	23	ES	001	99	0	00	6411	\$1,000.00

TOTAL \$1,000.00

Benefits to Funding/Consequences of Not Funding

The benefits of this increase has a positive effect on the development and implementation of curriculum, assessment and personal and staff professional development.

Rod J Harding

Principal Approval

Carolyn Anderson

Head of School Approval

SERVICE LEVEL ADJUSTMENT REQUESTS

Request IT Training - 1995530000199000 6411

Summary

We are requesting an increase to the training budget for the IT department to be able to attend training for PowerSchool administration and mangement, and training IT training specific to device management, network management and server management related to our 1-to-1 device (iPad) initiative.

SLA Type Expanded Service

Recurrence On-Going

Justification Other (Explain)

Funding Source Fund Balance

Management and usage of PowerSchool requires ongoing training.

Budget Details

Line Item	Fund	Fnc	S/O	Org	PIC	Ed	Proj	Object	Amount
PowerSchool Training/Conf	1995	53	00	001	99	000		6411	\$4,000
Network/Server admin training/conf	1995	53	00	001	99	000		6411	\$2,500

Benefits to Funding/Consequences of Not Funding

Our move from ASCENDER to PowerSchool has increased the need for support, management and general knowledge of the PowerSchool system and training opportunities will better equip our department to support these needs. We also need additional training for device management, network management and server management related to our 1-to-1 device initiative (iPads) as those needs have changed and continue to increase each year. Our last training related to this was before 2020.

Jason Power

Principal/Dept Head Approval

Head of School Approval

SERVICE LEVEL ADJUSTMENT REQUESTS (FY 2024-2025)

Request HS CMMR travel and training budget

Summary

Travel costs for our HMMR counselor, related to meetings of professional associations, counselor meetings organized by universities and local counselor information sessions

SLA Type Expanded Service

Recurrence On-Going

Justification Other (Explain)

Funding Source Fund Balance

Budget Details

Line Item	Fund	Funct	S/O	Org	PIC	Ed	a/c		Amount
							Proj	Object	
Rising costs of attending NACAC and TACAC	1994	31	HS	1	38	0	0	6411	\$900.00
Food, Uber and parking for 4 counselor fly-ins	1994	31	HS	1	38	0	0	6411	\$420.00
Local counselor breakfasts and information sessions	1994	31	HS	1	38	0	0	6411	\$220.00

TOTAL \$1,540.00

Benefits to Funding/Consequences of Not Funding

For Westlake Academy to continue to send our graduates to a range of universities round the country, including some of the very best schools, it is necessary for our CMMR counselor to continue to network and make contacts with admissions personnel, in addition to staying up to date with the latest information, both locally and nationally, regarding college applications

J.R. Owen

Principal Approval

Head of School Approval

SERVICE LEVEL ADJUSTMENT REQUESTS

Request Health / Wellness

Summary

Promote Health / Wellness to maintain a healthier employee population which decreases absences.

SLA Type New/Pilot

Recurrence On-Going

Justification Other (Explain)

Funding Source Fund Balance

Budget Details

Line Item	Fund	Funct	S/O	Org	PIC	Ed	Proj	Object	Amount
Wellness Incentives	1995	41	01	750	99	0	HR	6299	\$ 500.00

Benefits to Funding/Consequences of Not Funding

Working with Blue Cross Wellness Initiatives to promote a healthier employee pool. This would assist in providing incentives/resource material,etc. to assist employees.



Principal/Dept Head Approval

Head of School Approval

SERVICE LEVEL ADJUSTMENT REQUESTS

Request Salary Adjustments Comparable to Experience

Summary

Our paraprofessionals are on a salary range, but were not given experience credit when hired. There are a few salaries that need to be adjusted.

SLA Type Maintain Service Level

Recurrence On-Going

Justification Other (Explain)

Funding Source Fund Balance

Budget Details

Line Item	Fund	Funct	S/O	Org	PIC	Ed	Proj	Object	Amount
Payroll	1995	11	ES	001	11	0	00	61xx	\$ 10,518
	1995	23	00	001	99	0	00	61xx	\$ 6,482
									\$ 17,000

Benefits to Funding/Consequences of Not Funding

Adjustment of salary to match experience.



Principal/Dept Head Approval

Head of School Approval

SERVICE LEVEL ADJUSTMENT REQUESTS (FY 2024-2025)

Request Staff Allocation (Double Block Math)

Summary

We are requesting a 0.5 FTE to make the Algebra I teaching position full time.

SLA Type Expanded Service

Recurrence On-Going

Justification Other (Explain)

Funding Source Fund Balance

Budget Details

Line Item	Fund	Funct	S/O	Org	PIC	Ed	Proj	Object	Amount
Teacher Starting Salary	199	36	HS	001	99	0	00	6119	\$30,000
Teacher Benefits (30% of salary)	199	36	HS	001	99	0	00	61XX	\$9,000

TOTAL \$39,000

Benefits to Funding/Consequences of Not Funding

To enhance academic achievement in mathematics, the mathematics department intends to reinstate the practice of double blocking mathematics from Grade 6 through Algebra I. Through continued collaborative deliberations throughout this academic year, which is inclusive of an administrator, mathematics team and diploma coordinator, it has been noted that teaching Algebra I in isolation fails to afford sufficient time for the comprehensive mastery of foundational concepts essential for subsequent courses such as Algebra II, Pre-Calculus, and advanced diploma-level mathematics and sciences. Please note that that prior to the 2022-2023 school year, the practice of double blocking mathematics was extended from Grade 6 through Pre-Calculus by which we intend to extend moving forward to Algebra I and we are requesting a 0.5 FTE to make the Algebra I teaching position full time.

Maxwell Ituah

Carolyn Anderson

SERVICE LEVEL ADJUSTMENT REQUESTS (FY 2024-2025)

Request SPED Teacher Allocation

Summary

The current staffing constraints pose challenges, affecting the implementation of Individualized Education Plans (IEPs) and limiting course offerings for students with Special Needs by which secondary is requesting an additional Special Education teacher.

SLA Type Expanded Service

Recurrence On-Going

Justification Other (Explain)

Funding Source Fund Balance

Budget Details

Line Item	Fund	Funct	S/O	Org	PIC	Ed	Proj	Object	Amount
Teacher Starting Salary	199	36	HS	001	99	0	00	6119	\$60,000
Teacher Benefits (30% of salary)	199	36	HS	001	99	0	00	61XX	\$18,000

TOTAL **\$78,000**

Benefits to Funding/Consequences of Not Funding

The Texas Academic Performance Report (TAPR) in this [memorandum](#) highlights the growing Special Population subgroups at the Academy (Table 1). The PEIMS Financial Report highlights the difference in funding the Academy appropriates toward Special Populations in comparison to the state (Table 2). The current staffing constraints pose challenges, affecting the implementation of Individualized Education Plans (IEPs) and limiting course offerings for students with Special Needs. A new SPED FTE will allow for improvement in services offered and increasing performance for our special populations.

Maxwell Ituah

Principal Approval

Carolyn Anderson

Head of School Approval

SERVICE LEVEL ADJUSTMENT REQUESTS (FY 2024-2025)

Request Building Technician for Facilities

The Academy's aging infrastructure and small staff result in a significant portion of routine building maintenance to be outsourced, resulting in delayed responses and higher costs. Hiring a full-time technician, that could be partially funded by the Town to assist at the Maintenance Building and Fire Station, would significantly increase the service level.

SLA Type Expanded Service

Recurrence On-Going

Justification Other (Explain)

Funding Source Fund Balance

Budget Details

Line Item	Fund	Funct	S/O	Org	PIC	Ed	Proj	Account	Amount
Building Technician Salary (\$30/hour)	1995	51	00	001	99	0	00	61XX	\$62,400.00
Benefits (30%)	1995	51	00	001	99	0	00	61XX	\$18,720.00
Potential Cost Share with Town (25% Total Costs)	1995	00	00	000	00	0	0	2143	-\$20,280.00

TOTAL \$60,840.00

Benefits to Funding/Consequences of Not Funding

Without funding this person, the Academy will not have appropriate control over the quality nor cost of necessary work to maintain the Academy's buildings. Funding this position will enable quicker response times at minimal costs, as well as provide increased service to the Town for the same purposes.

Principal Approval

Head of School Approval

Personnel SERVICE LEVEL ADJUSTMENT REQUESTS (FY 2024-2025)

Request Adjustment of FTEs for high school teachers due to course demand

Summary

Due to course selection numbers, it is necessary for the current Geometry teacher to move from a 0.5 to a 0.66 FTE and the current Visual Arts teacher to move from a 0.5 to a 0.66 FTE in the 2024-25 fy. This additional cost is balanced by the Business Management teacher going from a 0.66 FTE to 0.5 and the current English Literature teacher going from 1.16 to 1 FTE for the 2024-25 fy.

SLA Type Maintain Service Level

Recurrence One-Time

Justification Other (Explain)

Funding Source Fund Balance

Budget Details

									a/c
Line Item	Fund	Funct	S/O	Org	PIC	Ed	Proj	Object	Amount
Geometry teacher		11						6119	\$7,322.86
Visual Arts teacher		11						6119	\$7,201.58
Business Management HL1 and HL2 teacher		11						6119	-\$6,481.00
English Literaturre HL2		11						6119	-\$11,409.00

TOTAL -\$3,365.56

Benefits to Funding/Consequences of Not Funding

Students need qualified teachers to teach the additional section of Geometry and Visual Art respectively.

J.R. Owen

Principal Approval

Carolyn Anderson

Head of School Approval

Personnel SERVICE LEVEL ADJUSTMENT REQUESTS (FY 2024-2025)

Request Full-time Secondary school librarian

Summary
A full-time Secondary librarian will be funded by the librarian's current .33 FTE teaching (function 11) being absorbed by the TOK teacher position, as the TOK course is being reduced from three to two semesters.

SLA Type Expanded Service Recurrence On-Going

Justification Other (Explain) Funding Source Other (Explain)

Budget Details

Line Item	Fund	Funct	S/O	Org	PIC	Ed	Proj	Object	Amount
Secondary Librarian	1995	12							0.33 FTE
English 1 Teacher	1995	11							- 0.33 FTE
TOTAL									\$0.00

Benefits to Funding/Consequences of Not Funding

A full-time qualified Secondary Librarian is essential to supporting the research and academic integrity skills of our students, and guiding them on reading for academics and for leisure. (it also mirrors PYP, which has a full-time librarian).

J.R. Owen
Principal Approval

Carolyn Anderson
Head of School Approval

SERVICE LEVEL ADJUSTMENT REQUESTS

Request Position change from Assistant Registrar to Registrar

Summary

Request to reclassify the Assistant Registrar position to Registrar to better align the position with Registrar duties and begin for succession planning for the Accountability Director position.

SLA Type Expanded Service

Recurrence On-Going

Justification Other (Explain)

Funding Source Fund Balance

Budget Details

Line Item	Fund	Funct	S/O	Org	PIC	Ed	Proj	Object	Amount
Salary Increase for Registrar	1995	23	00	001	99	0	00	6129	\$6,500
Benefits	1995	23	00	001	99	0	00	6129	\$1,000
Total									\$7,500.00

Benefits to Funding/Consequences of Not Funding

Promoting the position to Registrar will allow the Accountability Director to assign more responsibility to the position and will allow the Director to better serve the school by dedicating time to central office responsibilities, timely updates to school and TEA, policies, codifying SOPs and managing the department rather than the daily operations of the school which are typically handled by a Registrar. The Asst. Registrar position is on the 221 day schedule, the Registrar position will be on the 226 day schedule.

Darcy McFarlane

Principal/Dept Head Approval

Carolyn Anderson

Head of School Approval

Town of Westlake
Budget 2024-2025
Service Level Adjustment Requests

Status	Type	Category	Department	Title	Amount
Referred	Maintain Service Level	Capital	Fire	Replace Fire Engine	\$1,300,000
Referred	Maintain Service Level	Personnel	Public Works	1 FTE (Equipment Operator)	\$85,000
Referred	Expanded Service	Personnel	Public Works	1 FTE (ROW Inspector)	\$85,000
Referred	Expanded Service	Capital	Public Works	Vac Trailer	\$120,000
Referred	Expanded Service	Personnel	Town Manager	1FTE (Building Tech-25% Funded)	\$20,280
TOTAL REQUESTED					\$1,610,280

SERVICE LEVEL ADJUSTMENT REQUESTS FY2024-2025

Request Replace Fire Engine

Summary

Currently, we have two fire engines. The 2003 model (21 years old) is our reserve engine, while the other engine is a 2015 model (9 years old) placed in frontline status. Based on the age and condition, industry best practice, and nationally recognized standards, we are seeking to replace the 2003 engine and place 2015 engine in reserve status.

SLA Type Maintain Service Level

Recurrence One-Time

Explanation Essential

Justification Safety Requirement

Explanation Exceeding apparatus life expectancy

Funding Source Fund Balance

Explanation Capital Equipment

Budget Details

Line Item	Fund	Dept	Acct	Project	Amount
1 - Pierce Custom Velocity Pumper	605	14	10110	000030	\$1,200,000
1 - Cache of tools & Equipment	100	14	47416		\$100,000

TOTAL \$1,300,000

Benefits to Funding/Consequences of Not Funding

Purchasing a fire engine will improve safety, improve operational effectiveness with a more reliable and dependable fleet, and secure current costs and/or financing. As reserve unit ages, fleet costs will naturally increase with more downtime associated with necessary repairs and routine maintenance—sometimes because of parts obsolescence. The 2020 Community Risk Assessment: Standard of Cover states, "Regardless of its net effect on current apparatus costs, the deferral of replacement purchases unquestionably increases future replacement spending needs and may impact overall operational capabilities impacting safe and efficient use of the apparatus".

John Ard

Department Head Approval

Wade Carroll

Town Manager Approval

SERVICE LEVEL ADJUSTMENT REQUESTS FY2024-2025

Request Equipment Operator

Summary

The purpose of this position is to provide proper maintenance and operation of the water distribution and wastewater collection systems. This is accomplished by excavating for necessary repairs and/or installation of city mains, services, fire hydrants, water meters, meter boxes, valves, and pumps. Additional duties include the safe

SLA Type Personnel

Recurrence On-Going

Explanation Yearly

Justification Safety Requirement

Explanation Protect Public Health and Service

Funding Source Fund Balance

Explanation Repair Water and Sewer

Budget Details

Line Item	Fund	Dept	Acct	Project	Amount
Equipment Operator					\$65,000
Benefits					\$20,000

TOTAL \$85,000

Benefits to Funding/Consequences of Not Funding

The benefit of adding this staff member is to manage and oversee water/wastewater repairs out in the field and will be licensed with the TCEQ in Water and Sewer. They will collect daily/weekly/and monthly water samples required by the TCEQ. Continuing to outsource to Roanoke is not sustainable.

Kyle Flanagan

Department Head Approval

Wade Carroll

Town Manager Approval

SERVICE LEVEL ADJUSTMENT REQUESTS FY2024-2025

Request Right of Way Inspector

Summary

The purpose of this position is to protect the Town's infrastructures within the Public Right-of-Way or utility easements. The Town's infrastructure includes water, wastewater, fiber optics, pavement, stormwater systems, lights, signals, sidewalks and signs within the public right-of-way or easements. This is accomplished by reviewing line locate requests for work to be performed within the public right-of-way or easements, review and approve plans and traffic control plans, coordinate with town departments, issuing permits, determining the location of existing Town utilities, marking these utilities with appropriate colored paint and flags, inspecting work performed and ensuring that the work zone area is restored back to, or better than, original condition. Other duties include assisting with GPS of Town owned Infrastructure and providing technical support to all Town departments.

SLA Type Personnel

Recurrence On-Going

Explanation Yearly

Justification Safety Requirement

Explanation Protect Public Health and Service

Funding Source Fund Balance

Explanation Repair Water and Sewer

Budget Details

Line Item	Fund	Dept	Acct	Project	Amount
ROW Technician					\$65,000
Benefits					\$13,000

TOTAL \$78,000

Benefits to Funding/Consequences of Not Funding

The benefit of adding this staff member is to manage and oversee and ensure ROW Integrity: Manages and inspects contractor work by reviewing work in progress to ensure that newly installed facilities, structures, or utilities will not interfere with city-owned utilities or maintenance of the right-of-way. Inspects work in progress to ensure public safety. Inspects work completed by contractors to ensure that no damage is done to city or private utilities within easements or Public ROW and that everything has been restored back to, or better than, original condition. Locate City Utilities: Determines the location of city utilities by meeting with contractors in the field to locate and identify city-owned utilities in the vicinity of the contractor's work within the Public ROW or easements. ROW Maintenance and Inventory: Maintains the right-of-way by maintaining an accurate records of work to be performed by the contractor. Acts as mediator between resident and contractor due to work performed.

Kyle Flanagan

Department Head Approval

Wade Carroll

Town Manager Approval

SERVICE LEVEL ADJUSTMENT REQUESTS FY2024-2025

Request Ditch Witch HX50 Hydro-Excavation Trailer

Summary

Hydro Excavation trailer for leak repairs, meter replacement, emergency preparedness valve maintenance program, cleaning of storm drain inlet boxes, and pressure washing of sidewalks and roadway clean up.

SLA Type Expanded Service

Recurrence On-Going

Explanation Yearly

Justification Other (Explain)

Explanation Needed to operate an efficient PW

Funding Source Other (Explain)

Explanation _____

Budget Details

Line Item	Fund	Dept	Acct	Project	Amount
HX50A Hydro- Excavation Trailer	510	16	44126		\$120,000

TOTAL \$120,000

Benefits to Funding/Consequences of Not Funding

This piece of equipment is for staff to repair emergency water leaks on water service lines while minimizing service interruptions to other water customers on the same street. It mitigates damage to property owners yards by decreasing the foot print necessary to repair leaks instead putting a tractor in the yard. Also it is used to clean valve stacks out that are full of sediments allowing staff to close valves to minimize disruptions during emergency situations. This equipment has many uses across the Public Works, it is often used to make holes for street sign installations, or cleaning of a street/sidewalk, or storm drain inlet boxes.

Kyle Flanagan

Department Head Approval

Wade Carroll

Town Manager Approval

SERVICE LEVEL ADJUSTMENT REQUESTS FY2024-2025

Request Building Technician for Facilities

Summary

The Academy's aging infrastructure and small staff result in a significant portion of routine building maintenance to be outsourced, resulting in delayed responses and higher costs. Hiring a full-time technician, that could be partially funded by the Town to assist at the Maintannce Building and Fire Station, would significantly increase the service level.

SLA Type Expanded Service

Recurrence On-Going

Explanation _____

Justification Other (Explain)

Funding Source Fund Balance

Explanation Preventative maintenance

Explanation _____

Budget Details

Line Item	Fund	Dept	Acct	Project	Amount
Building Technician Salary (\$30/hour)	100	17	41XXX		\$62,400
Benefits (30%)	100	17	42XXX		\$18,720
Potential Cost Share with Academy (75% Total Costs)	100	40	3XXXX	88	-\$60,840

TOTAL \$20,280

Benefits to Funding/Consequences of Not Funding

Without funding this person, the Academy will not have appropriate control over the quality nor cost of necessary work to maintain the Academy's buildings. Funding this position will enable quicker response times at minimal costs, as well as provide increased service to the Town for the same purposes.

N/A

Department Head Approval

Wade Carroll

Town Manager Approval



Town of Westlake

1500 Solana Blvd
Building 7, Suite 7100
Westlake, TX 76262

Staff Report

File #: 24-093

Agenda Date: 6/3/2024

Agenda #: G.1.

TOWN STAFF REPORT RECOMMENDATIONS

Consider approving Town Council Board of Trustees Meeting Minutes from the following meeting(s): May 15, 2024 (Special Meeting-Canvass Election); and May 20, 2024 Regular Meeting; and take appropriate action (Dianna Buchanan, Interim Town Secretary)

STAFF: Dianna Buchanan, Interim Town Secretary

BACKGROUND:

The Town Council Board of Trustees shall review and approve the proposed draft minutes. Once approved, the Town Secretary shall make available to the public and follow all records management procedures required by the State. The Joint Meeting minutes were approved by the Planning and Zoning Commission at their last meeting.

TOWN COUNCIL ACTION/OPTIONS:

- 1) Motion to approve minutes, as presented.
- 2) Motion to amend with the following stipulations (please state stipulations in motion)
- 3) Motion to table
- 4) Motion to deny



Town of Westlake

1500 Solana Blvd
Building 7, Suite 7100
Westlake, TX 76262



Town Council/Board of Trustees Meeting Minutes

Wednesday, May 15, 2024

4:00 PM

Council Chamber

SPECIAL CALLED MEETING--CANVASS ELECTION

A. CALL TO ORDER AND ANNOUNCE QUORUM PRESENT

Mayor Sean Kilbride called the meeting to order at 4:02 p.m. The quorum required to conduct regular council business is not present and the quorum required to conduct the election canvass (Item H.) is present. He directed the meeting to Item D. Pledge of Allegiance.

PRESENT:

Mayor Sean Kilbride
Mayor Pro Tem David Quint
Council Member Tim Shiner
Council Member Anna White (Online)

ABSENT:

Council Member Kim Greaves

STAFF PRESENT:

Town Manager Wade Carroll
Town Attorney Stan Lowery
Academy Attorney Janet Bubert
Interim Town Secretary Dianna Buchanan
Ray Workman, IT Systems Administrator

D. PLEDGE OF ALLEGIANCE

Mayor Kilbride led the Pledge of Allegiance and the Pledge to the Texas Flag. He directed the meeting to Item H

H. CANVASS AND DECLARE RESULTS OF MAY 4, 2024 GENERAL AND SPECIAL ELECTION

Adopting Ordinance 995 Canvassing Returns and Declaring the results of the General and Special Election held on May 4, 2024, for the Election of Mayor and two (2) full term Town Council Members and one (1) Council Member elected to fill a vacancy to terms expiring May, 2025; (Dianna Buchanan, Interim Town Secretary)

Interim Town Secretary Dianna Buchanan presented the certified official election results as received from Tarrant County Elections. The certified results (Ord 995 Attachment A) are made a part of these minutes.

Office of Mayor: Kim Greaves 430 Votes (82.22%) and Sean Kilbride 93 Votes (17.78%). Kim Greaves elected and declared Mayor.

Town Council Member (Vote for 2): David Quint 173 Votes (23.47%), Loi Lin 166 Votes (22.52%) and Tammy Reeves 398 Votes (54%). David Quint and Tammy Reeves elected and declared Town Council Members.

Town Council Member to Fill Vacancy Term Expiring May 2025: Mike Asselta 385 Votes (81.4%) and David Ricci 88 Votes (18.6%). Mike Asselta elected and declared Town Council Member unexpired term ending May 2025.

Motion by Mayor Pro Tem David Quint to approve Ordinance 995, Canvassing Returns and Declaring the results of the General and Special Election held on May 4, 2024, as presented with the amendment to correct the unexpired term for the Town Council Member vacancy being filled as May 2025. Motion seconded by Town Council Member Tim Shiner. Motion approved unanimously.

K. ADJOURNMENT

Mayor Kilbride adjourned the meeting at 4:07 p.m.

I

Kim Greaves, Mayor

ATTEST:

Dianna Buchanan, Interim Town Secretary



Town of Westlake

1500 Solana Blvd
Building 7, Suite 7100
Westlake, TX 76262



Town Council/Board of Trustees Meeting Minutes

Monday, May 20, 2024

4:30 PM

Council Chamber

A. CALL TO ORDER AND ANNOUNCE QUORUM

Mayor Kim Greaves called the meeting to order at 4:30 p.m. and announced a quorum present.

PRESENT:

Mayor Kim Greaves
Council Member David Quint
Council Member Tammy Reeves
Council Member Mike Asselta

ABSENT:

Council Member Anna White

STAFF PRESENT:

Town Manager Wade Carroll
Town Attorney Stan Lowery
Academy Attorney Janet Bubert
IT Director Jason Power
Finance Director Cayce Lay Lamas
Communications Director Jon Sasser
Interim Town Secretary Dianna Buchanan
Fire Chief John Ard
Deputy Director of Public Works Kyle Flanagan

B. PLEDGE OF ALLEGIANCE

Mayor Greaves led the Pledge of Allegiance and the Pledge to the Texas Flag.

C. CEREMONIAL ITEMS

C.1. Present Certificates of Election, Administer Oaths of Office, Receive Acceptance Remarks from Newly Elected Officials (Judge Eric Ransleben)

Judge Eric Ransleben administered the Oath of Office and presented Certificates of Election to newly elected Council Members David Quint, Tammy Reeves and Mike Asselta. Judge Ransleben then administered the Oath of Office and presented the Certificate of Election to newly elected Mayor Kim Greaves.

C.2. Present a Proclamation Recognizing the Metroport Rotary Club (Mayor Kim Greaves)

Mayor Greaves read the proclamation recognizing the Metroport Rotary Club for service to the community and presented the proclamation to Metroport Rotary Club Representative Larry Darlage.

D. WORK SESSION**D.1. Discussion Regarding the Westlake Academy Fiscal Year 2024-2025 Budget (Director of Finance Cayce Lay Lamas)**

Finance Director Cayce Lay Lamas presented a high level overview of the FY24-25 Westlake Academy Budget and outlined the process and schedule for further consideration and approval.

E. REGULAR MEETING - CALL TO ORDER

Mayor Greaves called the Regular Meeting to order at 4:56 p.m. and invited newly elected officials to provide acceptance remarks (delayed from Item C.1.). All of Council in attendance and Mayor Greaves expressed gratitude for being elected. Mayor Greaves also briefly outlined his aspirations for the new council/board of trustees.

F. CITIZEN/PARENT COMMENTS

There were no citizen or parent comments at this time.

G. ITEMS OF COMMUNITY INTEREST

Communications Director Jon Sasser reviewed upcoming items of community interest.

H. CONSENT AGENDA

Motion by Council Member Asselta to Table Items H.3. and K.2. Council Member Quint would like to hear the presentation for Item H.3. Before considering to table the item.

MOTION TO TABLE ITEM H.3. DIES FOR LACK OF SECOND.

Mayor Greaves restated the Motion by Council Member Asselta to Table Item K.2. Executive Session, Section 551.074(A)(1) Personnel Matters, Consideration of Employee Grievance related to Selection of Athletic Director. Council Member Quint seconds this motion, as long as the item can still be discussed In Executive Session. Legal Counsel confirmed the item can be discussed in Executive Session. Council Member Quint confirmed Motion Second. Mayor Greaves called for the vote. MOTION TO TABLE K.2. APPROVED UNANIMOUSLY.

The following items were removed from the Consent Agenda for individual discussion: H.1., H.3., H.8., H.10., and H.11.

CONSENT AGENDA ITEMS

H.2. Consider approving Town Council Board of Trustees Meeting Minutes from the following meeting(s): February 5, 2024 Regular Meeting and April 1, 2024 Special Meeting (Dianna Buchanan, Interim Town Secretary)

H.4. Consider adopting Ordinance 996, updating the Municipal Court Fees; and take appropriate action (Martha Solis, Court Administrator)

H.5. Consider and act regarding a Resolution authorizing the Town Manager/Superintendent to execute an InterLocal Agreement with the Education Service Center Region 11

renewing the Employee Benefits Cooperative Program for Academic staff.(Sandy Garza, Director of Human Resources)

- H.6.** Consider Resolution 24-29 amending the authorized signers on depository accounts and take appropriate action (Cayce Lay Lamas, Director of Finance)
- H.7.** Consider Resolution 24-31 amending the authorized trustees for the insurance trust account with First Financial Bank (Cayce Lay Lamas, Finance Director)
- H.9.** Consider Resolution 24-33 to approve the Swagit annual renewal in the amount of \$28,183.80 to broadcast live and record council, board and commission meetings for the period of June 2024 to June 2025; and take appropriate action (Dianna Buchanan, Interim Town Secretary)

Motion by Council Member Asselta to approve Consent Agenda. Motion Second by Council Member Quint. Mayor Greaves called for the vote. MOTION TO APPROVE CONSENT AGENDA (ITEMS H.2., H.4., H.5., H.6., AND H.9.) APPROVED UNANIMOUSLY.

ITEMS REMOVED FROM CONSENT AGENDA

- H.1.** Consider approving Resolution 24-26 ratifying an Independent Contractor Agreement for the position of Interim Town Secretary and appointing the Interim Town Secretary. (Wade Carroll, Town Manager)

Council Member Quint pointed out that the resolution needs to be amended in all instances to read "Independent Contractor" in lieu of "Independent Employee".

Council Member Quint made the Motion to Approve Resolution 24-26 as amended. Motion Second by Council Member Asselta.

MOTION TO APPROVE RESOLUTION 24-26 APPROVED UNANIMOUSLY.

- H.3.** (TABLED 05/20/2024) Consider approving WA Resolution 24-12 authorizing the expenditure of funds to Accelerate Learning Inc. in the amount of \$29,146.00 for Westlake Academy grades K-5 Science Resources (Rod Harding, PYP Principal - Grades KG-5 - Westlake Academy)

Motion by Council Member Asselta and Motion Second by Council Member Reeves to Table Item H.3. to allow review and input by the new Head of School. Mayor Greaves called the vote.

MOTION TO TABLE H.3. APPROVED 2-1 WITH COUNCIL MEMBER QUINT VOTING NAY.

- H.8.** Consider and act regarding Resolution 24-30 to ratify purchases made over \$20,000 (Cayce Lay Lamas, Finance Director)

Motion by Council Member Quint to Approve Resolution 24-30 as presented and Motion Second by Council Member Tammy Reeves. Mayor Greaves called for the vote.

MOTION TO APPROVE RESOLUTION 24-30 AS PRESENTED APPROVED UNANIMOUSLY.

- H.10.** Discuss and consider an Economic Development and Landscape Maintenance Agreement between the Town of Westlake and the Granada Home Owners Association; and take appropriate action (Wade Carroll, Town Manager)

Motion by Council Member Asselta and Motion Second by Council Member Quint to Approve the Economic Development and Landscape Agreement with Granada HOA as amended to pay one hundred percent (100%) of landscape maintenance expenses for publicly accessible land within Granada Block A Lot 85X being that land adjacent to Davis Blvd extending from Solana Blvd to Dove Road from the back of curb to base of the exterior wall of Granada and includes the following (as depicted in Exhibit A): Southern fountain/park with address of 2050 FM 1938 Davis Blvd; Middle fountain/park with address of 2100 FM 1938 Davis Blvd; Northern fountain/park with address of 2340 FM 1938 Davis Blvd. Mayor Greaves called for the vote.

MOTION TO APPROVE THE ECONOMIC DEVELOPMENT LANDSCAPE AGREEMENT AS AMENDED WITH GRANADA HOA APPROVED UNANIMOUSLY.

- H.11.** Discuss and consider an Economic Development and Landscape Maintenance Agreement between the Town of Westlake and the Vaquero and Quail Hollow Home Owner Associations; and take appropriate action (Wade Carroll, Town Manager)

Motion by Council Member Reeves and Motion Second by Council Member Asselta to Approve the Economic Development and Landscape Agreement with Quail Hollow and Vaquero HOAs as presented, to pay one hundred percent (100%) of landscape maintenance expenses for the Town-owned right-of-way located in the center of Davis Boulevard between West Dove Road and Lakeshore Drive (as depicted in Exhibit A). Mayor Greaves called for the vote.

MOTION TO APPROVE THE ECONOMIC DEVELOPMENT AND LANDSCAPE AGREEMENT WITH QUAIL HOLLOW AND VAQUERO HOAs APPROVED UNANIMOUSLY.

I. PUBLIC HEARINGS

- I.1.** Conduct a public hearing and consider approving Resolution 24-27 approving a Preliminary Site Evaluation for the Solana Hills Addition (Wade Carroll, Town Manager)

Town Council received the staff presentation from Helen-Eve Beadle, HE Planning Design, contracted Planning and Development Lead. The request is to approve a Preliminary Site Evaluation for the Solana Hills Addition. The applicant's representative, Adam Williams, gave a presentation in support of the request and answered Council questions. Mayor Greaves opened the public hearing and asked if there was anyone present to speak. There being no one, Mayor Greaves closed the public hearing. Council discussion was held. Motion by Council Member Asselta to approve with conditions addressing Council concerns regarding sidewalks, drainage, noise and garage sightlines from SH 114. Motion Second by Council Member Tammy Reeves. Mayor Greaves called the vote.

MOTION TO APPROVE RESOLUTION 24-27 THE PRELIMINARY SITE EVALUATION OF SOLANA HILLS ADDITION WITH CONDITIONS TO ADDRESS COUNCIL CONCERNS REGARDING SIDEWALKS, DRAINAGE, NOISE AND GARAGE SIGHTLINES FROM SH 114 APPROVED UNANIMOUSLY.

- I.2.** Conduct a public hearing and consider adopting Ordinance 997, approving

amendments to Ordinance 720, as amended (which includes the development plan for the PD1-2 [Westlake Entrada] zoning district). The Westlake Entrada development includes 109.12 acres generally located east of Davis Blvd., south of State Highway 114, and north of Solana Blvd.; and take appropriate action (Wade Carroll, Town Manager)

Town Council received the staff presentation from Helen-Eve Beadle, HE Planning Design, contracted Planning and Development Lead. The applicant is requesting approval to amend the current Entrada development plan to allow for residential and commercial uses on Block P. More specifically, the developer proposes a total of 18 single family residential units and two lots reserved for future office development. The Planning and Zoning Commission recommends approval of the request subject to the following conditions: Only the commercial portions of the proposed Block P development plan amendment be approved, with the proposed mixed-use [residential] portions of Block P not approved at this time pending consideration as part of a review of entire Entrada development plan as proposed by the Entrada developer. The applicant representatives, Mike Beaty and Ray Mickens, spoke in support of the request and answered Council questions. Mayor Greaves opened the public hearing and asked if there was anyone present to speak. There being no one, Mayor Greaves closed the public hearing. Council discussion was held. Motion by Council Member Asselta to Approve as presented. Motion Second by Council Member Reeves. Further discussion held. Council Member Asselta withdraws his Motion. Motion by Council Member Asselta to Adopt an amended Ordinance 997, to approve only Ray Mickens bank project portion. Council Member Quint wants to add the caveat that Council will bring this back as expeditiously as possible. Council Member Quint Seconds the Motion. Mayor Greaves called for the vote.

MOTION TO ADOPT AN AMENDED ORDINANCE 997, TO APPROVE ONLY RAY MICKENS BANK PROJECT PORTION AND TO BRING BACK TO COUNCIL AS EXPEDITIOUSLY AS POSSIBLE APPROVED UNANIMOUSLY.

At 6:26 p.m., Mayor Greaves recessed the meeting for a break. Mayor Greaves reconvened the meeting at 6:37 p.m.

J. REGULAR AGENDA ITEMS

J.1. Act to Nominate and Elect the Mayor Pro Tem for 2024-2025

Mayor Greaves nominated Tammy Reeves to be considered for appointment as Mayor Pro Tem for 2024-2025. Motion Second by Council Member Mike Asselta. Mayor Greaves called for the vote. MOTION TO NOMINATE TAMMY REEVES FOR APPOINTMENT AS MAYOR PRO TEM FOR 2024-2025 APPROVED UNANIMOUSLY.

J.2. Consideration of and action to accept the resignation of Council Member Tim Shiner from the Westlake Town Council

Motion by Council Member Mike Asselta to accept the resignation of Tim Shiner from Westlake Town Council. Motion Second by Council Member Tammy Reeves. Mayor Greaves called for the vote. MOTION TO ACCEPT THE RESIGNATION OF TIM SHINER FROM WESTLAKE TOWN COUNCIL APPROVED UNANIMOUSLY.

- J.3.** Consider and act to hire Dr. Kelly Ritchie as the new Head of School for Westlake Academy and approve the Head of School's employment contract; and take appropriate action (Wade Carroll, Town Manager)

Motion by Council Member Asselta to hire Dr. Kelly Ritchie as the new Head of School for Westlake Academy and approve the Head of School's employment contract. Motion Second by Council Member Tammy Reeves. Mayor Greaves called for the vote. MOTION TO HIRE DR. KELLY RITCHIE AS THE NEW HEAD OF SCHOOL FOR WESTLAKE ACADEMY AND APPROVE THE EMPLOYMENT CONTRACT APPROVED UNANIMOUSLY.

- J.4.** Consider approval of Resolution 24-28 to implement an Enterprise Resource Planning Software System and authorize the Town Manager to execute the contract (Cayce Lay Lamas, Director of Finance)

Motion by Council Member Asselta to approve Resolution 24-28 to implement an Enterprise Resource Planning Software System and authorize the Town Manager to execute the contract. Motion Second by Council Member Tammy Reeves. Mayor Greaves called for the vote. MOTION TO APPROVE RESOLUTION 24-28 TO IMPLEMENT AN ENTERPRISE RESOURCE PLANNING SOFTWARE SYSTEM AND EXECUTION OF CONTRACT BY TOWN MANAGER APPROVED UNANIMOUSLY.

- J.5.** Discuss, consider and act regarding Resolution 24-34 to amend the 2024 Town Council and Board of Trustees calendar through September 30, 2024 (Wade Carroll, Town Manager)

Motion by Council Member Tammy Reeves and Motion Second by Council Member David Quint to approve Resolution 24-34 as amended, to amend the 2024 Town Council and Board of Trustees calendar through September 30, 2024 by scheduling Regular meeting to the first and third Mondays each month, excepting months with holidays falling on meeting dates, in which case meeting dates will be adjusted accordingly, and meeting start time to be 4 p.m. Mayor Greaves called the vote. MOTION TO APPROVE RESOLUTION 24-34, AS AMENDED, TO AMEND THE 2024 TOWN COUNCIL AND BOARD OF TRUSTEES CALENDAR THROUGH SEPTEMBER 30, 2024 TO SCHEDULE MEETINGS ON THE FIRST AND THIRD MONDAYS TO BEGIN AT 4 P.M. APPROVED UNANIMOUSLY.

MAYOR GREAVES RECESSED REGULAR MEETING TO EXECUTIVE SESSION AT 6:53 P.M.

K. EXECUTIVE SESSION

The Town Council will conduct a closed session pursuant to Texas Government Code, annotated, Chapter 551, Subchapter D for the following:

K.1. Section 551.074(a)(1) Deliberation regarding Personnel Matters - to deliberate the appointment, employment, evaluation, reassignment, duties, of a public officer or employee:

- a. Town Council Vacancy Term Expiring May 2025
 - b. Appointment to Finance Subcommittee
- K.2. Section 551.071 Consultation with Attorney
- a. Public Arts Advisory Committee
 - b. Economic Development Advisory Board

L. RECONVENE THE OPEN MEETING AND TAKE ANY ACTION, IF NEEDED, FROM EXECUTIVE SESSION ITEMS

MAYOR GREAVES RECONVENED THE REGULAR MEETING AT 7:29 P.M.

MOTION BY COUNCIL MEMBER QUINT AND MOTION SECOND BY COUNCIL MEMBER REEVES DIRECTING THE TOWN MANAGER AND TOWN SECRETARY TO ACT ACCORDINGLY TO ADVERTISE AND ACCEPT APPLICATIONS FOR THE TOWN COUNCIL VACANCY AND TO PROVIDE AN ITEM ON THE JUNE 3, 2024 AGENDA TO REVIEW AND CONSIDER THE APPLICATIONS FOR APPOINTMENT. MOTION APPROVED UNANIMOUSLY.

M. STAFF RECAP OF COUNCIL DIRECTION

Town Manager Wade Carroll briefly went over council direction for staff received during the meeting.

N. FUTURE AGENDA ITEMS

- N.1.** Consider Items for Future Agenda Items Active List (Wade Carroll, Town Manager)
Any Council Member may request an item to be considered for discussion at a future meeting. Items listed below require a second to be added to the Future Agenda Items List. Items that are not seconded will be removed from this list.
1. Discussion and give direction to the Town Manager to receive bids for future strategic planning for both Westlake Academy and the Town of Westlake.
 2. Consider updating and editing our current Town Council Member (Board of Trustee) Governance and Ethics Policy.
 3. Discussion and give direction to the Town Manager and Head of School to create and conduct a citizen and parent survey.
 4. Discussion and give direction to the Town Manager and Head of School to create and conduct a staff survey including 360 degree evaluation for all supervisory positions.
 5. Consider and take appropriate action to create a separate Economic Development Board made up of two council members and a group of qualified citizens.
 6. Discussion and take appropriate action to create a parent action committee for Westlake Academy
 7. Discussion and give direction to the Town Manager to schedule a joint P&Z/Council meeting to work with Entrada developers to discuss possible changes to the Entrada development standards and the development plan

Town Manager Wade Carroll reviewed the list of items for consideration of confirmation to add to the Future Agenda Items Active List with Town Council and received Council direction regarding the same. All of the proposed items will move forward to the active list except Item 6. will be tabled until the new Head of School is on board. Mr. Carroll also reviewed items that are on the active list to update Council on the items.

O. ADJOURNMENT

Mayor Greaves adjourned the meeting at 8:08 p.m.

Kim Greaves, Mayor

ATTEST:

Dianna Buchanan, Interim Town Secretary



Town of Westlake

Staff Report

1500 Solana Blvd
Building 7, Suite 7100
Westlake, TX 76262

File #: 24-112

Agenda Date: 6/3/2024

Agenda #: G.2.

TOWN STAFF REPORT RECOMMENDATIONS

Consider approving Resolution 24-112 to support the nomination of Euless City Councilmember Jeremy Tompkins to continue to serve as the Regional Transportation Council (RTC) primary representative for the cities of Euless, Hurst, Bedford, Grapevine, Southlake, Roanoke, Colleyville, Trophy Club and Westlake (Wade Carroll, Town Manager)

STAFF: Wade Carroll, Town Manager

BACKGROUND:

The Regional Transportation Council (RTC) is the independent transportation body of the Metropolitan Planning Organization, and the North Central Texas Council of Governments is the organization that provides support to the RTC. The RTC meets the second Thursday of each month. The members are locally elected or appointed officials from the metropolitan area and representatives from each of the area's transportation providers. The RTC oversees the metropolitan transportation planning process.

DISCUSSION:

The Town of Westlake is included in a group of regional cities that select a primary representative to the Regional Transportation Council (RTC) to represent the cities and serve as a liaison to the RTC. A current list of RTC members is attached for reference. The City of Euless has asked that the Town Council consider supporting the nomination of Euless City Councilmember Jeremy Tompkins to continue to serve as the primary representative. The attached nomination letter was provided for that purpose.

FISCAL IMPACT:

None.

STAFF RECOMMENDATION:

Town Council may act as desired regarding the nomination.

ATTACHMENT(S):

Proposed letter to NCTCOG to support nomination of Jeremy Tompkins for RTC Representative

TOWN COUNCIL ACTION/OPTIONS:

- 1) Motion to approve
- 2) Motion to amend with the following stipulations (please state stipulations in motion)
- 3) Motion to table
- 4) Motion to deny

TOWN OF WESTLAKE
RESOLUTION NO. 24-112

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WESTLAKE, TEXAS, SUPPORTING THE NOMINATION OF EULESS CITY COUNCILMEMBER JEREMY TOMPKINS TO CONTINUE TO SERVE AS THE REGIONAL TRANSPORTATION COUNCIL (RTC) PRIMARY REPRESENTATIVE FOR THE CITIES OF EULESS, HURST, BEDFORD, GRAPEVINE, SOUTHLAKE, ROANOKE, COLLEYVILLE, TROPHY CLUB AND WESTLAKE

WHEREAS, the Town Council of the Town of Westlake desires to continue to be represented by a regional representative that serves as a liaison between cities in the metropolitan area and the Regional Transportation Council which oversees the metropolitan transportation planning process; and,

WHEREAS, the Town Council of the Town of Westlake finds that it is beneficial to be represented by a liaison to the Regional Transportation Council that meets the second Thursday of each month; and,

WHEREAS, the leaders of the Town of Westlake desire to support the nomination of Euless City Councilmember Jeremy Tompkins to continue to serve as the Regional Transportation Council (RTC) Primary Representative for the Cities of Euless, Hurst, Bedford, Grapevine, Southlake, Roanoke, Colleyville, Trophy Club and Westlake; and,

WHEREAS, the Town Council finds that the passage of this Resolution is in the best interest of the citizens of Westlake.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WESTLAKE, TEXAS:

SECTION 1: That all matters stated in the Recitals hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

SECTION 2: That the Town Council of the Town of Westlake does hereby support the nomination of Euless City Councilmember Jeremy Tompkins to continue to serve as the Regional Transportation Council (RTC) Primary Representative for the Cities of Euless, Hurst, Bedford, Grapevine, Southlake, Roanoke, Colleyville, Trophy Club and Westlake.

SECTION 3: If any portion of this Resolution shall, for any reason, be declared invalid by any court of competent jurisdiction, such invalidity shall not affect the remaining provisions hereof and the Council hereby determines that it would have adopted this Resolution without the invalid provision.

SECTION 4: That this Resolution shall become effective from and after its date of passage.

PASSED AND APPROVED ON THIS 3rd DAY OF JUNE, 2024.

Kim Greaves, Mayor

ATTEST:

Dianna Buchanan, Interim Town Secretary

APPROVED AS TO FORM:

L. Stanton Lowry, Town Attorney

(insert date)

NCTCOG
Attn: Vercie Pruitt-Jenkins
P.O. Box 5888
Arlington, Texas 76005-5888

Re: RTC Representation

Dear Ms. Pruitt-Jenkins:

Please accept this letter as written confirmation that the Town of Westlake supports the nomination of Euless Councilmember Jeremy Tompkins to serve as the representative on the Regional Transportation Council to represent the cluster cities of Euless, Hurst, Bedford, Grapevine, Southlake, Roanoke, Colleyville, Trophy Club, and Westlake.

Please let me know if you require anything further or have any questions.

Thank you.

Kim Greaves
Mayor

REGIONAL TRANSPORTATION COUNCIL

Gyna Bivens, Chair

Mayor Pro Tem
City of Fort Worth

Clay Lewis Jenkins, Vice Chair

County Judge
Dallas County

Rick Bailey, Secretary

Commissioner
Johnson County

Daniel Alemán Jr.

Mayor
City of Mesquite

Bruce Arfsten

Mayor
Town of Addison

Steve Babick

Mayor
City of Carrollton

Dennis Bailey

Commissioner
Rockwall County

Adam Bazaldua

Councilmember
City of Dallas

Elizabeth M. Beck

Councilmember
City of Fort Worth

Alan Blaylock

Councilmember
City of Fort Worth

J.D. Clark

County Judge
Wise County

Ceason Clemens, P.E.

District Engineer
Texas Department of Transportation,
Dallas District

Michael D. Crain

Councilmember
City of Fort Worth

Theresa Daniel, Ph.D.

Commissioner
Dallas County

Jeff Davis

Chair
Trinity Metro

Andy Eads

County Judge
Denton County

Michael Evans

Mayor
City of Mansfield

Vernon Evans

Vice Chair
Dallas Fort Worth International Airport

Gary Fickes

Commissioner
Tarrant County

George Fuller

Mayor
City of McKinney

TJ Gilmore

Board Chair
Denton County Transportation Authority

Raul H. Gonzalez

Councilmember
City of Arlington

Lane Grayson

Commissioner
Ellis County

Mojoy Haddad

Board Member
North Texas Tollway Authority

Ron Jensen

Mayor
City of Grand Prairie

Brandon Jones

Councilmember
City of Lewisville

John Keating

Mayor Pro Tem
City of Frisco

Brad LaMorgese

Councilmember
City of Irving

Stephen Mason

Mayor
City of Cedar Hil

Cara Mendelsohn

Councilmember
City of Dallas

Ed Moore

Deputy Mayor Pro Tem
City of Garland

John B. Muns

Mayor
City of Plano

Omar Narvaez

Councilmember
City of Dallas

Manny Ramirez

Commissioner
Tarrant County

Tito Rodriguez

Councilmember
City of North Richland Hills

Jim R. Ross

Mayor
City of Arlington

David Salazar, P.E.

District Engineer
Texas Department of Transportation,
Fort Worth District

Chris Schulmeister

Mayor Pro Tem
City of Allen

Gary Slagel

Chair
Dallas Area Rapid Transit

Jeremy Tompkins

Councilmember
City of Euless

William Tsao, P.E.

Citizen Representative
City of Dallas

Chris Watts

Councilmember
City of Denton

Duncan Webb

Commissioner
Collin County

Chad West

Councilmember
City of Dallas



Town of Westlake

1500 Solana Blvd
Building 7, Suite 7100
Westlake, TX 76262

Staff Report

File #: RES 24-36

Agenda Date: 6/3/2024

Agenda #: G.3.

TOWN STAFF REPORT RECOMMENDATIONS

Consider and take appropriate action regarding Resolution 24-36 to approve entering into an Interlocal Agreement (ILS) with Education Service Center Region 10 to utilize all purchasing cooperatives entered into by ESC Region 10 through lawful means. (Wade Carroll, Town Manager)

STAFF: Wade Carroll, Town Manager

BACKGROUND:

The Westlake Academy buildings have maintenance requirements and the need to replace older HVAC units and other large appliances. Towns and school districts are required by law to go out for bid for all contracts and any work done over \$3000 and any work completed over \$50,000 must be go through an RFP or RFQ process. By joining together with other municipal, school districts or state regions we are allowed to utilize contracts and contractors which have already gone through this bidding process for an opportunity to work for more than one entity. This process encourages better pricing and adds to the efficiencies of our organization by not having to complete these bidding processes ourselves while ensuring that they were completed as outlined by state law.

DISCUSSION:

Education Service Center Region 10 is one of 20 regional service centers established by the Texas State Legislature in 1967 for the purpose of delivering professional development and a range of other innovative solutions. They provide services in field locations across the Region 10 and serve more than 880,000 students and 115,000 school staff, of which 60,000 are teachers in over 130 ISDs, charters and private schools across 10 north Texas counties <<http://headstart.region10.org/ords/f?p=125:1:7531077149713::NO::>>. Region 10 has agreed to allow the Town of Westlake and Westlake Academy the opportunity to join them in an Interlocal Agreement allowing us the opportunity to utilize those vendors that they have vetted through a formal bidding process and with which they have agreements on pricing.

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Staff recommends approval of the ILA with Region 10.

ATTACHMENT(S):

Town of Westlake RES 24-36

ILA with Region 10

TOWN COUNCIL ACTION/OPTIONS:

- 1) Motion to approve
- 2) Motion to amend with the following stipulations (please state stipulations in motion)

- 3) Motion to table
- 4) Motion to deny



This Master Interlocal Agreement (“Agreement”) is made by and between Education Service Center Region 10 (“ESC Region 10”) and The Town of Westlake/Westlake Academy (“Local Government”), (collectively referred to as the “Parties” or individually as the “Party”) acting herein by and through their respectively authorized officers or employees.

PREMISES

WHEREAS, Chapter 791 of the Texas Government Code authorizes local governments to contract with each other to provide governmental functions and services; and

WHEREAS, The Parties wish to enter into this Agreement to provide local governments with greater efficiency and economy in purchasing products and services; and

WHEREAS, The governing bodies of the Parties, individually and together, do hereby adopt and find the foregoing promises as findings of said governing bodies; and

NOW THEREFORE, premises considered, and in consideration of and conditioned upon the mutual covenants and agreements, herein, the Parties hereto mutually agree as follows:

AGREEMENT

1. **Term:** This Agreement is effective from the date of the last signature and shall automatically renew annually unless either party gives sixty (60) days prior written notice of non-renewal.
2. **Purpose:** This Agreement shall: (1) Allow the Local Government to purchase products or services by purchase order, contract, agreement, or other appropriate legal method from ESC Region 10; and (2) Allow the Local Government to join ESC Region 10 sponsored purchasing cooperatives in order to purchase products or services from vendors which have been properly awarded contracts through statutorily authorized methods.
3. **Relationship:** The relationship between the Parties is that of Independent Contractor. Neither Party has the authority to bind the other in any manner The Local Government may be required to enter into subsequent contractual arrangements with ESC Region 10 for specific products or services.
4. **Agreement and Interpretation:** The Parties covenant and agree that any litigation relating to this agreement, the terms and conditions of the agreement will be interpreted according to the laws of the State of Texas and venue shall be exclusively in Dallas County, Texas.

Local Government

Town of Westlake / Westlake Academy

Name of Local Government

1500 Solana Blvd, Bldg. 7 Ste 7200, Westlake TX 76262

Address of Local Government

Wade Carroll, 817-490-5715

Contact Name and Telephone Number

Board President Signature / Date

Board Approval Date

County/District#
(if applicable)

ESC Region 10
400 East Spring Valley Rd
Richardson, TX 75081
Attn: Sue Hayes, CFO

Authorized Representative Signature / Date

Authorized Representative Title



MASTER INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENT

This Master Intergovernmental Cooperative Purchasing Agreement (the “**Agreement**”) is entered into by and between those certain government agencies that execute a Management Services Agreement (“**Lead Agencies**”) with Equalis Group LLC (“**Equalis Group**”) to be appended and made a part hereof and such other public agencies, non-profit organizations, and businesses (each a “**Purchasing Group Member**”) who register to participate in the cooperative purchasing programs administered by Equalis Group and its affiliates and subsidiaries (collectively, “**Equalis Group Purchasing Program**”) by either registering on an Equalis Group Purchasing Program website (such as www.equalisgroup.org) or by executing a copy of this Agreement.

RECITALS

WHEREAS, after a competitive solicitation and selection process conducted by Lead Agencies, Lead Agencies enter into master agreements (“**Master Agreements**”) with awarded suppliers to provide a variety of goods, products, and services (“**Products**”) to the applicable Lead Agency and Purchasing Group Members;

WHEREAS, Master Agreements are made available to Purchasing Group Members by Lead Agencies through the Equalis Group Purchasing Program and provide that Purchasing Group Members may voluntarily purchase Products on the same terms, conditions, and pricing as the Lead Agency, subject to any applicable federal and/or local purchasing ordinances and the laws of the State of purchase; and

WHEREAS, in addition to Master Agreements, the Equalis Group Purchasing Program may from time to time offer Purchasing Group Members the opportunity to acquire Products through other group purchasing agreements.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and of the mutual benefits to result, the parties hereto agree as follows:

1. Each party will facilitate the cooperative procurement of Products.
2. The procurement of Products by Purchasing Group Member party to this Agreement shall be conducted in accordance with and subject to the relevant federal, state, and local statutes, ordinances, rules, and regulations that govern Purchasing Group Member’s procurement practices.
3. The cooperative use of Master Agreements and other group purchasing agreements shall be conducted in accordance with the terms and conditions of such agreements, except as modification of those terms and conditions is otherwise allowed or required by applicable federal, state, or local law.
4. The Lead Agencies will make available, upon reasonable request and subject to convenience, information about Master Agreements which may assist in facilitating and improving the procurement of Products by the Purchasing Group Member.
5. Purchasing Group Member agrees that Equalis Group Purchasing Program may provide access to group purchasing organization (“**GPO**”) agreements directly or indirectly by enrolling Purchasing Group Member in another GPO’s purchasing program; provided that the purchase of Products shall be at Purchasing Group Member’s sole discretion.
6. Purchasing Group Member shall make timely payments to the distributor, manufacturer, or other vendor (each a “**Supplier**”) for Products procured and received through any Master Agreement or GPO group purchasing agreement (each an “**Equalis Agreement**”) in accordance with the terms and conditions of this Agreement and of the Equalis Agreement, as applicable.
7. Purchasing Group Member acknowledges and agrees that Equalis Group may receive fees (“**Administrative Fees**”) from Suppliers, which are typically calculated as a percentage of the dollar value of purchases made by Purchasing Group Member under an Equalis Agreement. Equalis Group’s standard Administrative Fees are two percent (2%) or less. Equalis Group shall provide Purchasing Group Member with access to a listing of Equalis Agreements that provide for the payment to Equalis of

Administrative Fee in excess of three percent (3%). Additionally, Equalis Group shall provide Purchasing Group Member with access to an annual report listing Purchasing Group Member's purchases of Products through Equalis Agreements and the associated Administrative Fees received by Equalis Group.

8. Purchasing Group Member agrees that Products purchased under Equalis Agreements are for Purchasing Group Member's own use in the conduct of its business, and in no event shall Purchasing Group Member sell, resell, lease, or otherwise transfer goods purchased through Equalis Agreements to an unrelated third party unless expressly permitted by the terms of the applicable Equalis Agreement.
9. Payment for Products and inspections and acceptance of Products ordered by Purchasing Group Member shall be the exclusive obligation of Purchasing Group Member. Disputes between Purchasing Group Member and any Supplier shall be resolved in accordance with the law and venue rules of the State of purchase unless otherwise agreed to by Purchasing Group Member and the Supplier. The exercise of any rights or remedies by Purchasing Group Member shall be the exclusive obligation of Purchasing Group Member.
10. Purchasing Group Member shall not use this Agreement or the terms and conditions of any Equalis Agreement as a method for obtaining additional concessions or reduced prices for similar products or services.
11. Purchasing Group Member shall be responsible for the ordering of Products under this Agreement. A non-procuring party shall not be liable in any fashion for any violation by a party procuring Products under this Agreement. To the extent permitted by law, the party procuring Products shall hold any non-procuring party harmless from any liability that may arise from action or inaction of the party procuring Products. Without limiting the generality of the foregoing, Equalis Group Purchasing Program makes no representations or warranties regarding any Product or Equalis Agreement and shall have no liability for any act or omission by a Supplier or other party under an Equalis Agreement.
12. This Agreement shall remain in effect unless terminated by one party giving thirty (30) days' written notice to the other party. The provisions of **Sections 5, 6, 7, 8, and 9** hereof shall survive any such termination.
13. If any term or provision of this Agreement is held invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction.
14. This Agreement and the rights and obligations hereunder may not be assignable by either party hereto without the prior written consent of the other party, which consent shall not be unreasonably withheld, conditioned, or delayed, provided, however, that Purchasing Group Member and Equalis Group may assign their respective rights and obligations under this Agreement without the consent of the other party in the event either Purchasing Group Member or Equalis Group shall hereafter effect a corporate reorganization, consolidation, merger, merge into, sell to, or transfer all or substantially all of its properties or assets to another entity. Subject to the preceding sentence, this Agreement will be binding upon, inure to the benefit of, and be enforceable by the parties and their respective successors and assigns. Any instrument purporting to make an assignment in violation of this **Section 14** will be null and void.
15. This Agreement, together with any other documents incorporated herein by reference, constitutes the sole and entire agreement of the parties to this Agreement with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to such subject matter.
16. Equalis shall not be liable to Purchasing Group for any action, or failure to take action, of a Supplier in connection with the performance of Supplier's obligations under an Equalis Agreement.
17. Each party to this Agreement acknowledges it has read the Agreement and represents and warrants that it has the necessary legal authority and is legally authorized to execute and enter into this Agreement.
18. This Agreement shall take effect upon Purchasing Group Member (i) executing a copy of this Agreement, or (ii) registering on an Equalis Group Purchasing Program website.



The easiest way to complete this form is to visit: www.equalisgroup.org/member-registration. You may also fill out this form electronically, print and sign it, then scan and email the fully completed document to membership@equalisgroup.org.

Agency Information			
Agency Name:			
Agency Type:			
Agency Department:			
Street Address:			
City / St / Zip:			
Phone #:			
Federal Tax ID:			
Website URL:			

Primary Contact Information	
Name:	
Title:	
Phone #:	
Email:	
Which contract(s) are you interested in?:	

IN WITNESS WHEREOF, I hereby acknowledge, on behalf of _____, that I have read and agreed to the general terms and conditions set forth in the Equalis Group Master Intergovernmental Purchasing Agreement.

Authorized Signator	
Name:	
Title:	
Date:	

Signed:

A handwritten signature in blue ink, appearing to read 'Wade J. Carroll', written over a horizontal line.

TOWN OF WESTLAKE

RESOLUTION RES 24-36

A RESOLUTION AUTHORIZING THE TOWN MANAGER TO EXECUTE AN INTERLOCAL AGREEMENT BY AND BETWEEN EDUCATION SERVICE CENTER REGION 10 (“ESCREGION 10”) AND THE TOWN OF WESTLAKE AND THE WESTLAKE ACADEMY (“LOCAL GOVERNMENT”), (COLLECTIVELY REFERRED TO AS THE “PARTIES” OR INDIVIDUALLY AS THE “PARTY”) ACTING HEREIN BY AND THROUGH THEIR RESPECTIVELY AUTHORIZED OFFICERS OR EMPLOYEES

WHEREAS, Chapter 791 of the Texas Government Code authorizes local governments to contract with each other to provide governmental functions and services; and

WHEREAS, The Parties wish to enter into this Agreement to provide local governments with greater efficiency and economy in purchasing products and services; and

WHEREAS, The governing bodies of the Parties, individually and together, do hereby adopt and find the foregoing promises as findings of said governing bodies; and

NOW THEREFORE, premises considered, and in consideration of and conditioned upon the mutual covenants and agreements, herein, the Parties hereto mutually agree as follows:

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL/BOARD OF TRUSTEES OF THE TOWN OF WESTLAKE/ WESTLAKE ACADEMY, TEXAS:

AGREEMENT

1. Term: This Agreement is effective from the date of the last signature and shall automatically renew annually unless either party gives sixty (60) days prior written notice of non-renewal.

2. Purpose: This Agreement shall: (1) Allow the Local Government to purchase products or services by purchase order, contract, agreement, or other appropriate legal method from ESC Region 10; and (2) Allow the Local Government to join ESC Region 10 sponsored purchasing cooperatives in order to purchase products or services from vendors which have been properly awarded contracts through statutorily authorized methods.

3. Relationship: The relationship between the Parties is that of Independent Contractor. Neither Party has the authority to bind the other in any manner. The Local Government may be required to enter into subsequent contractual arrangements with ESC Region 10 for specific products or services.

4. **Agreement and Interpretation:** The Parties covenant and agree that any litigation relating to this agreement, the terms and conditions of the agreement will be interpreted according to the laws of the State of Texas and venue shall be exclusively in Dallas County, Texas.

PASSED AND APPROVED ON THIS 3rd DAY OF JUNE 2024.

Kim Greaves, Mayor

ATTEST:

Dianna Buchanan, Interim Town Secretary

Wade Carroll, Town Manager

APPROVED AS TO FORM:

L. Stanton Lowry or Janet S. Bubert,
Town Attorney



Town of Westlake

1500 Solana Blvd
Building 7, Suite 7100
Westlake, TX 76262

Staff Report

File #: 24-169

Agenda Date: 6/3/2024

Agenda #: G.4.

TOWN STAFF REPORT RECOMMENDATIONS

Consider and act to ratify the appointment of Council Member Tammy Reeves as Mayor Pro Tem for the period of May 2024 thru May 2025 (Dianna Buchanan, Interim Town Secretary)

STAFF: Dianna Buchanan, Interim Town Secretary

BACKGROUND:

At the May 20, 2024, Regular Town Council Meeting, Council Member Tammy Reeves was nominated and approved to serve as Mayor Pro Tem for the period of May 2024 thru May 2025. The motion did include “nominate”, but not “elect” or “appoint”, and so this item is to confirm the intended action to appoint Council Member Reeves as Mayor Pro Tem.

DISCUSSION:

Discuss as desired.

FISCAL IMPACT:

None.

STAFF RECOMMENDATION:

Staff recommends Town Council approve as presented.

ATTACHMENT(S):

None.

TOWN COUNCIL ACTION/OPTIONS:

- 1) Motion to approve as presented.
- 2) Motion to amend with the following stipulations (please state stipulations in motion)
- 3) Motion to table
- 4) Motion to deny



Town of Westlake

1500 Solana Blvd
Building 7, Suite 7100
Westlake, TX 76262

Staff Report

File #: WA RES 24-12

Agenda Date: 6/3/2024

Agenda #: H.1.

WESTLAKE ACADEMY STAFF REPORT RECOMMENDATION

(TABLED 05/20/2024) Consider approving WA Resolution 24-12 authorizing the expenditure of funds to Accelerate Learning Inc. in the amount of \$29,146.00 for Westlake Academy grades K-5 Science Resources (Rod Harding, PYP Principal - Grades KG-5 - Westlake Academy)

STAFF: Alison Schneider PYP Coordinator - Grades KG-5 - Westlake Academy

BACKGROUND:

According to Texas Administrative Code Chapter 11, Subchapter A, Rule 112.1, the commissioner of education shall determine whether by July 31, 2023 whether instructional material funding has been made available to Texas public schools for materials that cover the Texas Essential Knowledge and Skills (TEKS) for science that were adopted by the State Board of Education (SBOE) in December 2021. This subchapter shall be implemented beginning with the 2024-2025 school year and apply to all subsequent school years. In July 2023, Westlake Academy received \$150,718 in state funding for instructional materials. The instructional leadership team agreed to reserve the majority of funding for the adoption of new science instructional materials.

New science and technology instructional materials we adopted by the SBOE in the fall of 2023. In January 2024, four Westlake Academy representatives attending the Region 11 instructional materials preview. Sample publications were obtained at this preview. From February 12-16, 2024, primary teachers previewed the following publications: Houghton Mifflin Harcourt, Saavas Learning Solutions, McGraw Hill, STEMscopes by Accelerate Learning, Argumentative Driven Inquiry, and Studies Weekly. Teacher feedback was annotated on a rubric that included the following criteria: 1) standards alignment, 2) instructional technology utilization, 3) student materials, 4) IB methodology, 4) instructional material support and 5) assessment.

Following the preview, the PYP staff collectively determined that STEMscopes was the preferred instructional material. This resource is 100% aligned with the TEKS and Next Generation Science Standards. STEMscopes allows students to explore scientific phenomena through dynamic inquiry-based experiences, cross-curricular texts (including leveled readers for K-2), and engagements that build understanding of academic vocabulary.

DISCUSSION:

This item was tabled by the Board of Trustees at the May 20, 2024 Regular Meeting to provide the incoming Head of School the opportunity to review and provide input prior to consideration of approval. The purchase of these products are funded through the IMA funds and not General Fund. Since the meeting on May 20th the Town Manager has reached out to Dr. Ritchie, HOS, who has approved the purchase of the curriculum.

FISCAL IMPACT:

\$29,146.00 will be charged to Instructional Materials Allotment (IMA) funds. IMA funds are not budgeted within the annual budget.

STAFF RECOMMENDATION:

Staff recommends approval of WA Resolution 24-12, as presented.

STEMscopes Quote

updated 2/21

Quote/Invoice Number: 00103898
 Account Name: Westlake Academy
 Shipping Address: 2600 J T Ottinger Rd
 Roanoke, Texas 76262-8012
 United States

MAIL PAYMENTS TO:
 Division: Accelerate Learning Inc.
 Company Address: PO BOX 732464
 Dallas, 75373-2464

Created Date: 2/21/2024
 Prepared By: Kristine Olmsted

K-5 science
 2024-2028

The quantity below represents the total number of students for each grade level.

Product Name	ISBN	Quantity	Years	List Price	Sales Price	Total Price
STEMscopes Science TX - Grade 1 Student Bundle (Online, Student Notebook Set (Consumable), Teacher Guide per year for 4 Yr)	979-8-89069-408-9	65.00	4 Years	\$84.40	\$84.40	\$5,486.00
STEMscopes Science TX - Grade 2 Student Bundle (Online, Student Notebook (Consumable) Set, Teacher Guide per year for 4 Yr)	979-8-89069-416-4	65.00	4 Years	\$92.40	\$92.40	\$6,006.00
STEMscopes Science TX - Grade 3 Student Bundle (Online, Student Notebook (Consumable), Teacher Guide per year for 4 Yr)	979-8-89069-424-9	65.00	4 Years	\$66.40	\$66.40	\$4,316.00
STEMscopes Science TX - Grade 4 Student Bundle (Online, Student Notebook (Consumable), Teacher Guide per year for 4 Yr)	979-8-89069-432-4	65.00	4 Years	\$66.40	\$66.40	\$4,316.00
STEMscopes Science TX - Grade 5 Student Bundle (Online, Student Notebook (Consumable), Teacher Guide per year for 4 Yr)	979-8-89069-440-9	65.00	4 Years	\$66.40	\$66.40	\$4,316.00
STEMscopes Science TX - Kindergarten Student Bundle (Online, Student Notebook (Consumable) Set, Teacher Guide per year for 4 Yr)	979-8-89069-359-4	65.00	4 Years	\$72.40	\$72.40	\$4,706.00

Subtotal: \$29,146.00

Shipping: \$0.00

Order Total: \$29,146.00

State laws require that we collect sales tax based on where our physical products are shipped to or used. If you wish to claim tax exemption we must have a Tax Exemption Certificate on file for you. Please submit your Tax Exemption Certificate by visiting [STEMscopes.com/contact](https://www.stemscopes.com/contact) so that we can update your account accordingly. If you are not tax-exempt and are not claiming tax exemption, please disregard this notice. Should you have any questions or concerns, please contact us.

one lab - Four pages (Explore) x .25 = \$1.00 a student
~~\$1.00 x 100 students = \$100~~
 in PC Client for 1 lab.
 The book will pay for itself after 1 lab.

POWERSCHOOL GROUP LLC
DATE: 05/17/2024
TIME: 14:31:23

WESTLAKE ACADEMY
REQUISITION STATUS/HISTORY

PAGE NUMBER: 1
UPDREQ41

SELECTION CRITERIA:

REQ NUM: R04392 DATE ENTERED 05/09/24 DATE REQUIRED										*=EXCEEDS BUDGET	
ITEM	PO NUMBER	COMMODITY----	DESCRIPTION-----	STS	APP/DENY	QUANTITY	UOM	SHIPPING	TAX AMOUNT	TRADE-IN/DISC	ESTIMATE
R04392-01			STEMSCOPES G1 BUNDLE 979-8-8906	P	05/10/24	65.00	EA		0.00		5486.00
R04392-02			STEMSCOPES G2 BUNDLE 979-8-8906	P	05/10/24	65.00	EA		0.00		6006.00
R04392-03			STEMSCOPES G3 BUNDLE 979-8-89069	P	05/10/24	65.00	EA		0.00		4316.00
R04392-04			SRTEMSCOPES G4 BUNDLE 979-8-890	P	05/10/24	65.00	EA		0.00		4316.00
R04392-05			STEMSCOPES G5 BUNDLE 979-8-8906	P	05/10/24	65.00	EA		0.00		4316.00
R04392-06			STEMSCOPES KINDER BUNDLE	P	05/10/24	65.00	EA		0.00		4706.00
			979-8=89069=359=4						0.00		
	APPROVAL	WA ES GK-G5	BUYER-- LUDWIG		TOTAL	390.00		0.00	0.00		29146.00
									0.00		
						-----SUMMARY-----					
						ORDERED	SHIPPING		TAX AMOUNT		
									TRADE-IN/DISC		EST.COST
REPORT TOTAL						390.00	0.00		0.00		29146.00
									0.00		



Town of Westlake

1500 Solana Blvd
Building 7, Suite 7100
Westlake, TX 76262

Staff Report

File #: WA RES 24-14

Agenda Date: 6/3/2024

Agenda #: H.2.

ACADEMY STAFF REPORT RECOMMENDATIONS

Consideration of Approval of Resolution WA 24-14 for Staff Development Waiver Days for the 2023-2024 & 2024-2025 school years.

STAFF: Carolyn Anderson, Interim Head of School

BACKGROUND: Districts and open enrollment charter schools may request a waiver for excused absences of instructional days for staff and professional development. This waiver allows district and charter schools to train staff on various educational strategies designed to improve student performance in lieu of student instruction during the school year.

The Academy believes in the power of effective staff and professional development. As such, our teachers are well trained in the IB philosophy, IB theory and IB standards and practices along with other staff development requirements of the State. These training opportunities foster teacher efficacy and furnish data to inspire meaningful change that transforms our classroom instruction.

The Staff Development Minutes Waiver provides for a maximum of 2,100 total waiver minutes to use for professional development throughout a school year. These days must fall within the academic calendar and cannot fall before the first day of school or exceed the last day of the academic school calendar. It is important to note that the total waiver minutes for staff development cannot exceed 2,100 minutes per year.

The Academy is seeking a waiver for the 2,100 minutes of professional development for the 2023-2024 and for the 2024-2025 academic calendar years.

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Staff recommends approving Resolution WA 24-14 the request to the Texas Education Agency for a waiver for professional development.

BOARD OF TRUSTEES ACTION/OPTIONS:

1. Motion to approve
2. Motion to table
3. Motion to deny

WESTLAKE ACADEMY

WA RESOLUTION 24-14

**A RESOLUTION OF THE WESTLAKE ACADEMY BOARD OF TRUSTEES
APPROVING AN APPLICATION FOR A WAIVER FOR STAFF DEVELOPMENT
MINUTES FOR THE 2023-2024 AND 2024-2025 SCHOOL YEARS.**

WHEREAS, Westlake Academy's mission is to support students as they become compassionate, life-long learners through an internationally-minded, balanced education that empowers students to contribute to our interconnected world; and

WHEREAS, staff and professional development is defined as the set of tools, resources and training for educators to improve their teaching quality and effectiveness; and

WHEREAS, staff and professional development experiences create an environment for teachers and staff to hone their craft, knowledge and thereby increase their impact of student learning; and

WHEREAS, the Board of Trustees finds that the passage of this Resolution is in the best interest of the citizens of Westlake as well as the students, their parents, and faculty of Westlake Academy.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF
WESTLAKE ACADEMY:**

SECTION 1: That, all matters stated in the recitals herein above are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

SECTION 2: That, the Board of Trustees Westlake Academy, hereby approves the application for Professional Development Waivers for the 2023-2024 and the 2024-2025 school years.

SECTION 3: If any portion of this resolution shall, for any reason, be declared invalid by any court of competent jurisdiction, such invalidity shall not affect the remaining provisions hereof and the Council hereby determines that it would have adopted this Resolution without the invalid provision.

SECTION 4: That this resolution shall become effective from and after its date of passage.

PASSED AND APPROVED ON THIS 1ST DAY OF APRIL 2024.

Kim Greaves, President

ATTEST:

Dianna Buchanan, Board Secretary

Dr. Kelly Ritchie, Head of School

APPROVED AS TO FORM:

Janet S. Bubert, School Attorney



Town of Westlake

1500 Solana Blvd
Building 7, Suite 7100
Westlake, TX 76262

Staff Report

File #: 24-168

Agenda Date: 6/3/2024

Agenda #: H.3.

TOWN STAFF REPORT RECOMMENDATIONS

Discuss and consider approving deliberation of a Motion to Amend the previously adopted Ordinance 997 approving amendments to Ordinance 720, as amended (which includes the development plan for the PD1-2 [Westlake Entrada] zoning district) and take action (Wade Carroll, Town Manager)

STAFF: Wade Carroll, Town Manager

BACKGROUND:

On 5-20-2024 Council heard a rezoning case for Block P adding single family detached residential construction to a block that was zoned only for commercial use through the approved development plan for Entrada. After further discussion during a meeting with the developer on Thursday May 23rd, the developer further explained the current approved development plan flaws and his intent to bring forward an amendment to the development plan. Several council members that were in the meeting asked if we could bring this item back before Council for reconsideration.

DISCUSSION:

During the discussion of this item it was noted that P&Z and Council both turned down the requested change to the zoning of block P due to a lack of understanding of how this change would affect the entire development. The developer has given the town the proposed development plan change (included as an attachment to the next item) and will be present to discuss those changes with Council.

This item is intended for a council vote to reconsider the item presented on May 20th. The next item is the actual rezoning item to be reconsidered.

FISCAL IMPACT:

none

STAFF RECOMMENDATION:

Staff recommends reconsideration of the item.

ATTACHMENT(S):

None

TOWN COUNCIL ACTION/OPTIONS:

- 1) Motion to approve consideration of a Motion to Amend the previously adopted Ordinance 997 approving amendments to Ordinance 720, as amended (which includes the development plan for the

PD1-2 [Westlake Entrada] zoning district)

- 2) Motion to amend with the following stipulations (please state stipulations in motion)
- 3) Motion to table
- 4) Motion to deny

Staff Report

File #: ORD-997A

Agenda Date: 6/3/2024

Agenda #: H.4.

TOWN STAFF REPORT RECOMMENDATIONS

Discuss and consider a Motion to Amend the previously adopted Ordinance 997, approving amendments to Ordinance 720, as amended (which includes the development plan for the PD1-2 [Westlake Entrada] zoning district). The Westlake Entrada development includes 109.12 acres generally located east of Davis Blvd., south of State Highway 114, and north of Solana Blvd.; and take appropriate action (Wade Carroll, Town Manager)

STAFF: Wade Carroll, Town Manager

EXECUTIVE SUMMARY

The developer, M2 Concepts, on behalf of the property owner, MRW Investors LLC, is requesting to amend the current Entrada development plan to allow for residential and commercial uses on Block P, which is located between the existing Aragon parking garage and the retail corner. More specifically, the developer proposes a total of 18 single family residential units and two lots reserved for future office development.

EXISTING CONDITIONS AND HISTORY OF PROPERTY

The subject property contains 2.32 acres and is located on Block P, Westlake Entrada Addition. The property is currently undeveloped. The original Entrada development plan (Ordinance 720) shows general commercial/residential uses on the subject property. In 2020 a site plan was approved (Ordinance 909) allowing for a private sporting club and retail uses. In 2021 the development plan was amended (Ordinance 934) to conform to the 2020 approved site plan. The site plan approved in 2020 has since expired due to non-development but the development plan for the subject property remains unchanged from the 2021 approved configuration.

Current approved Development Plan - Ordinance 934



ENTRADA ZONING AND HISTORY

As a planned development district governing a mixed-use development, the Entrada development contains a somewhat complex regulatory structure that includes multiple zoning amendments, development plan amendments, design guideline requirements, site

plan approvals and development agreements and amendments, some of which are described as follows:

Entrada Zoning Regulations - includes approved land uses, setback requirements, general development procedures and standards.

Entrada Development Plan - serves as the master land use and spatial plan for the development. Should be consistent with the public improvement district (PID) service area plan and vice-versa. The original development plan for Entrada was approved by Ordinance 720, and was subsequently amended by Ordinances 830, 918, 934 and 959. The purpose of the development plan is to serve as the guiding master plan for the development while also serving as the regulatory control plan for the entire development. The Entrada zoning regulations also require the site plans to be consistent with the approved development plan. Unlike a concept plan, the development plan is scaled, contains more detail such as exact roadway locations and lot boundaries, and serves to act as a high-level site plan for the entire development.

Entrada Site Plans - these plans are highly detailed and are meant to demonstrate compliance with relevant regulatory requirements. Site plans may or may not require Commission and Town Council approval depending on the degree of deviation between the site plan proposal and the regulatory requirements.

Entrada Design Guidelines - The design guidelines contain the specific architectural requirements for all development in Entrada including building style, material and articulation elements for buildings and signage.

PROPOSED REQUEST

The developer proposes a mix of office and detached single family residential uses. The office uses would be on opposite sides of the block. 12 of the single family lots would be larger style lots with detached homes while six would be smaller with minimal building separation according to the development plan exhibit. 28 parking spaces are shown on the plan, which would include a mix of guest and business parking spaces.

All roadways are required to be public and maintained by the property owner's association.

The purpose of the development plan is to show the overall massing, unit count and mix, and layout of the development. Exact lot configurations, floor area calculations, parking, landscaping and open space, and architectural details will be provided upon submission of the site plan application. No development waivers are proposed as part of the request.

PUBLIC IMPROVEMENT DISTRICT (PID) ANALYSIS

The Entrada PID Service and Assessment Plan (SAP) currently shows 117,000 square feet of commercial office space on Block P. If approved, the PID SAP would require amending to conform to the proposed development plan reduction in office space and the addition of 18 residential units. It's important to note that the PID SAP was never updated to account for the amended development plan approved on the subject property in 2021.

The Town PID administrator has reviewed the proposed request and has no comments.

NEXT STEPS IN THE DEVELOPMENT PROCESS

The following are the steps in the development process from approval to construction:

1. Approval of development plan amendment (legislative)
2. Approval of site plan (administrative only)
3. Approval of civil construction plans for residential development (administrative only)
4. Approval of replat (legislative)

5. Construction of public improvements for residential development; building permits for commercial construction (administrative only)

6. Acceptance of public improvements; building permits for residential construction (administrative only)

SUMMARY AND RECOMMENDATION

The development plan involves a request to amend the development for the subject property to allow for 18 single family residential units and office uses. Staff recommends approval subject to compliance with all existing Entrada regulations and the PID SAP being amended to conform to the amended development plan.

PLANNING AND ZONING COMMISSION RECOMMENDATION

On May 7, 2024, the Planning and Zoning Commission voted to recommend approval of the request by a (5-0) vote subject to the following conditions:

- Only the commercial portions of the proposed Block P development plan amendment be approved, with the proposed mixed-use [residential] portions of Block P not approved at this time pending consideration as part of a review of entire Entrada development plan as proposed by the Entrada developer.

This condition is included in Ordinance 997 with additional clarifying language as follows:

- A. *Only the commercial portions of Exhibit "A" are approved as part of this amendment.*
- B. *All residential areas shown on Exhibit "A" are not approved by this Ordinance and shall remain commercial.*
- C. *Any future requests to amend the Block P development plan to allow for residential uses shall be done in the context of the entire Entrada development plan and may only be amended as such.*

TOWN COUNCIL ACTION/OPTIONS:

- 1) Motion to approve
- 2) Motion to amend with the following stipulations (please state stipulations in motion)
- 3) Motion to table
- 4) Motion to deny

Links to pertinent legislative history

1. Ordinance 703 - Entrada zoning regulations
<https://laserfiche.westlake-tx.org/WebLink/DocView.aspx?id=25080&dbid=0&repo=WESTLAKE>
2. Ordinance 934 - Current approved Entrada Development Plan for subject property
<https://laserfiche.westlake-tx.org/WebLink/DocView.aspx?id=464323&dbid=0&repo=WESTLAKE>

3. Other Entrada information:

[<https://www.westlake-tx.org/555/Entrada>](https://www.westlake-tx.org/555/Entrada)

Attachments

1. Location Map
2. Proposed Development Plan Amendment Exhibit
3. Other Development Exhibits Provided by Developer
4. Ordinance 997
5. Ordinance 997 - Exhibit A (Development Plan Amendment)

TOWN OF WESTLAKE

ORDINANCE NO. 997

AN ORDINANCE OF THE TOWN OF WESTLAKE, TEXAS, AMENDING ORDINANCE 720, AS AMENDED, WHICH APPROVED THE DEVELOPMENT PLAN FOR PLANNED DEVELOPMENT ZONING DISTRICT 1-3 (PD 1-2), COMMONLY KNOWN AS ENTRADA; PROVIDING A PENALTY; PROVIDING A CUMULATIVE CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AUTHORIZING PUBLICATION; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Town of Westlake, Texas is a general law municipality; and

WHEREAS, On October 28, 2013, the Westlake Town Council approved Ordinance 720, which approved the Development Plan for Planned Development District 1-2 (PD 1-2), an approximately 85 acre tract land, located north of Solana Boulevard, east of Davis Boulevard, and south of Highway 114, for the purpose of amending the Phase Two portion of the Development Plan; and

WHEREAS, On June 19, 2017, The Town Council approved Ordinance 830, which amended Ordinance 720 by amending only the Phase Two portion of the Development Plan; and

WHEREAS, On October 26, 2020, The Town Council approved Ordinance 918, which amended Ordinance 720, and repealed Ordinance 830, by approving various graphics changes and site plan updates to the development plan; and

WHEREAS, On August 23, 2021, The Town Council approved Ordinance 934, which amended Ordinance 720 (Entrada Development Plan) and repealed Ordinance 918, approving the removal of the amphitheater and addition of the repository to Block C and amendments to Block B, and adding new performance standards; and

WHEREAS, On December 5, 2022, The Town Council approved Ordinance 959, which rezoned Lot 2R1, Block 1, Westlake/Southlake Park Addition, from the PD1-1 zoning district to the PD1-2 zoning district and amended portions of the Entrada development plan; and

WHEREAS, On April 1, 2024, The Town Council approved Ordinance 994, which approved an Entrada development plan amendment specific to Lot 2R1, Block 1, Westlake/Southlake Park Addition for up to 51 single family lots; and

WHEREAS, an application has been received to amend the development plan specific to Block P, Westlake Entrada Addition to allow for single family residential and commercial uses on said block; and

WHEREAS, the Town Council of the Town of Westlake finds it necessary for the public health, safety and welfare that development occur in a controlled and orderly manner; and

WHEREAS, following provision of proper legal notice, including written notice to all owners within the Entrada development and within 200 feet of the Entrada development, published notice and posted notice in accordance with the Texas Open Meetings Act of public hearing, a public hearing was held on May 7, 2024 by the Planning and Zoning Commission (Commission) whereby the Commission recommended to the Town Council approval of the amendments to Block P for the commercial portions on the development plan and shown in the attached **Exhibit “A”**; and

WHEREAS, following provision of proper legal notice, including written notice to all owners within the Entrada development and within 200 feet of the Entrada development, published notice and posted notice in accordance with the Texas Open Meetings Act of public hearing, a public hearing was held on May 20, 2024 by the Town Council; and

WHEREAS, the Council believes that the interests of the Town, the present and future residents and citizens of the Town, and developers of land within the Town, are best served by adopting this Ordinance, which the Council has determined to be consistent with the 2015 Comprehensive Plan and its Land Use Map, Thoroughfare Plan, and Open Space Plan, all as amended to date; and

WHEREAS, upon the recommendation of the Planning and Zoning Commission and after a public hearing, the Town Council of the Town of Westlake, Texas, is of the opinion that it is in the best interests of the Town and its citizens that these amendments to the Entrada development plan, as amended, included herein and shown in attached **Exhibit “A”**, should be approved and adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF WESTLAKE, TEXAS:

SECTION 1: That all matters stated in the preamble are found to be true and correct and are incorporated herein as if copied in their entirety.

SECTION 2: That the Block P, Westlake Entrada Addition, as shown on the Entrada development plan, as amended, is hereby amended as shown in the attached Exhibit “A”.

SECTION 3: That, except where provided specifically herein, this Ordinance shall be cumulative of all other Town Ordinances and all other provisions of other Ordinances adopted by the Town which are inconsistent with the terms or provisions of this Ordinance are hereby repealed.

SECTION 4: That any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Code of Ordinances of the Town of Westlake, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

SECTION 5: It is hereby declared to be the intention of the Town Council of the Town of Westlake, Texas, that sections, paragraphs, clauses and phrases of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared legally invalid or unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such legal invalidity or unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this Ordinance since the same would have been enacted by the Town Council of the Town of Westlake without the incorporation in this Ordinance of any such legally invalid or unconstitutional, phrase, sentence, paragraph or section.

SECTION 6: This ordinance shall take effect immediately from and after its passage as the law in such case provides.

PASSED AND APPROVED ON THIS 3rd DAY OF JUNE 2024

ATTEST:

Kim Greaves, Mayor

Dianna Buchanan, Town Secretary

APPROVED AS TO FORM:

L. Stanton Lowry, Town Attorney

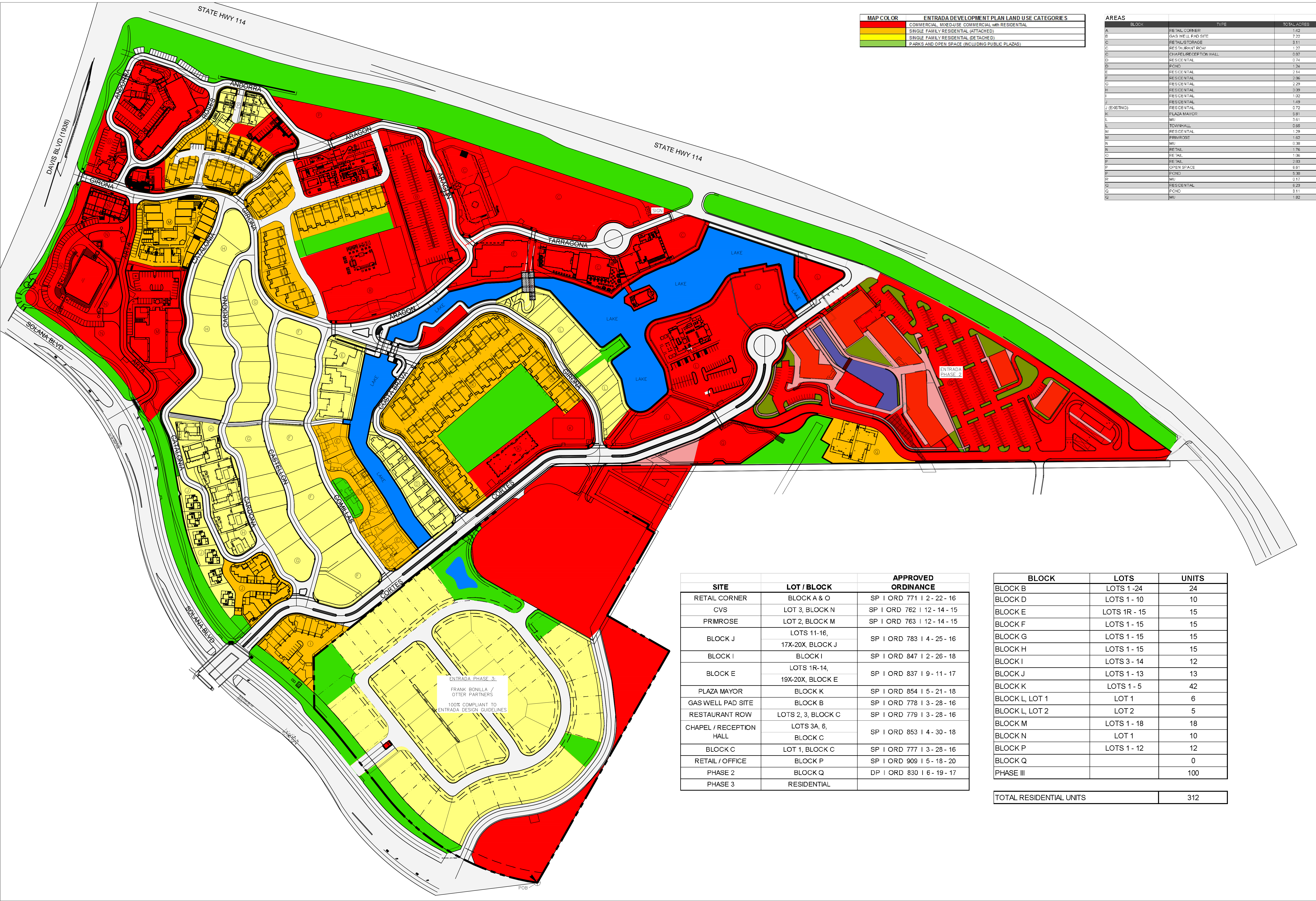
EXHIBITS

EXHIBIT A Block P Development Plan Amendment

Ordinance 997-Exhibit "A"



Block P, Westlake Entrada Addition



MAP COLOR	ENTRADA DEVELOPMENT PLAN LAND USE CATEGORIES
Red	COMMERCIAL MIXED-USE COMMERCIAL WITH RESIDENTIAL
Yellow	SINGLE FAMILY RESIDENTIAL (ATTACHED)
Orange	SINGLE FAMILY RESIDENTIAL (DETACHED)
Green	PARKS AND OPEN SPACE (INCLUDING PUBLIC PLAZAS)

AREAS		
BLOCK	TYPE	TOTAL ACRES
A	RETAIL CORNER	1.42
B	GAS WELL PAD SITE	7.72
C	RETAIL STORAGE	3.11
D	RESTAURANT ROW	1.27
E	CHAPEL/RECEPTION HALL	0.87
F	RESIDENTIAL	0.74
G	RESIDENTIAL	2.14
H	RESIDENTIAL	2.96
I	RESIDENTIAL	2.29
J	RESIDENTIAL	3.09
K	RESIDENTIAL	1.02
L	RESIDENTIAL	1.69
M	RESIDENTIAL	0.72
N	PLAZA MAYOR	5.81
O	MU	5.61
P	TOWNHALL	0.65
Q	RESIDENTIAL	1.29
R	PRIMROSE	1.62
S	MU	0.38
T	RETAIL	1.76
U	RETAIL	1.06
V	RETAIL	2.83
W	OPEN SPACE	6.81
X	POND	5.30
Y	MU	0.17
Z	RESIDENTIAL	6.23
AA	POND	3.11
AB	MU	1.82

SITE	LOT / BLOCK	APPROVED ORDINANCE
RETAIL CORNER	BLOCK A & O	SP I ORD 771 2 - 22 - 16
CVS	LOT 3, BLOCK N	SP I ORD 762 12 - 14 - 15
PRIMROSE	LOT 2, BLOCK M	SP I ORD 763 12 - 14 - 15
BLOCK J	LOTS 11-16, 17X-20X, BLOCK J	SP I ORD 783 4 - 25 - 16
BLOCK I	BLOCK I	SP I ORD 847 2 - 26 - 18
BLOCK E	LOTS 1R-14, 19X-20X, BLOCK E	SP I ORD 837 9 - 11 - 17
PLAZA MAYOR	BLOCK K	SP I ORD 854 5 - 21 - 18
GAS WELL PAD SITE	BLOCK B	SP I ORD 778 3 - 28 - 16
RESTAURANT ROW	LOTS 2, 3, BLOCK C	SP I ORD 779 3 - 28 - 16
CHAPEL / RECEPTION HALL	LOTS 3A, 6, BLOCK C	SP I ORD 853 4 - 30 - 18
BLOCK C	LOT 1, BLOCK C	SP I ORD 777 3 - 28 - 16
RETAIL / OFFICE	BLOCK P	SP I ORD 909 5 - 18 - 20
PHASE 2	BLOCK Q	DP I ORD 830 6 - 19 - 17
PHASE 3	RESIDENTIAL	

BLOCK	LOTS	UNITS
BLOCK B	LOTS 1 - 24	24
BLOCK D	LOTS 1 - 10	10
BLOCK E	LOTS 1R - 15	15
BLOCK F	LOTS 1 - 15	15
BLOCK G	LOTS 1 - 15	15
BLOCK H	LOTS 1 - 15	15
BLOCK I	LOTS 3 - 14	12
BLOCK J	LOTS 1 - 13	13
BLOCK K	LOTS 1 - 5	42
BLOCK L, LOT 1	LOT 1	6
BLOCK L, LOT 2	LOT 2	5
BLOCK M	LOTS 1 - 18	18
BLOCK N	LOT 1	10
BLOCK P	LOTS 1 - 12	12
BLOCK Q		0
PHASE III		100

TOTAL RESIDENTIAL UNITS	312
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ENTRADA PHASE 3:
FRANK BONILLA /
OTIER PARTNERS
100% COMPLIANT TO
ENTRADA DESIGN GUIDELINES



Town of Westlake

1500 Solana Blvd
Building 7, Suite 7100
Westlake, TX 76262

Staff Report

File #: 24-161

Agenda Date: 6/3/2024

Agenda #: H.5.

TOWN STAFF REPORT RECOMMENDATIONS

Discuss, Consider and Approve Ordinance No. 998, Establishing a Process for Non-Payment of Utility Bills for the Town of Westlake (Cayce Lay Lamas, Finance Director)

STAFF: Cayce Lay Lamas, Finance Director

BACKGROUND:

The Town of Westlake does not currently have an ordinance in place to direct staff on how to handle the non-payment of monthly utility bills. Adopting an ordinance is considered best practice in the industry. This ordinance will allow staff the ability to impose fees for non-payment, offer a path to collect outstanding balances, and impose a deterrent to prohibit further theft of services. Without these mechanisms in place, the Town must set higher rates to recoup its losses, thereby punishing the customers in compliance and placing an unjust burden to provide vital services.

DISCUSSION:

Beginning in May 2023 through April 2024, the Town billed an average \$552,788 per month. The average past due aggregate balance was \$141,375 per month, which represents 21% all receivables at any given time are in arrears. As of April 30, 2024, \$110,871 was more than 90 days past due and can be referred to collections.

FISCAL IMPACT:

The recovery of any funds through collections and any fees assessed would increase revenues in the Utility Fund and lower the amount of doubtful accounts. Without the passage of this ordinance, future rates will be calculated to assume losses and result in higher costs for timely payers.

STAFF RECOMMENDATION:

Staff recommends the approval of Ordinance 998.

ATTACHMENT(S):

Ordinance 998 (including 2 attachments)

Analysis of Past Due Accounts

TOWN COUNCIL ACTION/OPTIONS:

- 1) Motion to approve
- 2) Motion to amend with the following stipulations (please state stipulations in motion)

- 3) Motion to table
- 4) Motion to deny

ORDINANCE NO. 998

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF WESTLAKE, TEXAS, AMENDING THE CODE OF ORDINANCES, CHAPTER 94, ARTICLE II; ESTABLISHING THE FINANCIAL RESPONSIBILITY OF CUSTOMERS UTILIZING THE TOWN OF WESTLAKE'S WATER AND/OR SEWER INFRASTRUCTURE; ESTABLISHING A PROCESS FOR NOTIFYING, DISCONNECTING, RECONNECTING, AND ASSESSING FEES FOR CUSTOMERS IN NON-COMPLIANCE OF PAYMENT; AND DECLARING AN EFFECTIVE DATE OF JULY 1, 2024.

WHEREAS, the Town of Westlake, Texas ("Town") is a municipality providing water and sewer services to customers within its boundaries and connected to its utility infrastructure by Town-issued meters; and

WHEREAS, the Town has a responsibility to provide adequate water and sewer utility services to its customers; and

WHEREAS, the Town has a fiduciary responsibility to provide vital water and sewer utility services in a cost-effective manner; and

WHEREAS, the Town agrees that no free water and/or sewer utility service provided by the Town shall be allowed; and

WHEREAS, the Texas Administrative Code allows for the Town to establish processes and fees to ensure water and sewer utility services continue to be provided fairly; and

WHEREAS, the Town establishes a process for required notification prior to disconnection, corresponding penalties, and reconnection (Attachment A); and

WHEREAS, the attached fees (Attachment B) implementing new fees are consistent with the industry standards, and are just, reasonable, and in the public interest; and

WHEREAS, the Town finds that the codification of an ordinance is in the best interest of the Town and its customers.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE
TOWN OF WESTLAKE, TEXAS:**

Section 1. That the findings set forth in this Ordinance are hereby in all things approved.

Section 2. That the Town Council finds that the Ordinance and its attachments are not in conflict with the Texas Administrative Code.

Section 3. That this Ordinance establishes a process and fees which are just and reasonable.

Section 4. That to the extent any resolution or ordinance previously adopted by the Council is inconsistent with this Ordinance, it is hereby repealed.

Section 5. That the meeting at which this Ordinance was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Section 6. That if any one or more sections or clauses of this Ordinance is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Ordinance, and the remaining provisions of the Ordinance shall be interpreted as if the offending section or clause never existed.

Section 7. That this Ordinance shall become effective from and after its passage with rates authorized by attached fees to be effective for Town-issued utility bills rendered on or after July 1, 2024.

**DULY PASSED AND APPROVED BY THE TOWN COUNCIL OF THE TOWN
OF WESTLAKE, TEXAS, ON THIS THE 3rd DAY OF JUNE 2024.**

Mayor Kim Greaves

ATTEST:

Dianna Buchanan, Interim Town Secretary

APPROVED AS TO FORM:

L. Stanton Lowry, Town Attorney

Ordinance 998 – Attachment A

The Town will utilize the following calendar processes, separated by water meter usage type, to attempt to collect monthly utility bills from its customers.

Residential

Billing Date: Town of Westlake Utility Billing issues bills for the previous month of usage plus any additional fees, including deposits; generally by the 6th business day of the month

Due Date: monthly date by which payment for all current bills is due; auto-draft activities occur on the due date (for both bank account withdrawal and credit card payments); generally between the 26th and 28th of each month

Due Date +1 Day: late fees are assessed; notification of past due balance emailed to customer

Billing Date +1 Month: monthly bill for previous month of usage plus assessed late fees issued to customer

Due Date +1 Month +1 Day: additional late fees are assessed; notification of past due balance emailed to customer

Billing Date +2 Months: monthly bill for previous month of usage plus assessed late fees issued to customer

Billing Date +10 Weeks (Approximately): after the 2nd month of non-payment (on or about the 15th day of the month following the due date), a certified letter notification of past due balance and notice to cutoff service/lock meter mailed to customer

Due Date +2 Months +1 Day: additional late fees are assessed; water meter is locked and service is cutoff

Billing Date +14 Weeks (Approximately): after the 3rd month of non-payment (on or about the 15th day of the month following the due date), a certified letter notification of past due balance and intent to turn over to collections mailed to customer

Due Date +3 Months +1Day: collection penalty fee assessed; account referred to collections

Commercial

Billing Date: Town of Westlake Utility Billing issues bills for the previous month of usage plus any additional fees, including deposits; generally by the 6th business day of the month

Due Date: monthly date by which payment for all current bills is due; auto-draft activities occur on the due date (for both bank account withdrawal and credit card payments); generally between the 26th and 28th of each month

Due Date +1 Day: late fees are assessed; notification of past due balance emailed to customer

Billing Date +1 Month: monthly bill for previous month of usage plus assessed late fees issued to customer

Billing Date +6 Weeks (Approximately): after one month of non-payment (on or about the 15th day of the month following the due date), a certified letter notification of past due balance and notice of intent to cutoff service/lock meter

Due Date +1 Month +1 Day: additional late fees are assessed; water meter is locked and service is cutoff; notification of past due balance emailed to customer

Billing Date +2 Months: monthly bill for previous month of usage plus assessed late fees issued to customer

Billing Date +10 Weeks (Approximately): after the 2nd month of non-payment (on or about the 15th day of the month following the due date), a certified letter notification of past due balance and intent to turn over to collections mailed to customer

Due Date +2 Months +1 Day: collection penalty fee assessed; account referred to collections

Temporary Meters

Billing Date: Town of Westlake Utility Billing issues bills for the previous month of usage plus any additional fees, including deposits; generally by the 6th business day of the month

Due Date: monthly date by which payment for all current bills is due; auto-draft activities occur on the due date (for both bank account withdrawal and credit card payments); generally between the 26th and 28th of each month

Due Date +1 Day: late fees are assessed; notification of past due balance emailed to customer

Billing Date +1 Month: monthly bill for previous month of usage plus assessed late fees issued to customer

Billing Date +6 Weeks (Approximately): after one month of non-payment (on or about the 15th day of the month following the due date), a certified letter notification of past due balance and notice of intent to cutoff service/lock meter and stop permits for active projects

Due Date +1 Month +1 Day: additional late fees are assessed; notification of past due balance emailed to customer; meter is locked and service is cutoff; hold is issued on development activity

Billing Date +2 Months: monthly bill for previous month of usage plus assessed late fees issued to customer

Billing Date +10 Weeks (Approximately): after the 2nd month of non-payment (on or about the 15th day), a certified letter notification of past due balance and notice to recover the meter and turn over to collections is mailed to customer

Due Date +2 Months +1 Day: collection penalty fee assessed; account referred to collections; meter recovered

The above process is for non-terminated accounts. Accounts closed prior to resolution of outstanding balances will be sent to collections. Ordinance 998, Attachment B lists the fee amounts for the events described above.

Ordinance 998 – Attachment B

The Town will assess the following fees to attempt to deter non-payment of utility bills and recoup costs for services rendered.

Residential

Late fees: 10% of the original past due balance; late fee is not calculated on outstanding balance inclusive of late fees previously assessed; maximum of 3 fees on a single unpaid month assessed before balance is turned over to collections

Disconnection/Locking fee: \$50; assessed when staff must disconnect service and lock the meter

Reconnection/Unlocking fee: \$50; assessed when balance is paid in full and service is restored by staff

Collections Penalty fee: assessed when the account is turned over to collections and based on the amount outstanding and the amount charged by the Town's contracted collection agency

Commercial

Late fees: 10% of the original past due balance; late fee is not calculated on outstanding balance inclusive of late fees previously assessed or other fees listed in this schedule; maximum of 3 fees on a single unpaid month assessed before balance is turned over to collections

Disconnection/Locking fee: \$75; assessed when staff must disconnect service and lock the meter

Reconnection/Unlocking fee: \$75; assessed when balance is paid in full and service is restored by staff

Collections Penalty fee: assessed when the account is turned over to collections and based on the amount outstanding and the amount charged by the Town's contracted collection agency

Temporary Meters

Late fees: 10% of the original past due balance; late fee is not calculated on outstanding balance inclusive of late fees previously assessed or other fees listed in this schedule; maximum of 3 fees on a single unpaid month assessed before balance is turned over to collections

Disconnection/Locking fee: \$150; assessed when staff must disconnect service and lock the meter

Permit Hold fee: \$50; assessed when the hold is placed

Reconnection/Unlocking fee: \$150; assessed when balance is paid in full and service is restored by staff; only assessed for locked meters, not for recovered meters

Missing/Unrecoverable Meter: Meter Cost + 10%; assessed when staff is unable to recover the meter

Collections Penalty fee: assessed when the account is turned over to collections and based on the amount outstanding and the amount charged by the Town's contracted collection agency

The above fees will be assessed according to the schedule in Ordinance 998, Attachment A. A residential or commercial account will be allowed one late fee waiver per rolling 12 months, not to exceed 2 waivers in a rolling 36 month period. This waiver is separate from a leak adjustment, which is also allowed on residential or commercial accounts once per rolling 12 months, not to exceed 2 adjustments in a rolling 36 month period, and subject to documentation and Director of Finance approval. Account holders entering into a payment plan will be responsible for all fees listed above, as assessed.

12-Month Review of Outstanding Utility Bills

Month	Cumulative Arrears	Current Billings	TOTAL OUTSTANDING	Percent Past Due
May-23	\$124,631.73	\$448,052.57	\$572,684.30	22%
Jun-23	\$127,388.90	\$684,475.00	\$811,863.90	16%
Jul-23	\$137,018.34	\$985,121.02	\$1,122,139.36	12%
Aug-23	\$128,816.16	\$1,005,324.70	\$1,134,140.86	11%
Sep-23	\$139,342.82	\$845,525.21	\$984,868.03	14%
Oct-23	\$152,311.12	\$560,187.87	\$712,498.99	21%
Nov-23	\$212,643.63	\$352,698.98	\$565,342.61	38%
Dec-23	\$155,161.35	\$289,719.90	\$444,881.25	35%
Jan-24	\$129,669.61	\$229,626.09	\$359,295.70	36%
Feb-24	\$126,618.05	\$250,565.44	\$377,183.49	34%
Mar-24	\$133,306.32	\$303,904.70	\$437,211.02	30%
Apr-24	\$129,587.71	\$318,250.54	\$447,838.25	29%
12-mo Avg	\$141,374.65	\$522,787.67	\$664,162.31	21%



Town of Westlake

1500 Solana Blvd
Building 7, Suite 7100
Westlake, TX 76262

Staff Report

File #: 24-164

Agenda Date: 6/3/2024

Agenda #: I.1.

TOWN STAFF REPORT RECOMMENDATIONS

Section 551.074 (a) (1) Deliberation regarding Personnel Matters-to deliberate the appointment, employment, evaluation, reassignment, duties, of a public officer or employee:

- a. Town Council Vacancy Term Expiring May 2025
- b. Appointment to Finance Subcommittee
- c. Appointment to Public Arts Advisory Board
- d. Creation & Appointment of Economic Development Advisory Board



Town of Westlake

Staff Report

1500 Solana Blvd
Building 7, Suite 7100
Westlake, TX 76262

File #: 24-165

Agenda Date: 6/3/2024

Agenda #: L.1.

Consider Items for Future Agenda Items List (Wade Carroll, Town Manager)

Any Council Member may request an item to be considered for discussion at a future meeting. Items listed below require confirmation from two or more council members to be added to the Future Agenda Items List. Items that are not confirmed will be removed from this list.

1. Discussion and give direction to the Town Manager create a request for qualifications for attorney services (Council Member Dr. Anna White)

STAFF: Wade Carroll, Town Manager

BACKGROUND:

These items require confirmation from two or more Council members to be added as a Future Agenda Item for discussion and consideration during a regular meeting. The items will be continually updated by the Town Manager and provided to Town Council at each meeting.

DISCUSSION:

As desired.

STAFF RECOMMENDATION:

Discuss, consider and take action as desired.

ATTACHMENT(S):

Future Agenda Items Active List

TOWN COUNCIL ACTION/OPTIONS:

- 1. I confirm the requested future agenda item**
- 2. Item dies for a lack of confirmation**

Future Agenda Items List

June 3, 2024

Future Agenda Items List is a living document that will be updated before each Council/Board meeting and significant work on each item will be discussed by the Town Manager and Council. Council will be provided updates on items that require significant time. Once research and background work is completed the item will be moved from the future agenda items list to the next meeting's agenda. All Items on this list have received a motion and a second by the Council/Board and are actively being addressed.

1) Discussion and consider taking action to create and appoint Council members to Council Subcommittees.

5-15-24 Currently only the Finance Subcommittee is in existence, HOS search committee is created and dissolved as needed.

5-30-24 Council will be reviewing appointments during the June 3rd executive session

2) Discussion and give direction to the Town Manager to develop and enact a Boards and Commissions Appointment procedure

5-15-24 Currently there is no approved appointment procedure. Currently there is only one Board and Commission on which residents are seated, the Planning and Zoning Commission. Tammy Reeves' and Brooks Ramelay's positions will need to be filled along with other expiring terms. Council will discuss further at June 3rd with appointments scheduled for June 17th.

5-30-24 __ applications for P&Z have been received by staff.

3) Discuss and consider taking appropriate action to amend and issue affiliate policies and MOUs to organizations wishing to be affiliated with the Westlake Academy.

5-15-24 The Westlake Academy Attorney Janet Bubert distributed the draft affiliate policy to Council. Discussion to take place with Attorney in Executive Session on June 3rd for final changes with approval of the policy scheduled for June 17th. MOUs may still be needed depending on the affiliate organization prior to the execution of the policy.

5-30-24 Due to a very full executive session agenda, we will push this discussion to June 17th and a vote at a later date.

4) Discuss and consider taking appropriate action to mitigate drainage issues at the Westlake Academy football and soccer fields.

5-15-24 A topographical survey was ordered and completed Wednesday May 15th. It will take 1-2 weeks to receive the report. The Council will need to direct the Town Manager to work with our Town Engineers to develop options to alleviate the drainage issues.

5-30-24 We have not received the topographical survey back from the engineers yet.

- 5) **Discussion and take appropriate action to sell town owned property within Entrada.**
5-30-24 This item was discussed with Council and the decision to sell the property has been reversed. This will drop off the future agenda list.
- 6) **Consider updating and editing our current Town Council Member/Board of Trustees Governance and Ethics Policy.**
5-30-24 Current policy was distributed to Council for review and suggested changes on 5-19-24.
- 7) **Discussion and give direction to the Town Manager to receive bids for future strategic planning for both the Westlake Academy and the Town of Westlake.**

5-30-24 Council requested that 3 different scopes of work were solicited from vendors and sent to Council for review. Once a scope of work is decided upon we will get the necessary bids to move forward with strategic planning. The scopes of work have been received and I will be sending them to Council after our meeting on June 4th.
- 8) **Consider and take appropriate action to create a separate Economic Development Board made up of two council members and a group of qualified citizens.**

5-30-24 This will be discussed further in executive session in the June 3rd meeting.
- 9) **Discussion and give direction to the Town Manager and Head of School to create and conduct a citizen and parent survey.**

5-30-24 Town staff are soliciting bids from vendors for the surveys.
- 10) **Discussion and give direction to the Town Manager to schedule a joint P&Z/Council meeting to work with Entrada developers to discuss possible changes to the Entrada development standards and the development plan**

5-30-24 Town staff is working with our contacted Planner and the Developer of Entrada to present the proposed development plan amendment to P&Z and Council in July.
- 11) **Discussion and give direction to the Town Manager and Head of School to create and conduct a staff survey including 360 degree evaluation for all supervisory positions.**
5-30-24 This item is being differed until the new HOS is on campus full time to work with the Town Manager on this project. Council had asked how the current evaluation system for Academy employees is working and if employee discussions can be had in executive session.
- 12) **Discussion and take appropriate action to create a parent action committee for Westlake Academy**
5-30-24 This item is being differed until the new HOS is on campus full