



## Town of Westlake

1500 Solana Blvd  
Building 7, Suite 7100  
Westlake, TX 76262



### Town Council/Board of Trustees Agenda

---

**Monday, March 27, 2023**

**4:00 PM**

**Council Chamber**

---

#### **\*AMENDED AGENDA\***

The Town Council of the Town of Westlake serves as the governing Board for Westlake Academy. This agenda may contain both municipal and Westlake Academy items, which will be clearly identified. In an effort of transparency, this meeting will be viewable to the public via Live Stream and also available for viewing after the meeting. In an effort of meeting efficiency, any residents wishing to speak on action items must submit a speaker request form to the Town Secretary prior to the start of the meeting. (Speaker request forms are available online)

#### **A. WORK SESSION – Call to Order (4:00 P.M.)**

- A.1. [RES 23-20](#)** Discuss and review first draft of Resolution 23-20 amending the Town of Westlake's Employee Personnel Manual

#### **B. REGULAR MEETING – Call to Order (5:00 P.M.)**

#### **C. PLEDGE OF ALLEGIANCE**

#### **D. ITEMS OF COMMUNITY INTEREST:**

Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the Town Council may report on the following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming Town Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety

#### **E. REPORTS:**

Reports are prepared for informational purposes and will be accepted as presented. (There will be no presentations associated with the report items.) There will be no separate discussion unless a Town Council Member requests that report be removed and considered separately.

- E.1. [23-103](#)** Receive a Westlake Academy First Quarter Financial Report

- E.2. [23-100](#)** Receive a report of Westlake Academy PYP Enrollment and Expansion

for 2023 to 2027

- E.3. [23-101](#)** Receive a Quarterly Report from the Texas Student Housing Authority

**F. CITIZEN/PARENT COMMENTS:**

This is an opportunity for citizens to address the Town Council or Board of Trustees on any matter, whether or not it is posted on the agenda. Any residents wishing to speak on action items must submit a speaker request form to the Town Secretary. (Best practice is to submit the speaker form prior to the start of the meeting.) If your questions are satisfied, you may choose not to speak. Individual citizen comments are normally limited to three (3) minutes; however, time limits can be adjusted by the presiding officer. The presiding officer may ask the citizen to hold their comment on an agenda item if the item is posted as a Public Hearing. The Town Council and Board of Trustees cannot by law take action nor have any discussion or deliberations on any presentation made at this time concerning an item not listed on the agenda. The Town Council and Board of Trustees will receive the information, ask staff to review the matter, or an item may be noticed on a future agenda for deliberation or action.

**G. CONSENT AGENDA:**

All items listed below are considered routine by the Town Council and/or Board of Trustees and will be enacted with one motion. There will be no separate discussion of items unless a Council/Board Member or citizen so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

- G.1. [23-104](#)** Consider approval of Town Council Board of Trustee Meeting Minutes from the following meeting(s): February 27, 2023, March 6, 2023 and March 20, 2023; and take appropriate action
- G.2. [ORD-966](#)** Consider adopting Ordinance 966 canceling the May 6, 2023 General Election and declaring each unopposed candidate elected to office; and take appropriate action
- G.3. [RES 23-23](#)** Consider approving Resolution 23-23 authorizing the purchase of network equipment necessary for the modular buildings at Westlake Academy, in an amount not to exceed \$80,000, and amending the adopted FY 22-23 budget to allocate the necessary funding; and take appropriate action

**H. PUBLIC HEARING:**

- H.1. [ORD-964](#)** Conduct a public hearing and consider adopting Ordinance 964 approving a zoning change request from O-Office Park District to Planned Development District Number 8 (PD8), including a concept plan, to allow for a hotel to be located on the portion of Lot 1, C.M. Throop No. 1510 Addition that is located within the Town of Westlake. The subject property is located at 3300 T.W. King Road at the northwest corner of T.W. King Road and State Highway 114; and take appropriate action (Continued from the February 27, 2023 Town Council meeting)

- H.2. [ORD-967](#) Conduct a public hearing and consider adopting Ordinance 967 approving proposed amendments to Ordinance 693, approving the zoning and concept plan for the PD1-3 zoning district (Granada), to construct a guard house at the main entry gate; and take appropriate action

**I. REGULAR AGENDA ITEM(S)**

- I.1. [WA RES 23-08](#) Consider approving WA Resolution 23-08 amending the Proof of Residency Policy for Westlake Academy; and take appropriate action
- I.2. [WA RES 23-09](#) Consider approving WA Resolution 23-09 amending the Admission Policy 1.02 at Westlake Academy; and take appropriate action
- I.3. [RES 23-21](#) Consider approving Resolution 23-21 authorizing the Mayor to amend the agreement between the Town of Westlake and Steele & Freeman for the guaranteed maximum price (GMP) of \$1,087,968.00 to \$1,236,844.00 to make improvements to the downstairs public restrooms in the Gym building and authorize town staff to make funding changes not to exceed \$25,000.00 on this project; and take appropriate action

**J. CLOSED EXECUTIVE SESSION**

- J.1. [23-99](#) The Town Council will conduct a closed session pursuant to Texas Government Code, annotated, Chapter 551 for the following:  
(a) Section 551.071(2): Consultation with Town Attorney to seek advice of counsel on matters in which the duty of the Town Attorney under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. (FM 1938 access for proposed Southlake Development)

**K. TAKE ANY ACTION, IF NEEDED, FROM EXECUTIVE SESSION ITEMS**

**L. FUTURE AGENDA ITEMS:**

These items have been discussed by Town Council and scheduled to be placed on future Council Agendas allowing for adequate time for staff preparation on the agenda item.

**M. ADJOURNMENT**

**ANY ITEM ON THIS POSTED AGENDA COULD BE DISCUSSED IN EXECUTIVE SESSION AS LONG AS IT IS WITHIN ONE OF THE PERMITTED CATEGORIES UNDER TEXAS GOVERNMENT CODE.**

**CERTIFICATION**

I certify that the above notice was posted on the bulletin board at Town of Westlake, Town Hall, located at 1500 Solana Blvd., Building 7, Suite 7100, Westlake, TX 76262, in compliance with the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.



---

Amy M. Piukana, Town Secretary

Disabilities Notice: If you plan to attend the meeting and have a disability that requires special needs, please contact the Town Secretary's Office 48 hours in advance at Ph. 817-490-5711 and reasonable accommodations will be made to assist you.